

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
11/19/24

NOTICE: The Commission received an invitation to the Art Center's BENEFIT IN THE BARN to be held November 23rd 6-8 p.m. at Municipal Hall. All proceeds benefit 2025 arts programming.

PUBLIC COMMENT –

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

1. Approve November 5, 2024 Regular Meeting Minutes
2. Appropriation Ordinance No 3202 \$2,772,103.33

Don't fall out of your chair, the AP is high because this is the month the 138kV officially paid off, that is \$2,137,857.50 of this AP.

3. Special Appropriations

Fund #34 Capital Airport- Border States \$292.75 Elec Materials - AWOS/Beacon AV-2023-17

Fund #34 Capital Airport-Atlas Electric \$92,890.62 AWOS Materials & Labor - AWOS/Beacon AV-2023-17

Fund #34 Capital Street-Security First \$195.00 O&E Report Required for Easement - CCLIP KA-6909-01

Fund #83 Electric EQ Replacement-COOP \$130.00 T-Posts for Safety Fence - Sunrise 2nd BASE Grant

4. Approve 11.19.2024 Payroll \$57,062.91
5. Approve Drawdown #3 KDOT Project No. AV-2023-17 \$93,183.37 AWOS/Beacon Project
6. Approve Build Kansas Matching Grant Agreement of \$131,161.45 for Project 2024-030-40101d
7. Approval to Authorize City Administrator to Establish Just Compensation for Construction Easement for CCLIP 44-39 KA-6909-01

This is a formality of the KDOT process required for the construction easement we will need from Justice Battery for the rehab of the intersection at Main and Anthony.

PUBLIC HEARINGS - NONE

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REGULAR BUSINESS

8. Bid Opening Sunrise 2nd Street Lighting
9. Request for More Brackets/Banners - American Legion Auxiliary
10. Welcome to Anthony Sign West Park - Randy Wiseley
11. Kayak Rental Services at Anthony Lake
12. Community Solar Discussion
13. Approve Fire Department Christmas Party - \$1,200
14. Approval - Employees Christmas 2024
15. Economic Development Review
16. Health Nuisance 503 S. Anthony - Little Coyote 2024

Admin Report:

1. BOR WaterSMART Grant – The application has been submitted to Build Kansas to request the 45% grant match. This committee is meeting November 20th to give the final vote on the award. In addition, the application for the WaterSMART grant was submitted on November 13th, 2024. If awarded, this City of Harper joint project combined total budget would be \$2,287,297. We are currently in the review stages for both grant committees. The award notifications for the WaterSMART grant will be in May 2025. We estimated a three-year timeline for completion (mostly due to electric material lead times), with the hope of actually wrapping up in two years. Reminder, there is a chance the BOR may remove the electric portion of the project which is approximately \$800K of it. FYI.
2. Airport AWOS & Beacon – Just keeping you posted on this project: The beacon is complete and in use. The old beacon (a historical landmark now) was not painted or freshened up (as we had originally written into the project) due to the lack of adequate grant funds, but it is decommissioned and in protected condition. The majority of AWOS is installed and we did get the UHF datalink from FCC on November 8th (this authorizes radio communication between the outdoor sensor equipment, and the indoor unit) but we continue to wait on FAA spectrum to release a frequency for the VHF. Until that happens, we are unable to file with the FCC for the VHF license. This nationwide backlog remains an ongoing issue, but DBT is receiving weekly updates from FCC on the status of this backlog and will stay with it until we can complete the project. DBT is waiting on the VHF so they can program the equipment. Once that is complete, they will bring all of the equipment to site and install.

