



City Commission Regular Meeting

Tuesday, September 16, 2025 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Jan Lanie
Commissioner Eric Smith
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Chief of Police Kenny Hodson, Curt Miller Eco/Dev Chair, Randy and Jacqueline Wiseley, Joyce Kaup, Jay Wharton, and Leslie Schrag

- Approval of Agenda

A motion was made to approve the agenda as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

PUBLIC COMMENT - None

CONSENT AGENDA

1. Approve Regular Minutes of September 2, 2025
2. Approve Special Minutes of September 5th, 2025
3. Appropriations Requiring Special Approval Within App. Ord. 3222:

Fund #12 Airport - Air Tour Expenses \$11,167.74
4. Appropriation Ordinance No 3222-\$377,947.99
5. Approve 9.09.2025 Payroll \$63,236.34

6. Approve Recommendation of Lake Board to Appoint Diana Busby to Fill Unexpired Term to Expire August 2029
7. Approve Purchase of External Large Capacity Paper Drawer for New Multifunction Copier
8. Approve investment:
Bank of the Plains-Electric Meter Replacement Fund-CDARS \$1,000,000.00-12 months @ 3.85%. With interest depositing into Capital Improvement Fund-Electric Meter Replacement.
9. Approve Secondary Opioid Manufacturers Settlement with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus Reference Number: CL-1766925 and Authorize the City Administrator to Execute Documents
10. Approve Submission of Kansas Water Office HB2302 Water Projects Grant for the 16" Water Main
11. Approve to Bid Swimming Pool Rehab
12. Approve to Bid Replacement of Well #5 VFD

Mayor Cleveland asked if any consent agenda items should be pulled for further discussion. Hearing none, a motion was made to approve the consent agenda as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

PUBLIC HEARINGS

13. 2026 Budget Hearing

Mayor Cleveland opened the 2026 Budget Public Hearing.

No comments were received from the public.

Mayor Cleveland closed the Public Hearing.

14. Dangerous Structure Hearing - 208 E Main Boyd 2025

A motion was made to untangle the dangerous structure hearing for 208 E Main.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Smith, Commissioner Hatfield. Motion Carried.

Mayor Cleveland opened the Dangerous Structure Hearing for 208 E Main.

Mayor Cleveland asked if anyone in the public was present for the hearing. No one was present. The Chief and the Administrator updated the Commission on the Dangerous Structure. Mayor Cleveland declared that based upon the declaration of immediate hazard determined on July 16, 2025, and the findings of this hearing, the Commission does continue that this structure has been found dangerous or unsafe. The Commission orders the structure to be removed and the site to continue to be made safe until completion of the removal. Said removal is to commence October 24th and be completed by October 31st. If the structure is not removed by said date, the city will cause the removal and the cost of such will be paid by the property owner. Mayor Cleveland closed the public hearing.

REGULAR BUSINESS

16. Approve 2026 City of Anthony Budget and Certify it to the Harper County Clerk

A motion was made to approve the City of Anthony 2026 Budget and authorize the Administrator to certify the budget to the County Clerk.

Motion made by Commissioner Eaton, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

17. Dangerous Structure Resolution No 1169 208 E Main Boyd 2025

RESOLUTION NO. 1169

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED ON LOT FIVE (5) IN BLOCK FIFTY-ONE (51) IN THE CITY OF ANTHONY, HARPER COUNTY, KANSAS, COMMONLY KNOWN AND REFERRED TO AS 208 E MAIN ST ANTHONY, KANSAS, IS DANGEROUS OR UNSAFE AND DIRECTING THAT THE STRUCTURE BE REMOVED AND THE PREMISES MADE SAFE AND SECURE.

