



City Commission Regular Meeting

Tuesday, December 02, 2025 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Commissioner Sherrie Eaton

Commissioner Jan Lanie

Commissioner Eric Smith

Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Chief of Police Kenny Hodson, Deputy City Clerk Melinda Ewertz, Bill Moyer – Anthony Tree Board, Randy and Jacqueline Wiseley, Bryan Hilgeman

ABSENT

Mayor Greg Cleveland

- Approval of Agenda

A motion was made to approve the agenda as presented.

Motion made by Acting Mayor Lanie, Seconded by Commissioner Hatfield.

Voting Yea: Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield.

Motion Carried.

PUBLIC COMMENT - NONE

CONSENT AGENDA

1. Approve Regular Meeting Minutes of November 18, 2025
2. Approve Special Meeting Minutes of November 24th, 2025
3. Approve Special Meeting Minutes December 1, 2025
5. Appropriation Ordinance No 3227 \$204,679.20

6. Approve 12.02.2025 Payroll \$62,967.22
7. Approve Christmas Bonus Payroll \$3,335.90
8. Approve November 2025 Court Report

Acting Mayor Lanie asked if any items should be removed from the consent agenda. Acting Mayor Lanie asked to remove Item No. 4. Hearing nothing further, a motion was made to approve the consent agenda as amended.

Motion made by Commissioner Smith, Seconded by Commissioner Hatfield.

Voting Yea: Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield.
Motion Carried.

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

4. **Approve Special Meeting Minutes of December 1, 2025**

Acting Mayor Lanie noted a time correction to the December 1st meeting minutes from 10:00 a.m. to 6:00 p.m. A motion was made to approve to amend the Dec. 1 minutes with edit from 10 to 6.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

9. **Bid Opening - Tree Grant**

Acting Mayor Lanie opened the bids for the Tree Grant second purchase of trees. Only one bid was received from Ron's Garden Center for \$8410.00. After review by Bill Moyer of the Anthony Tree Board, a motion was made to approve the tree grant bid from Ron's Garden Center for 50 trees up to \$8410.00, subject to tree board approval.

Motion made by Commissioner Eaton, Seconded by Commissioner Hatfield.

Voting Yea: Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

10. **Appoint Anthony Land Bank Board Trustee**

Three names were submitted for consideration of the Anthony Land Bank Trustee open position: Joe Hall, Diane Leland and Oscar Macias. After discussion, a motion was made to appoint Joe Hall as the Anthony Land Bank Trustee.

Motion made by Commissioner Smith, Seconded by Commissioner Hatfield.

Voting Yea: Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

11. **Approve Amended Standard Operating Procedures Manual Maintaining Lead Service Line Inventory**

Administrator Kastens presented another amendment as required by KDHE to the Lead SOP. A motion was made to approve the amended SOP.

Motion made by Commissioner Lanie, Seconded by Commissioner Smith.

Voting Yea: Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

12. **Approve Water Pipe Testing for 16" Main - Element Materials Tech \$8,270 plus Shipping and**

Administrator Kastens confirmed with the Commission that they wanted to perform the final test on the 16" main pipe. A quote was received from Element Materials Technology of New Berlin, WI. The Commission would also need to approve Bid Exception #4 as the city certified water operator identified this service best performed by this specific firm. A motion was made to approve water pipe testing for 16" main for \$8270.00 plus shipping and approve the bid exception.

Motion made by Commissioner Smith, Seconded by Commissioner Hatfield.

Voting Yea: Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

STAFF REPORTS

Staff reports were provided in print to the commissioners.

EXECUTIVE SESSION

13. **Executive Session to Discuss Staffing Pursuant to "Personnel Matters of NonElected Personnel, K.S.A. 75-4319 (b) (1)."**

At 6:25p.m., Acting Mayor Lanie made a motion to enter executive session for 10 minutes until 6:35p.m. to discuss staffing pursuant to "Personnel Matters of NonElected Personnel, K.S.A. 75-4319 (b) (1)." Commissioner Hatfield seconded the motion, motion carried. The commission chambers were cleared with the Commissioners and City Administrator remaining present.

At 6:35p.m., Commissioner Hatfield made a motion to extend the executive session for 5 minutes until 6:40p.m. Commissioner Smith seconded the motion. Motion Carried.

City Administrator Cyndra Kastens left the chambers at 6:40p.m.

At 6:40p.m., Commissioner Smith made a motion to extend the executive session for 15 minutes until 6:55p.m. Commissioner Hatfield seconded the motion. Motion carried.

At 6:55p.m., the regular meeting was called back to order. No binding action was taken.

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Commissioner Hatfield, Seconded by Commissioner Smith.

Voting Yea: Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield.

Motion Carried.

Gregory Cleveland, Mayor

Cyndra Kastens, City Clerk/Administrator