



# City Commission Regular Meeting

Tuesday, June 18, 2024 at 6:00 PM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

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## MINUTES

### OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

### PRESENT

Mayor Greg Cleveland  
Commissioner Sherrie Eaton  
Commissioner Eric Smith  
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, Deputy City Clerk Sherri Miller, Randy & Jacquie Wisely, Joe Luna, Jessica Jaeger, Twila Strong, Creighton Cullop and Steve White.

### ABSENT

Commissioner Jan Lanie

- Approval of Agenda

A motion was made to approve the agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield

### PUBLIC COMMENT

Creighton Cullop commented he would like to see the SPO Proposal go to public vote.

Commissioner Lanie arrived after Public Comments.

### CONSENT AGENDA

1. Approve June 4, 2024 Regular Meeting Minutes
2. Approve June 12, 2024 Special Meeting Minutes
3. Appropriation Ordinance No 3192 \$203,117.27
4. Approve 06.18.2024 Payroll \$ 71,400.69

5. Approve the Renewal of the Following City Officer Appointments:

City Clerk/Administrator - Cyndra Kastens

Police Chief - Kenny Hodson

City Treasurer - Jamie Deviney

City Attorney - Brandon Ritcha

Municipal Court Judge - Richard Befort

6. Approve \$100 for 5 QR Code Vinyl Adhesives for Lake - Anthony Lake Board Capital Funds

7. Bank of the Plains COD 32720-Wayne Dennis for \$50,000 & COD 32721-General for \$25,000-Reinvestment

8. Approval to Bid Electric Material Stock as Presented

Mayor Cleveland asked if any items should be removed from the Consent Agenda for further discussion. Commissioner Hatfield requested Item 5; Approve the Renewal of the Following City Officer Appointments be removed to approve individually. Item 5 will be discussed before Item 9 on the regular agenda.

A motion was made to approve the consent agenda less Item #5.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Passed.

**PUBLIC HEARINGS - NONE**

**REGULAR BUSINESS**

**5. Approve the Renewal of the City Officer Appointments:**

A motion was made to approve the appointment renewal of Cyndra Kastens, City Clerk/Administrator

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Lanie.

Voting Nay: Commissioner Hatfield. Motion Passed.

A motion was made to approve the appointment renewal of Police Chief, Kenny Hodson

Motion made by Mayor Cleveland, Seconded by Commissioner Smith

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Lanie, Commissioner Hatfield. Motion Passed.

A motion was made to approve the appointment renewal of City Treasurer - Jamie Deviney

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton  
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Lanie, Commissioner Hatfield. Motion Passed.

A motion was made to approve the appointment renewal of the City Attorney - Brandon Ritcha

Motion made by Mayor Cleveland, Seconded by Commissioner Smith  
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Lanie, Commissioner Hatfield. Motion Passed.

A motion was made to approve the appointment renewal of the Municipal Court Judge - Richard Befort

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie  
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Lanie  
Voting Nay: Commissioner Hatfield. Motion Passed.

**9. Request to Waive Hall Rental Fees for Jr High Cheer Practice - Jessica Jaeger**

A motion was made to approve the request from Jessica Jaeger to waive the municipal hall rental fees for Jr. High Cheer Practice for July 8, 11, 15, 18, 22, 25 and 29.

Motion made by Commissioner Eaton. Seconded by Commissioner Lanie.  
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield, Commissioner Lanie. Motion Passed.

**10. Request To Place Carport in City Right of Way - 523 N Springfield - Steve White**

Steve White was present to request permission to place two carports in the City Right of Way at 523 N Springfield.

A motion was made to approve the request to place the carports in city right of way at 523 N Springfield contingent upon the Board of Zoning Appeals decision for a variance. The utilities have the first right to utilize the ground space if needed.

Motion made by Commissioner Smith, Seconded by Commissioner Hatfield.  
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield, Commissioner Lanie. Motion Passed.