WHEREAS, the Enforcing Officer of the City of Anthony, Kansas did on the 16th day of July 2025, file with the governing body of said City a statement in writing that a certain structure, hereinafter described, was dangerous or unsafe; and,

WHEREAS, the governing body did by Resolution No. 1161 dated the 16th day of July 2025, fix the time and place of a hearing at which the owner, his or her agent, lienholders, any occupants and all other parties of interest of such structure could appear and show cause why such structure should not be condemned and ordered repaired or demolished, and provided for giving notice thereof as provided by law; and,

WHEREAS, Resolution No. 1161 was published in the official city paper on the 23rd day of July 2025, and on the 30th day of July 2025, and a copy of said resolution was served upon all persons entitled thereto as provided by law; and,

WHEREAS, on the 2nd day of September 2025, the governing body did conduct the hearing scheduled in Resolution No. 1161 and took evidence from the following: the enforcing officer, Kenny Hodson on behalf of the city. The following parties in interest failed to appear or appeared and did not present evidence: David Boyd

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ANTHONY, KANSAS, THAT:

1. The governing body hereby finds that the structure located at:

LOT FIVE (5) IN BLOCK FIFTY- ONE (51) IN THE CITY OF ANTHONY, HARPER COUNTY, KS.

and commonly known and referred to as 208 E MAIN ST, Anthony, Kansas, is dangerous or unsafe and directs that such structure is to be removed and the premises made safe and secure.

2. The owner of such structure is hereby directed to commence the removal of the property within 30 days from the date of publication of this resolution (not later than the 10th day of October 2025,) and to have the removal completed within 7 days of the date of commencement (not later than the 24th day of October, 2025). Provided, that upon due application by the owner and for good cause shown, the governing body, in its sole discretion, may grant the owner additional time to complete the removal of the property. The owner shall bear full responsibility for any and all expenses associated with the removal of the structure and making the premises safe and secure.

APPEAL, Any person affected by an order issued by the governing body under this resolution may, within 30 days following service of the order, petition the district court of Harper County for an injunction restraining the enforcing officer from carrying out the provisions of the order pending final disposition of the case.

BE IT FURTHER RESOLVED, that if the owner fails to commence the repair or removal of the structure within the time provided herein or fails to diligently prosecute the same until it is completed, the governing body may take such further action as it deems necessary to raze and remove the structure without further notice to the owner or other parties in interest.

BE IT FURTHER RESOLVED, that the City Clerk or designated representative shall cause this Resolution to be published once in the official city paper and mail a copy to the owner, agents, lienholders, occupants, and other parties in interest.

Adopted this 16th day of September, 2025,

A motion was made to approve Resolution No. 1169.

Motion made by Commissioner Smith, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

18. **Bid Opening Electric Distribution Reel Trailer**

No bids were received for the Electric Distribution Reel Trailer.

19. **Approved - Request to Waive Municipal Hall Rental Fees for Veterans Day Program - Joyce Kaup**

A motion was made to approve the request to waive Municipal Hall Rental fees for Veterans Day Program.

Motion made by Commissioner Smith, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Smith, Commissioner Hatfield. Motion Carried.

Voting Abstaining: Commissioner Eaton, Commissioner Lanie.

20. **Approved - Request to Waive Municipal Hall Rental Fees for Chaparral Homecoming Dance**

A motion was made to approve the request to waive Municipal Hall rental fees for Chaparral Homecoming Dance.

Motion made by Commissioner Eaton, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

21. **Approved - Request to Waive Municipal Hall Rental Fees for Anthony Chamber of Commerce Events and Discuss Chamber Requests - Jay Wharton**

The Anthony Chamber requested waiving the hall rental fees, and asked about the Santa house relocation. The Administrator will have to consult with city staff before approving the Santa house relocation.

A motion was made to waive Municipal Hall rental fees for Anthony Chamber of Commerce. Events including Santa Parade November 28th and December 5th & 6th Market.

Motion made by Commissioner Eaton, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

22. **Approved - Annual Donation List**

The Administrator presented the annual donation list for review and approval. After discussion, a motion was made to approve the Annual Donation list, less the \$1,200.00 for Harper County Fair Entertainment.

Motion made by Commissioner Smith, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

23. **Child Care Zones Grant Donation Request**

A motion was made to untable the Child Care Zones Grant Donation request.