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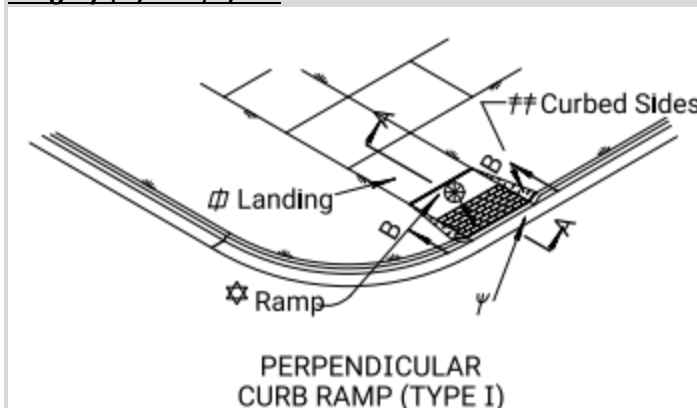
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3. Shopko Building – Yes, the reports are correct, Bomgaar’s is coming into the Shopko building. I have talked with them about incentives, housing, and employees and I am also getting them in touch with our Economic Development Board as they proceed with the project. They are looking to hire 10-12 employees and open late winter, likely around March.
4. KCC-40101d Grant – We received the Agreement for the Build Kansas funds for the local match requirement for this grant. The agreement is on the consent agenda. This project does not start until January 2025. In the iterum we are still investigating the possibility of not having to bid out the construction work and bypass Davis Bacon requirements. No official answer on this yet. If it is a no, we will get started drafting the RFP.
5. Sunrise 2nd – At this meeting you are opening the bids for the street lighting. There are two sections to the bidding: the street lighting for Sunrise and materials needed for street lighting at the ID Park.
6. ADA Ramps – I received an email from KDOT as listed below:

Hello Cyndra,

I am the Active Transportation Manager at the KS Dept. of Transportation. A resident of Anthony recently reached out about options to make your sidewalks ADA accessible in a couple of key areas that have high curbs without ramps in an area with a good number of students walking and riding bikes to/from school and at least one resident with a mobility disability.

The main intersection discussed is Washington Street and Anthony Avenue. The very nice sidewalk then continues to the school, but then there is no curb cut/ramp at the end across the street from the school. I talked to one of our engineers about what this might cost per ramp to construct yourselves. He determined that utilizing the KDOT Standard for Type 1 ADA Ramps, **each installation would cost roughly \$3,800-\$5,000**



The cheapest route would be for the City of Anthony to do it themselves. If that is not possible, there are funding options I can direct you to, especially if you were interested in a broader city-wide effort.

I am going to research this further with Bryan. I know this location has been a discussion previously, so I think it helpful at this point to gauge the use of this location and identify similar locations to help bring back to the Commission to determine what you want me to do with it. We have not funded any new ADA installations in the sidewalks or streets of

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the community for some time. If we are going to move in this direction, it might be helpful to know how many you may be dealing with so you can decide if you want to and maybe prioritize the ones that could be a need. For now, we will just evaluate how many locations are in need and then we will bring that in on an agenda item. More to come on this.

7. EPA Water Technical Assistance – Kick-off meeting is Friday November 22nd. More to come after that. Still no word on the HB2302 grant application.
8. Staffing – We have had some interviews for the Administrative Assistant of Utilities position and hope to make final decisions by the end of this week. In addition, we have filled the power plant position. Brad Dory will be transferring from the water department to the power plant effective November 18th. We will start advertising for the vacant water department job.
9. ID/Eco Devo Board – The board met on the 12th, unapproved minutes are attached to my report. Their discussion centered strongly on the concern for the lack of community support (or understanding) of economic development efforts due to the outcome of the vote on the eco devo ballot question. I shared concerns over what this view of Anthony looks like to potential investors. The Board discussed ideas and strategies to address this, which could include some town hall meetings and possibly a survey. This was just a brainstorm session to start the discussion. The Board will work to solidify some ideas to present to the City Commission.

Side note: I actually faced the first backlash on the result of the vote. I met with a developer/investor and the results of this vote came up by them in the conversation. They shared concerns about public reception of outside investment and how receptive the community would be. Hopefully we can all work to correct this reputation, regardless of where you stand on the vote, this perception can be damaging for future growth potential of Anthony.

10. Lake Board – The Lake Board met on November 11th but due to an emergency, they did not have a quorum. Knowing the City Commission is waiting on a recommendation they did work together remotely to come up with a final recommendation regarding the Kayak building and location. The Lake Board is recommending to fund ½ the cost of the building out of the Lake Board Funds. In addition, they have recommended a location for the building just east of the volleyball courts. This locates it amongst campsites A & B where most of the customer/public traffic will be plus access to parking and bathrooms, but does not impact the disc golf routes and does not block any of the lake views. I will have maps at the meeting for the Commission to review showing the recommended locations from the city crew in combination with the recommendation of the Lake Board.

In addition, the new Welcome Sign has been installed at the lake:

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