

To: City Commissioners
From: Melinda Ewertz

Re: Administrator's Report
4.7.2026

CONSENT AGENDA

1. Approve March 17, 2026 Regular Meeting Minutes
2. Approve April 1, 2026 Special Meeting Minutes
3. Approve 03.24.2026 Payroll \$64,272.02
4. Approve Payroll 04.07.2026-\$65,814.79
5. Appropriation Ordinance No 3236 \$616,779.22

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

6. Present Solar Field Updates – Entegrity

The Entegrity group will be here to present finance options for the 1mw and 2mw solar array/field. Tyson McGreer plans to attend as well to help answer questions. Due to timing of annexation of the property and to break ground in time to be eligible for the rebate/incentive, we are at the moment of decision at this meeting.

7. Discuss Golf Course Irrigation Loan

Through investigation of records, we find the golf course still owes the remainder of the golf irrigation loan. The payment of \$3,794.22 for 2025 needs to be made immediately, and they will receive a new invoice for the 2026 payment of the same amount due in July 2026. Final payment should be in 2030.

8. Correction to March 3, 2026 Regular Meeting Minutes

In the bid total for the tank install for Double Check Company, there was a missing digit as highlighted on the attachment and the total amount should show \$188,719.00 instead of \$188,19.00. Callie caught this while she was adding this to our commission approval tracking sheet. Great eye, Callie!

9. Approve Request to Waive Municipal Hall Rental Fees - Anthony Chamber of Commerce Balloon Fest Mixer

It is almost time for Balloon Fest! I have been working with the chamber on the list of needs for street closures, airport diagram, food vendors, etc.

10. Approve CMB/Alcohol Application for Municipal Hall – Stitt

There will be no serving of alcohol, but BYOB.

11. Recreation Commission Request Joint Work Session with City Commission

The Anthony Recreation Commission would like you to provide a few date options to schedule a joint special meeting to discuss the pool/recreation ideas.

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12. Discuss Dreiling Aviation Proposal for Airport Development

I will update you on fund availability for this proposal to see if we can move forward with this.

13. Approve Cyber Insurance Policy

For the last two years we have used Cowbell for our cyber coverage. The premium renewal for Cowbell is \$9,525.00, the alternate company CRC Group, which has no deductible, is \$5,433.25 with what looks to be comparable coverage, but no \$25,000.00 deductible like the Cowbell policy holds. Scott and RJ spoke about this change when they presented the premium numbers for the annual renewal at the March 17th meeting. Please see snippet below. I have both quotes printed if you would like to review.

Melinda-

I have included the quote for the Cyber Policy through CRC Group. **Total policy premium with fees would be \$5,433.25.** The quote that we have received from Cowbell is for \$9,525.00 in total premium. I have included that quote as well. I would like to point out that the CFC quote doesn't have any deductibles and it covers those limits for each and every claim.

- \$100,000 Customer Payment Fraud
- \$1,000,000 Non-Tech Dependent Business Interruption
- \$50,000 Wrongful Collection and Use of Personal Data Costs and Expenses
- 6 Hour Time Franchise
- Cyber Crime expanded to include:
 - Payroll Fraud – covers diverted funds from payroll
 - Delivery Fraud – covers invoice manipulation loss for physical goods
- Primary and Non-Contribution language added except in respect of Insuring Clause 5 (Sections C. Management Liability and F. Contingent Bodily Injury only); Excess to Cyber Crime coverage where you have valid and collectible insurance with another insurer

We would also like to bring to your attention our **CRC ProElite Excess Cyber Crime Program** in partnership with Ategrity Specialty Insurance Company designed to protect insureds from the rising threat of social engineering & various additional cyber-crime attacks. Our exclusive excess Social Engineering/Cyber Crime product offers excess limits over primary limits which are typically capped at \$250,000 for companies with revenues under \$50M. For entities over \$50M in revenue, Ategrity must review on a case-by-case basis. Attached are the details of the program as well as the short form questionnaire required to bind excess limits.

Please review and advise which quote you would like to proceed with.

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14. Dividend Payment of \$29,715.64 from Strong's Insurance

We have received the yearly dividend check from Strong's for a total of \$29,715.64.

15. Approve CDBG Grant Extension Change Order #2

We have used nearly every cent of the CDBG Grant funds! The last bid opening is Wednesday, April 8th at 11am, this is for the demolition of 512 S Lincoln. The documents for this contract change order are to allow an extension of 4 months to finish the last 3 home rehabs, and 3 demolitions. Megan at SCKEDD does SUCH GREAT WORK and I really hope we work with her again if we apply for a new round of CDBG grant funding.

16. Health 311 N Anthony Zuspan 2026

Administrator's Report:

1. **Annual Audit** - Everything was submitted to the Auditor prior to the deadline of March 31st. Everyone had their assigned items completed and submitted, and Jamie and I wrapped up the last pieces last Monday. Great job to all the gals, and to Jamie who went above and beyond to wrangle the audit this year and help me learn the deeper parts of the audit. Jamie and I wrapped up a few questions with the auditor today, so final audit report should be coming soon.
2. **Training for Admin** -I have registered for a municipal budget class coming up in May. I will attend first via webinar here in the office, then attend in person the next week in Wichita. Deputy Chief Houston will also be attending the course day in Wichita as he is very involved in learning and working on the PD budget.
3. **Help Wanted Ads** – We have run ads for summer mowing help, lake camp host, police officer, and water/wastewater positions these last two weeks. I have several applications, mostly summer/pool help, to send through for processing so we can start setting up interviews. Bryan will be attending the Chaparral Career Fair on April 22nd as he has the last few years. Larry Berry, Chief Hodson, Dep. Chief Houston and I have all been talking about recruitment ideas and how to reach further. I feel we are in a good place in retaining our current talent, and many of them are working to recruit new employees for these open positions.
4. **Employee Appreciation** – With the blessing of the commission, we would like to have our employee appreciation breakfast on April 15th, closing the office that morning from 8-10, so we can all come together for Bs&G, eggs, and bacon. This has been such a great thing since its inception in 2021.