Motion made by Commissioner Eaton. Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

Leslie Schrag presented a second request for donation consideration. After discussion, a motion was made to take the \$1,200.00 not used for entertainment and use it toward the Child Care Grant. This approval is for 2025.

Motion made by Commissioner Eaton. Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

24. **Approve Air Tour Expenses up to \$15,000 to be Paid from Airport Fund**

Mayor Cleveland, Commissioner Smith, and the Administrator updated the Commission on the Airport Tour plans. A motion was made to approve Air Tour Expenses up to \$15,000.00 to be paid by Airport Fund.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

25. **Approve Land Bank ByLaws, Terms, and Set Land Bank Treasurer Bond at \$200,000**

Administrator Kastens presented the Anthony Land Bank Bylaws as approved by the Board of Land Bank Trustees as well as the following Board appointment terms: Jessica Graves-1 year
Connie Jacobs-2 years Pam Giesen-2 years Peter Bartley-3 years Diana Schmidt-3 years

A motion was made to approve the Land Bank Bylaws, Terms, and set Land Bank Treasurer Bond at \$200,000.00.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

26. **Approve Location of Campsite A Bathroom to Replace West Volleyball Courts at Anthony Lake**

Administrator Kastens wanted to confirm the final location of the new Campsite A Bathroom to be located at the existing west volleyball courts so the Lake Board can continue their pricing and planning efforts. The Commission gave direction to continue to pursue the volleyball court location as the final bathroom location.

27. **Approve Purchase of 1,500 gal of AV Fuel from Dark Oil**

A bid was received from Dark Oil at \$5.919 per gallon. A motion was made to approve the purchase of 1,500gal of AV fuel from Dark Oil.

Motion made by Commissioner Smith, Seconded by Commissioner Lanie.
Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith,
Commissioner Hatfield. Motion Carried.

28. **Approve Resolution No. 1173 Amend Personnel Policy Wage Scale Update**

RESOLUTION NO. 1173

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ANTHONY, KANSAS AMENDING APPENDIX D, PAY RANGE PLAN – GRADES & TIERS, OF THE CITY OF ANTHONY'S PERSONNEL POLICIES AND GUIDELINES.

WHEREAS, it is beneficial for the City of Anthony to have updated written and adopted Personnel Policies and Guidelines;

AND WHEREAS, the City of Anthony's Personnel Policies and Guidelines needs to be amended to reflect a new and updated Pay Range Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ANTHONY, KANSAS:

Section 1. Appendix D to the City of Anthony's Personnel Policies and Guidelines is hereby amended as follows:

**APPENDIX D
CITY OF ANTHONY
Pay Range Plan**

The following is the City of Anthony's Pay Range Plan per job position:

Grade	Minimum	Midpoint	Maximum	Positions
1	\$14.19	\$15.97	\$17.74	
2	\$14.90	\$16.76	\$18.62	
3	\$15.64	\$17.60	\$19.55	Custodian/Maintenance Worker
4	\$16.42	\$18.89	\$21.35	Admin Assistant of Utilities Police Admin Assistant Utility Billing Clerk Lake Caretaker
5	\$17.58	\$20.22	\$22.85	Street Department Operator I
6	\$18.25	\$20.82	\$23.43	Street Department Operator II
7	\$18.98	\$21.83	\$24.67	Water/Wastewater Operator I
8	\$20.50	\$23.57	\$26.65	Developmental Services Director City Mechanic City Treasurer Water Operator II
9	\$22.14	\$25.46	\$28.78	Deputy City Clerk Power Plant Operator Street Dept Head
10	\$23.09	\$24.10	\$27.12	Police Officer
11	\$23.91	\$27.50	\$31.08	Electric Distribution Lineman Power Plant Mechanic Water/Wastewater Dept Head
12	\$24.70	\$25.95	\$29.21	Police Sergeant
13	\$28.08	\$29.84	\$33.60	Deputy Police Chief
14	\$29.42	\$33.84	\$38.25	Electric Distribution Dept Head Power Plant Superintendent

Placement of new employees on the pay scale above the minimum wage for that position can be considered for existing job-related experience as follows:

- No or minimal experience (<3years) will be placed at the minimum of their wage grade.
- 3-5 years verifiable experience in a similar role may be placed 3%-4% above the minimum grade (higher placement if work was in a municipality or similar agency).
- Greater than 5 years of experience may be placed 5%-15% above depending upon the number of years of verifiable experience.