**11. Open Bids for AWOS/BEACON Electrical Materials**

Bids were opened for AWOS/BEACON Electrical Materials. One bid was received from Border States in the amount of \$31,015.59. A motion was made to approve the bid from Border States for \$31,015.59 upon review by Darrin Neufeld, EBH Engineer.

Motion made by Commissioner Eaton, Seconded by Commissioner Lanie.  
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield, Commissioner Lanie. Motion Passed.

**12. Approval of 2023 Financial Report - Alexis Crispin, Adams Brown**

Alexis Crispin of Adams Brown CPA presented the 2023 Audit via Zoom. After presentation and discussion, a motion was made to approve the 2023 Financial Report.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield, Commissioner Lanie. Motion Passed.

**13. LL&G Sidewalk Survey Quote: Due South Surveying \$2,500 paid from Capital Streets**

Administrator Kastens clarified direction to proceed with assessing the location of the sidewalk on LL&G, starting with a survey of the area. A motion was made to approve the quote from Due South Surveying for \$2,500 to survey LL&G Sidewalk project, to be paid from Capital Streets.

Motion made by Commissioner Hatfield, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield, Commissioner Lanie. Motion Passed.

**14. Approve Housing Committee CARE Grant Award Recommendations**

A motion was made to approve the Housing Committee CARE Grant Award Recommendations for the following addresses contingent upon complying with the CARE Grant requirements: 724 N Jennings, 113 N Lincoln, 302 N Jennings, 223 S Franklin, 215 S Franklin, 224 S Madison, 528 S Bluff, 622 N Franklin, 723 N Jennings.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield, Commissioner Lanie. Motion Passed.

**15. Anthony Lake Housing Development**

A motion was made to approve moving forward with the SPO proposal and authorize the City Administrator to post notice of the proposal in the newspaper and proceed to secure a present and potential use appraisal of the subject property.

Motion made by Commissioner Smith, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Lanie  
Voting Nay: Commissioner Hatfield. Motion Passed.

Commissioner Lanie expressed she is not in favor of going to a public vote.

**16. Sunrise 2nd Residential Housing Building Line Setback**

Administrator Kastens, needing to proceed with the drainage plan for the residential development, sought clarification from the Commission as to the building set line for the front

of the homes. The Commission gave direction for the City Administrator to establish a 50-foot front building line for the Sunrise 2nd residential housing structures.

**17. Update on Lots East of Harper County Courthouse**

Administrator Kastens reported that the County is still interested in all five lots east of the Harper County Courthouse and provided further discussion and request to negotiate a lesser amount for the two south lots. The Commission gave direction for \$4,000 per lot for the two south lots and to not pursue the other three lots at this time.

**18. Out-of-State License Plate Discussion**

Enforcement of Anthony residents continuing to maintain Out of State License Plates was discussed.

**STAFF REPORTS**

**19. Administrator Report**

The Admin reported on Sidewalk on LL&G, Sunrise 2nd Builders, Storms, On-Call/Back Up Housing, Solar Applications, Budget, CARE Grant, Staffing, SPO Eco Devo Proposal at Anthony Lake.

**20. Chief of Police report**

Served some weed notices.

Talked to kids riding bikes on the sidewalk.

We attended an active shooter training at Harper Industries.

We investigated a domestic disturbance in the 100 block of N. 4th and arrested Colton Kitchen for aggravated assault, criminal restraint and criminal damage to property.

We arrested Mathew Clark for electronically soliciting a child/sexually.

We investigated a domestic disturbance on Fanning Drive and arrested Shaun Morris for aggravated domestic battery and criminal damage to property.

Officer Manning resigned from the Police Department effective 06-10-2024.

**21. Departments Report**

Department activity updates were given from the Shop, Electric Distribution, Power Plant/Lake and Street.

**EXECUTIVE SESSION – NONE**

## **ADJOURNMENT**

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield, Commissioner Lanie. Motion Passed.

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Gregory Cleveland, Mayor

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Cyndra Kastens, City Clerk/Administrator