



City Commission Regular Meeting

Tuesday, July 02, 2024 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Jan Lanie
Commissioner Eric Smith
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, Deputy Police Chief Nate Houston, Deputy City Clerk Sherri Miller, Electric Distribution Dept Head Jerry Angle, Randy & Jacquie Wiseley, Jessica Graves and Tony Duran.

- Approval of Agenda

A motion was made to approve the agenda with the removal of Item 17.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

PUBLIC COMMENT

Tony Duran presented comments regarding his offsite sign for Petunia's.

CONSENT AGENDA

1. Approve June 18, 2024 Regular Meeting Minutes
2. Approve June 26, 2024 Special Meeting Minutes
3. Special Appropriations:

Fund #34 Street Improvements-EBH-\$1,275.88-Engineering FY25 CCLIP ANTHONY K44

Fund #34 Capital Improvement Street - MAC \$2,203.80 for cold patch & traffic cones for street repair

4. Appropriation Ordinance No. 3193-\$157,247.49
5. Approve 07.02.2024 Payroll \$64,183.32
6. Rescind the May 21, 2024, motion to approve the request from Harper County to purchase Lots 7 & 10 in Block 23 (211 N. Anthony) for \$4,000.00 each as the County did not approve the sale price.
7. Approve Pay Request #7 KDOT Project No. KA-6909-01 \$1,275.88 Engineering to EBH for FY25 CCLIP Main & Anthony
8. Approval to Submit RFP for Engineering for Lake Town Trail KDWLP Project No. NRT2023-01
9. Approve June 2024 Court Report

Mayor Cleveland asked if any items should be removed from the Consent Agenda for further discussion. Hearing none, a motion was made to approve the consent agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

10. Open Bids for Stock Electrical Materials

Mayor Cleveland opened the two bids received for stock electrical materials. Bids were received from Stanion Electric and Border States. Electric Distribution Dept Head Jerry Angle reviewed the two bids. After review, a motion was made to approve Items 2, 10 and 20 from Stanion for \$591.88 plus sales tax/shipping and Items 1 thru 20, less items 2, 10 and 20 from Border States for \$14,537.19 plus sales tax/shipping.

Motion made by Commissioner Lanie, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

11. Approve Ordinance S-318 Updating UDC Sign Regulations

Planning Commission Vice Chairman Jessica Graves reviewed the recommendation from the Planning Commission to update the text in the Unified Development Codes for Article 16-Sign Regulations including Billboard/Offsite signs. After review with the City Commission, a motion

was made to approve the Planning Commission's recommendation by passing Ordinance S-318 to Repeal and Replace Article 16 Sign Regulations of the Unified Development Code.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

A roll call vote was then taken. Mayor Cleveland-Yea, Commissioner Eaton-Yea, Commissioner Smith-Yea, Commissioner Lanie-Yea, Commissioner Hatfield-Yea. Motion Carried.

12. Discussion of Planning Commission Review of Recreational Equipment Rentals at Anthony Lake

Planning Commission Vice Chairman Jessica Graves discussed the concept of recreational water equipment rental businesses being allowed to operate at the residential homes at the Anthony Lake. A request has been presented to the Planning Commission to discuss a possible text amendment to the Unified Development Code that would allow rental services to operate out of the homes at the Anthony Lake.

13. Police Department Mandated Radio Upgrade Discussion

Officer Nate Houston updated the Commission regarding the Police Department mandated radio upgrade.

14. Lots 1-16 Block 5 Sunrise 2nd Development Documents: Lot Purchase Application, Lot Purchase Agreement, and Covenants and Restrictions

A motion was made to approve the Lot Purchase Application, Lot Purchase Agreement, and Sunrise 2nd Addition Residential Covenants and Restrictions as amended, contingent upon review and approval from the City Attorney, then to file the Covenants and Restrictions with the Sunrise 2nd Plat.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield. Motion Carried.

15. Discussion of Grass Clippings Being Mowed into the Street

The Commission discussed grass clippings being mowed into the street. The Police Chief was given the direction to write an article seeking the public's assistance to help alleviate this nuisance.

16. Approve Housing Committee CARE Grant Award Recommendation for 316 S Madison

Administrator Kastens presented an application received in the second round of the CARE grant applications which was reviewed and recommended for approval by the Housing Committee. The Administrator presented public awareness of conflict since the second round is open to city

employees. Employee's that are eligible cannot participate on the Housing Committee, or the decision-making process for this grant and must comply with the same requirements as all applicants. After reviewing potential conflict and finding none, a motion was made to approve the Housing Committee CARE Grant Award recommendation of \$1,500 for 316 S Madison contingent upon complying with CARE Grant requirements.

Motion made by Commissioner Eaton, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith, Commissioner Hatfield

17. Inoperable Vehicle Nuisance 310 N. Lincoln HAYS 2024

Removed from agenda.

18. Approve Ballfield Alcohol Consumption Exemption Application – Tanner Asper Softball

A motion was made to approve the Ballfield Alcohol Consumption Exemption Application for the Tanner Asper Softball Tournament on July 20, 2024.

STAFF REPORTS

19. Administrator Report

The Administrator reported on Sidewalk on LL&G, Sunrise 2nd, Solar Applications, Budget, Staffing, SPO Eco Devo Proposal at Anthony Lake, KACM, KHITC, KCC 4010(d) Grant, Customer Service, Staff Camaraderie and Team Building.

20. Chief of Police report

Served some weed notices.

Talked to kids riding bikes on the sidewalk.

Investigated a possible bond violation.

Investigated a few fireworks complaints.

I attended a meeting with the County Commission in reference to our radios.

We hired Melanie Miller as a part time officer.

21. Departments Report

Department activity updates were from the Power Plant/Lake, Electric Distribution, Street and the Shop.

EXECUTIVE SESSION – NONE

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Smith,
Commissioner Hatfield

Gregory Cleveland, Mayor

Cyndra Kastens, City Clerk/Administrator