The City Administrator shall establish the pay for seasonal, part-time, or temporary employees. The Anthony Recreation Commission shall establish the pay for the part-time Recreation Director.

Salaried (As determined by the City Commission):

City Administrator
City Clerk

City Superintendent
Chief of Police

This Resolution shall take effect January 1, 2026, after its adoption by the governing body of the City.

ADOPTED by the Governing Body of the City of Anthony, Kansas, this 16th day of September 2025.

A motion was made to approve Resolution No. 1173.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

29. **Health Resolution No 1172 528 S Kansas Fox 2025**

RESOLUTION NO. 1172

A RESOLUTION AUTHORIZING THE PUBLIC OFFICERS
OR OTHER AGENTS OF THE CITY TO ABATE HEALTH NUISANCES
AS AUTHORIZED BY ARTICLE 2 OF CHAPTER VII OF
THE CITY OF ANTHONY CITY CODE.

WHEREAS, it is in the interest of the City Commission that the health, safety, and general welfare of the citizens of the City of Anthony be maintained;

WHEREAS, that a health nuisance has developed in CADES ADD, BLOCK 06, Lot 015 in the City of Anthony, Harper County, Kansas; as shown by the recorded Plat thereof, 528 S Kansas Anthony, Kansas.

WHEREAS, Notice of Violations were mailed certified to the property owner of record Allison Fox on 08/08/2025.

WHEREAS, the property owner has not alleviated the alleged violations nor requested a hearing before the City Commission within the time periods specified;

WHEREAS, the public officer and other agents of the City of Anthony presents this Resolution to the City Commission;

BE IT RESOLVED BY THE CITY COMMISSION that the Public Officers and other Agents of the City of Anthony are authorized to abate the conditions causing the violations at the end of September 26, 2025, and;

BE IT FURTHER RESOLVED that the cost incurred by the City shall be charged against the Lot or Lots or parcel of ground on which the nuisance or nuisances were located. The City Clerk shall, at the time of certifying other taxes to the County Clerk certify the cost as provided and the County Clerk shall extend the same on the tax roll and it shall be collected by the County Treasurer and paid to the City as other City taxes are collected and paid.

Amount is due from property owner(s) for services rendered by the City of Anthony upon presentation of bill. Failure of property owner(s) to pay amount due may result in the City bringing an action in district court, or causing a special assessment to be levied on the property, or any other manner of collection provided by law.

ADOPTED at Anthony, Kansas, this 16th day of September 2025.

A motion was made to approve Resolution No. 1172 528 S Kansas.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

STAFF REPORTS

30. Administrator Report

The Administrator provided a written report on the Airport Taxiway, EPA TA, Sunrise 2nd, Power Plant Soil Contamination, Lake Trail, KAFM, Community Solar Project, CDBG Housing, Taxing Jurisdiction RNR Notice, Gun Club Roof, Land Bank, ID Board, City Software, and City Staff.

31. Chief of Police Report

We had the city crew mow several properties

We served resolutions for the health code violations.

I attended a three-day conference in Wichita.

We took a report of a theft in the 400 block of S. LL&G.

We took a report of criminal damage to property in the 300 block of West Ave.

We had Wyatt trash service clean up the trash at 423 E. Main.

32. Department Reports

Department activity updates were provided for Electric Distribution, Power Plant/Lake, Street, Water/Wastewater and Mechanic.

EXECUTIVE SESSION - NONE

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith,
Commissioner Hatfield. Motion Carried.

Greg Cleveland, Mayor

Cyndra Kastens, City Administrator/Clerk