



# City Commission Regular Meeting

Tuesday, February 06, 2024 at 6:00 PM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

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## MINUTES

### OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

### PRESENT

Mayor Greg Cleveland  
Commissioner Sherrie Eaton  
Commissioner Jan Lanie  
Commissioner Eric Smith  
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Superintendent Randy Moore, Police Chief Kenny Hodson, Deputy City Clerk Sherri Miller, Grant Sechler, Brick Prickett, Jerry Turner,, Autumn Kloefkorn, Bryan Hilgeman, Devan Merrifield, Josh Teel, Emily Kohler, Justin & Gena Ricker, Sheila Adams, Kathryn Duran, Jeff Vornauf, Ami DeLacerda, Rebecca Tarnow and Don Atha

- Approval of Agenda

A motion was made to approve the agenda as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

### PUBLIC COMMENT - NONE

### CONSENT AGENDA

1. Approve January 16, 2024 Regular Meeting Minutes
2. Appropriation Ordinance NO 3183 \$391,391.99
3. Approve 01.30.2024 Payroll \$60,241.78
4. Approve Recommendation to appoint Sami Francis to the Recreation Commission to fill the unexpired term of Jessica Bradley until 2026.

5. Approve Purchase of Auger for Vulcan Press at Sewer Plant from Ray Lindsey \$7,266.00
6. Approve to Bid Out Repair Work for High Service Pump #1 (East Pump)
7. Bank of the Plains Resolution COD 5000004134-Trail Grant Fund for \$300,000-Reinvestment of COD 135566 \$471,455.11

Mayor Cleveland asked if any items should be removed from the consent agenda for discussion. Hearing none, a motion was made to approve the consent agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

## **PUBLIC HEARINGS - NONE**

## **REGULAR BUSINESS**

### **8. Request to Waive Municipal Hall Rental Fees - Higher Grounds**

Bryan Hilgemann, representing Higher Grounds was present to request to waive the municipal hall rental fees for the March 30, 2024 Steak Dinner/Auction.

A motion was made to approve the request to waive the municipal hall rental fees.

Motion made by Commissioner Eaton, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

### **9. Harper County Core Communities - Devan Ball**

Devan Merrifield, representing Harper County Core Communities was present to request a donation of \$1500 for the Core Program for their annual budget.

After discussion, a motion was made to approve the request from Core for a \$1500 donation. Funds to be paid from the General Fund.

Motion made by Commissioner Smith, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

Voting Nay: Commissioner Eaton

### **10. Request to Insert Boy Scout Food Drive Flyer in Utility Bills- Justin Ricker**

Justin Ricker, representing the Boy Scouts was present to request permission to put a flyer in the utility bills for the Annual Boy Scout Food Drive.

A motion was made to give permission to the Boy Scouts to put a flyer promoting the Annual Boy Scout Food Drive in the utility bills at the end of March.

Motion made by Commissioner Hatfield, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

**11. Request from County to Purchase Available lots in Block 23 in Anthony (211 N Anthony) - Commissioner Vornauf and Josh Teel**

Josh Teel, representing Harper County discussed the possible purchase of the city owned lots in Block 23 (211 N Anthony) with the Commission.

**12. Metal Art in Right of Way**

There was a lengthy discussion regarding the metal art in the right of way on Main Street. Mayor Cleveland reviewed the city code prohibiting structures in the right of way on this portion of Main. The Commission gave direction again to remove the art from the right of way and encouraged the effort for the art to develop alternate options for location. The Commission also confirmed that the Administrator is waiting for liability insurance information from the Insurance Agent.

**13. Anthony Recreation Annual Plan**

Recreation Director Emily Kohler presented the Anthony Recreation Annual Plan for 2024.

**14. Bid Opening for MAG Meter - Water**

There were no bids received for the MAG Meter. The Administrator was given direction to resubmit the bid request.

**15. 2024 Health Insurance Renewal**

Administrator Kastens reviewed the results of the 2024 Health Insurance Renewal. After review, direction was given to stay with the current Level Funded BCBS plan with a 40% renewal rate.

**16. 2024 CMB Licensing**

Administrator Kastens presented the 2024 CMB license renewals that were returned from ABC and informed the Commission that compliance with future renewals will require a change to the city's current code in order to properly verify property ownership/rentals to meet ABC application requirements.

**17. KDOT AWOS & Beacon Project Funding**

Administrator Kastens presented options to cover the \$35,482.40 funding shortage for the AWOS & Beacon KDOT grant. After review, the Commission gave direction to have the city

electric department run power to the site and the cost of materials estimated at \$20,574+ to be paid from airport capital.

**18. Annual CRS Renewal and Annual Progress Report of Hazard Mitigation Plan Approval**

A motion was made to approve the Annual CRS Renewal and Annual Progress Report of Hazard Mitigation Plan.

Motion made by Commissioner Eaton, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

**19. Approve 2023 Transfer List**

A motion was made to approve the 2023 Transfer List as presented.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

**20. Banner Update**

Administrator Kastens presented one additional banner design option from Banner Savers for a variation to the main spring/summer banner. No additional designs were selected. Direction was given to stay with the original design and print all banners the same.

**21. Approve January 2024 Court Report**

A motion was made to approve the January 2024 court report.

Motion made by Commissioner Lanie, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

**22. Health Nuisance 526 S. Lincoln SMITH 2024**

A motion was made to approve the findings of fact and issue the order for a health nuisance at 526 S Lincoln - Smith 2024.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

## STAFF REPORTS

### 23. Administrator Report

Administrator reported on Staffing, Anthony Baseball Fields, Lake Board Survey, BASE Grant, Solar Update, Mural Grant and Permit, COR Communities, KDHE Cybersecurity, Lake Boat Ramp, End of Year Financials/Audit, Health Insurance Renewal, Lead Service Line Inventory Update, Airport, Municipal Hall and Banners.

### 24. Superintendent Report

The Superintendent reported on the Main Street Sculpture, working in the main office and other department activities.

### 25. Chief of Police report

We arrested Rana McCrew for having no D.L., no insurance and illegal registration.

We investigated a case of I.D. theft.

We investigated a domestic disturbance in the 500 block of S. Kansas and arrested William L. Foss for domestic battery.

We served some Health/vehicle notices.

We wrote 20 warning citations and 4 citations.

## EXECUTIVE SESSION – NONE

### 26. Executive Session to Discuss Staffing Pursuant to “Personnel Matters of NonElected Personnel, K.S.A. 75-4319 (b) (1).”

At 8:40 p.m. Mayor Cleveland made a motion to go into Executive Session for fifteen minutes until 8:55 p.m. to Discuss Staffing Pursuant to “Personnel Matters of NonElected Personnel, K.S.A. 75-4319 (b) (1).” Commissioner Hatfield seconded the motion. Motion carried 5-0. The Commission chambers were cleared with the Commissioners and Administrator remaining present.

At 8:55 p.m., Mayor Cleveland made a motion to extend the executive-session ten minutes until 9:05 p.m. Commissioner Lanie seconded the motion. Motion carried 5-0.

At 9:05 p.m., Mayor Cleveland made a motion to extend the executive session ten minutes until 9:15 p.m. Commissioner Smith seconded the motion. Motion carried 5-0.

At 9:15 p.m. Mayor Cleveland called the regular meeting back to order. No binding action was taken.

## ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith,  
Commissioner Hatfield

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Gregory Cleveland, Mayor

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Cyndra Kastens, City Clerk/Administrator