

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
9/20/22

CONSENT AGENDA

1. Approve September 6, 2022 Regular Meeting Minutes
2. Approve September 6, 2022 Special Meeting Minutes
3. Appropriation Ordinance No. 6119 \$346,880.18
4. Approve 9.13.2022 Payroll \$55,666.47
5. Reappoint Laura Kennemer to the Anthony Library Board for a Four-Year Term to expire in 2026

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

6. Dangerous Structures - Creighton Cullop
7. Bid Opening Power Plant Roof Repair/Recoating
8. SEED Grant
9. Rural Champions Grant

STAFF REPORTS

10. Administrator Report
11. Chief of Police report

Admin's Report:

1. KDOT Cost Share Grant – The grant for street repair on south Massachusetts was submitted on September 14, 2022. The city's total match will be \$192,186 if awarded. I did talk to Dan at the COOP and they were willing to be a partner by kicking in \$500 to help gain points that might aid in better funding potential.
2. Airport –
 - Pavement Report – KDOT hired GARVER Engineering to do pavement reports for all Kansas airports. ANY was completed and reviewed. A few corrections were submitted back to Garver by the deadline date (you can thank Darin at EBH for getting that done by the deadline for me, at no charge, I would have missed

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that submission). Garver will make the final changes and send a final report. I will share that with the Commission once received. Basically, it will show the following needing correction: 1. One piece of asphalt on the taxiway. 2. One piece of concrete on the south side of the T-Hangar that we didn't replace when we did the north. 3. One piece of asphalt south of the big apron which is left over from when there was another hangar over there (we don't use this anymore). KDOT uses this document as justification to lobby for additional dollars. I have been told that this is not necessarily a gauging tool that will dictate what projects we need to work on.

- CIP – FAA has touched base in regard to our next project at the airport. As we suspected, they will be putting a priority on the rehabilitation of the turf runway. If you will recall on our last ALP update, FAA did note an issue because the line of sight on the east end of the turf runway actually comes up about 3'. This is not something new, it has always been this way, but this is something that needs corrected. If you are an aircraft, you need to be able to see each other and right now you cannot. This really hasn't been an issue because we do not have a lot of traffic on the turf runway but nonetheless, FAA will order the priority of our projects in the CIP and this one will take priority. To even start this project, which we will not apply for the grant to use the entitlement money until May 2023, we will have to first go through airport consultant selection because this will be a new project. FAA is requiring that I prepare some general information to submit on this project now and start the consultant selection process. The match for this project is budgeted in capital. Once I have FAA approval for the "Notice to Consultants" I will submit this to the Kansas Association of Airports and our local paper. I will place this on the consent agenda for this purpose.
 - AWOS and Beacon – I have not been able to keep up on this grant. It is active now and we can proceed on it. I have marked my calendar for 30 days out to get started. FYI
3. Renovation/Remodel – As you will see when you arrive to the meeting, the paint is underway. The paint and flooring at the airport are complete. Airport couches arrive this week. We are still needing to pick out carpet for the commission room and just have not had time to do that as of yet, but progress is underway.
 4. Codification – No action.
 5. BASE Grant – We have been answering questions for engineers interested in bidding the project.
 6. Compensation Study – I have reviewed the final report. AGH was not available to discuss the report prior to this Commission meeting so I would like to consider setting up a special meeting to present this, so we do not wait until October.

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7. Lake Town Trail – I met with Joel Walker to discuss the trail. Current discussions center around timing and approach of dealing with the failing drainage area on this land versus timing and approach of constructing the trail. Making these determinations may now include a meeting on site with Harper County Conservation District as well.
8. Cell 1 Repair – The work is done on cell one. We have opened the valve between the cell one and cell two to fill cell one to a test depth. Over the next 10 days EBH will monitor and test the pond to as required by KDHE.
9. Board Reports: Enclosed please find the Anthony Recreation Minutes for 8/24/22.
10. Department Activities:

Street –

Still patching holes.
Cleaning up burn pile at the lake.
Cut down a dead tree on S. Springfield
Mowing and weed eating.
Graded some roads.

Water/WW –

Rounds
Locates
Repaired restroom at west park
Repaired water tower lift station
Repaired effluent structure at pond 5
Mowed water plant
Repaired chlorinator at harper
Cleaned vac truck
Repaired air line at shop
Replaced water meter
Winterized ball field restrooms
Repaired Deweze
Lake restrooms

Electric Distribution -

Had an outage at 716 N. Madison. Caused from wildlife.
Straightened and tamped transformer pole at Celco.
Awarded wire, regulator rebuild and transformer bids.
Took down sunshades and batting cage at ballfield's.
Replaced breaker and outlet at Lake campsite B-13
Replaced Spot Light Bulb at 911 Memorial.
Hung American Flags for 9/11.
Cut down tree at 402 S. Springfield.

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Installed wildlife protection on poles at 4 locations.
Took down American Flags
Took down Sun Shade at the Pool.
Replaced Quadruplex wire at the Pool.
Installed Wildlife Protection at 1002 N. Anthony, 828 N. Anthony and 624 E. Walnut.
Trimmed tree branches that were in primary wire east of Campsite B at the Lake.
Replaced Epoxilator 1 mile north and 1.6 miles east.
Replaced broken cover on electric meter at 802 N. Springfield.
Replaced meter loop at 418 N.E. 10 Rd.
Turn On/Off Orders
Just Read Orders
Locates

Electric Production –

LB has been gone quite a bit with family health issues so the crew stayed busy with cleaning and small projects.
We spent the whole weekend taking back apart the inspection doors on #2 because we had water leaking and we are trying a different approach.
We installed the new Allen Bradley controller and got it programmed.
We changed out all the turbo oil filters on unit #2 and ran some leak test to check the system.
LB had a EMP -2 meeting this last week and it was virtual.
The door was stuck at the police station so we ran in there and ground a bit off the top of the door so Donna could open and close it easily.
LB and TM have smoke certification this week in Wichita.
Normal everyday plant/ sub maintenance.

Mechanic –

#11 Rebuild
#12 Work on A/C system
#80 Finish seat reupholstery
#11 Install rear differential and begin work on front differential.
#50 Diagnose electrical issue and share findings with Kenny and Cyndra.
#61 Repair hydraulic leak.