

**To: City Commissioners**  
**From: Cyndra Kastens**

**Re: City Clerk/Administrator Report**  
**12/5/23**

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**PUBLIC COMMENT –**

*Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.*

**CONSENT AGENDA**

1. Approve November 21, 2023 Regular Meeting Minutes
2. Special Appropriations:

Fund #71 ARPA - HCCF \$4,569.75 City of Anthony Match BASE Grant

Fund #34 Capital Streets - HCCF \$180,876.45 City of Anthony Match BASE Grant

*These top two HCCF payments are the match approval of got from the Commission verbally on 11/22/23 to pay additional BASE grant match to avoid late fees since the 2<sup>nd</sup> BASE grant payment had not been received yet. See attachment for breakout of payment.*

Fund #34 Capital Streets - National Sign Company - \$559.28 (Overage on sign purchase, needed 20 additional signs from the original order number)

Fund #34 Capital Airport - Rinke Construction - \$13,175.00 AWOS Dirt Work

Fund #34 Capital Airport - EBH Engineering - \$1,000 AWOS Design / \$3,701.40 AWOS Const. Insp.

3. Appropriation Ordinance No 3179 \$324,915.65

*You will notice on the balance sheet that the airport fund has a negative balance. This is just pending the FAA reimbursement for the Turf Runway Project.*

4. Approve 12.05.2023 Payroll \$58,915.55
5. Approve Christmas Bonus Payroll \$3,350.96
6. Resolution No. 1138 - Local Participation in Rural Opportunity Zone Match

*This is the annual resolution for our five-year participation in the Rural Opportunity Zone program.*

7. Approve Increase of \$300 for Fire Department Christmas Party from \$1,000 to \$1,300  
*This is another unanimous verbal approval due to time constraints to add the additional \$300 for the Fireman's Christmas Party.*
8. Sunrise 2nd BASE Grant - Mies Construction Pay Estimate #4 - \$228,494.16

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9. Approve November 2023 Court Report

**PUBLIC HEARINGS - NONE**

**REGULAR BUSINESS**

10. Selection of Mayor

*The Commission will need to select a mayor. I will have paper voting sheets at the meeting.*

11. Downtown Tree Planters - Tree Board, Bill Moyer

*Bill would like to seek the consent of Commission to continue with the tree planter boxes on Main street. The cost is around \$500/box and the tree board would like to see around 20 boxes added to the area. This can occur over a period of time since funding could be an issue. There is more discussion regarding responsibility of the replanting (as the trees should be cycled out every so many years), watering, and participation from the businesses. Bill will fill you in more at the meeting.*

12. Banner Design Final Review

*I will have the updated banner design with the requested updates from the Commission. Well, almost all the updates. Some we will add later once we have final direction.*

13. RHID Program Update

*I will provide an update on the progress of the RHID. FYI: The next meeting with the County Commission is December 11<sup>th</sup>. RHID Public Hearing is scheduled for the December 19<sup>th</sup> Regular City Commission Meeting.*

14. Ordinance No. G-2871 Moratorium on Billboards

*See below.*

**Admin Report:**

1. **KMU KanCap Board and Council Training** – The KMU sponsored training was hosted on November 29<sup>th</sup>. Mayor Cleveland and Commissioner Smith attended. I am always excited that KMU continues to select Anthony as a regional meeting location for some of their sponsored training and hope to see more opportunities in the future. This makes it more convenient and feasible for surrounding rural communities to attend KMU sponsored events like this.
2. **Airport** – The annual required based aircraft report was submitted November 30<sup>th</sup>. It will be time to do the annual CIP. I will visit with Darin and have a meeting scheduled with the

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airport board. Expect to see those recommendations at the next commission meeting hopefully, it will be schedule dependent.

AWOS & Beacon Grant – The dirt work for the AWOS is done. The payout for the dirt work is on this week’s consent agenda.

3. BASE Grant – No action on the removal of the street as of Friday the 1<sup>st</sup> but I know they are coordinating it. You should see the activity in the next 1-2 weeks.

