

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
2/21/23

I will not be at the regular meeting as I will be attending Emmerly's Basketball Game at CHS at 6:00 p.m.

PUBLIC COMMENT

Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.

CONSENT AGENDA

1. Approve February 7, 2023 Regular Meeting Minutes
2. Approve February 25, 2023 Special Meeting Minutes
3. Appropriation Ordinance No. \$68,104.23
4. Approve 02.14.2023 Payroll \$57,412.97
5. Approve Amendment No. 1 KDHE Cell 1 Wastewater Loan No. C20-3005-01 Reducing the Loan from \$1,117,400 to \$845,489.44
6. Reappoint Karen Younce and Marcy Kastens to the Transient Guest Tax Committee for a Four-Year Term to Expire in 2026
7. Approve Repair of High Service Pump #1
8. Approve Recommendation of Anthony Lake Board for \$146.40 Plus Shipping to Purchase Tree Gators from Lake Board Capital
9. Dangerous Structure Resolution No. 1115 Findings of Unsafe or Dangerous Structure 301 N. Kansas Drosselmeyer 2023

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

10. SC Telcom - Shelly Hansel

Shelly is here to introduce herself in her new role with SC Telcom.

11. Dangerous Structure Ordinance S-309 Directing Action To Remove 432 S. Anthony Gilchrist 2023 **Roll Call Vote**
12. Approve Lake Campt Host for 2023 Camping Season

If approved, please include in the motion the amount for fuel reimbursement. I recommend \$200 per month due to inflation (it was \$175).

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13. Approve Transient Guest Tax Committee Recommendation to Show and Shine Car Show \$3,500

Two Applications were received, Golf Course \$5,000 and the Show and Shine Car Show for \$3,500. The TGT account balance is \$5,732.49 so the TGT Committee tabled the Golf Course app for now and recommended approval of the Car Show. Note: Total revenue in 2022 was \$7,811.96. The first payment in 2023 was received in February in the amount of \$2,338.50 and is already included in the \$5,732.49 balance.

Admin Report:

1. Rural Housing Playbook – The housing committee had their kick-off meeting at Patterson Health Center on February 16th. Representing the Anthony Committee is Mayor Cleveland, Cyndra Kastens, Kenny Hodson, Jessica Graves, Suzanne Clark, Brad Davis, and Jake Baird. There are several other committee members representing all of the communities such as Hannah Crowe and Jennifer Wolff from Harper County, Kevin Alexander with HCCF, Kim Barwick with PHC, and others that could not be present at the first meeting but will be participating in the process. Cheryl hasn't forwarded the full list of attendees as of the date of this report, but I will get that to you in my next packet. A reminder: the purpose of the committee is to complete the Housing Assessment Tool (HAT) which will involve identifying housing issues, prioritizing efforts for correction, and recommending plans or programs to accomplish that. For public outreach, the committee selected to do both a survey that will go out via paper and electronically, and a community meeting which will be held later as an opportunity to present the information to the public and seek public comment and suggestion as well. Once the HAT and community meeting have been wrapped up, there will be a final HAT presented to the Governing Body for commissioners to make any decisions locally on what policy/program they would like to implement. Watch for media information and more details to come as we progress.

First Committee meeting attendee's photo:



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2. Salt Plains Outfitters Proposal – I had a response from Salt Plains and at present, they are discussing internally what direction they will be taking at this time with their request. They will let us know once they have reached conclusions.
3. BASE Grant/Sunrise 2nd – All engineering plans are in and we have received official approval of the sewer permit already. Waiting on water. As reported at the special meeting on the 15th, once have the water permit, EBH plans to be fairly quickly ready to let this project out to bid. Stay tuned.
4. Investments – Two CD's came up for renewal and as is our new policy, the holder of the CD's did not meet the current investment rate defined in K.S.A. 12-1675a. Therefore, the city placed those CD's out for current bid and received bids from Plains State, Bank of Commerce, and Kanza Bank. Kanza Bank won the bid with a 12-month investment opportunity at 4.72%. These CD's were moved to Kanza Bank and reinvested at that rate. This will be a standard procedure for all renewals to ensure the city is aggressively managing and investing public money to maximize net earnings.
5. SEED Grant – We have ordered in a larger banner, just to check the sizing.
6. Staffing – Jody Winchell has accepted the position as Lake Caretaker, he will start March 6th. Alex Ledezma has accepted the position as Police Officer and is already on staff. Alex completed the Law Enforcement Training center program at the same time as Officer Luck.
7. LKM Legislative Updates – Attached you will find LKM's latest summary of the legislative updates they are following. Just FYI.