As for the needed electric pedestals, KMEA sent out an email at our request to all their member cities asking if anyone has any pedestals at all they could spare. We have not had any positive responses so far. I am also checking with our electric utilities and Tyson with KMEA is checking with other distributors they have used. We continue to work on this issue.

4. Anthony Lake Boat Ramp – I have a meeting scheduled with a concrete company from Wichita next week.
5. Lead and Copper Rule – As you are aware, the city is being mandated to inventory our entire system by November 2024. What the actual action items were going to be if lead is found have been somewhat vague. The following is a recent update released from Kansas Rural Water in regard to the possible action items:

*“A proposal announced Thursday by the Environmental Protection Agency aims to remove all lead drinking water pipes across the country within a decade. The lead and copper rule improvements would require utilities to replace lead service lines within ten years regardless of the lead levels that register in water samples. The proposal is designed to prevent public health crises around contaminated drinking water — such as what occurred in 2014 in Flint, Michigan — from happening again in the future. The rule would be the strictest lead regulations in more than three decades. EPA said the proposal is a key step toward President Joe Biden’s goal of removing all lead pipes in the country and is part of the administration’s broader push to limit lead exposure, which can damage the brain and nervous system, among other health consequences. The rule would require water systems to replace a minimum of 10 percent of their lead pipes each year. It also aims to improve sampling protocols and would lower the lead action level in drinking water from 15 micrograms per liter to 10 micrograms per liter. Established standards require water systems to take action if 10 percent of samples are found to have lead levels higher than 15 micrograms per liter. Biden and Vice President Kamala Harris “believe that everyone should be able to turn on the tap and know that the glass of water they pour is safe to drink,” Brenda Mallory, chair of the White House Council on Environmental Quality, said in a statement, adding that the EPA proposal represents a “major advancement in protecting children and families from lead.” The EPA will accept public comments for 60 days and will hold a virtual public hearing on Jan. 16. After that, it is aiming to have a final version of the rule ready by the fall of 2024.”*

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We do not know today how much lead we have. We do sample for lead as required by the state, but sampling would only test positive where the lines exist not just in overall water quality. We suspect there is minimal to now lead on the mains and city service lines, but this inventory does include the private customer side of the lines as well. We have heard from the company KDHE hired to aid cities in completing the surveys. So, they have made contact which is great! We were always concerned that they would have too many cities to be able to help us all meet the deadline, that is why we also started the inventorying process internally. We will continue to work on completing the inventory and will keep you posted as we know more about any required remediation. Reminder, as of now, we have not budgeted for remediating lead pipes. More to come, just keeping you posted.

6. Cybersecurity – Cyber attacks continue to plague municipal water utilities. I have sent a follow up email to Strong's Insurance since I don't recall that I had ever received the quote back to comply with their recommendation at our last insurance renewal to increase our coverage. Our power plant, as you know is very secure and after almost two years of planning on the water side, we are very close to isolating that system as well for security. It is not a preferred method for isolation (as this will lock out remote access to the SCADA system) so we are taking one last review to determine if there are any other options that provide adequate protection. Worst case scenario if we do not determine an alternative, we will proceed with the isolation and the on-call water staff will have to drive to the city shop to investigate SCADA alarms, instead of viewing them at home. We will keep you posted on these determinations.
7. Billboards – The planning commission met November 28<sup>th</sup> and I shared the information with them that we discussed at the last city commission meeting. Our planning consultant recommended that the city pass a moratorium on billboards to allow the planning commission adequate planning time to research this decision and not rush. The planning commission asked me to place a recommended six-month moratorium on this agenda for city commission consideration for approval to allow them the sufficient time. I drafted the ordinance and had Brandon review and approve it. He suggested they be as brief as is possible in completing their work.
8. Housing – Summary of action items to date:
  - a. Builder – No further communication until we receive status on the tax application.
  - b. RHITC– We should hear the status of the tax credit application within the first few weeks in January.
  - c. Land Agreement – No Activity.
  - d. RHID – An update will be provided at this Commission Mtg.
  - e. CDBG Housing Grant – This grant was submitted officially December 1<sup>st</sup>. It will likely be mid-January before there is an official announcement on the status of the application.
  - f. It will be time to start preparing to form the Landbank after the Holidays.