

**To: City Commissioners**  
**From: Cyndra Kastens**

**Re: City Clerk/Administrator Report**  
**6/20/23**

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**PUBLIC COMMENT**

*Public Comment allows the public an opportunity to address the City Commission. There is a five minute per person limit on public comments.*

**CONSENT AGENDA**

1. Approve June 6, 2023 Regular Meeting Minutes
2. Special Appropriations:

Fund# 3 Electric - Dutton Lainson - Meters (Stock and Penn Place) \$7,789.81

Border States - Meter Sockets (Stock and Penn Place) \$2,928.16

*This is for the meters and meter sockets for the Penn Place electric project where they are rewiring their units to each have individual units metered separately. This is stock technically but stock for a specified request that is over my spending authority. The total cost for the Penn Place project is \$7,466.21.*

3. Appropriation Ordinance No. 3168 \$336,281.22
4. Approve 6.20.23 Payroll \$71,279.17
5. Reappoint Jerry Turner and Brandon Hazel to the Industrial Development Board for a Four-Year Term to Expire in 2027
6. Appoint Laurie Patterson to the Industrial Development Board for the expiring term of Ron Poor for a Four-Year Term to Expire in 2027
7. Approve July 4, 2023 Regular Commission Meeting Date to be Changed to July 5, 2023 in Observation of Independence Day

**PUBLIC HEARINGS - NONE**

**REGULAR BUSINESS**

8. Bid Opening ID Board Farmland Lease (Garfield & LLG)
9. Approve AV Gas Purchase 2500 Gallons

*I will have the daily bid price at the Commission Meeting.*

10. Request for Free Water Service - Garden of Hope/Chris Weston

*Mr. Weston knows that due to our bond/loan requirements and at the direction of our City Attorney, free utility services/donations are discouraged. He would still like to make the request and just open the conversation,*

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*which is always welcomed. We are also brainstorming alternate options to aid the Garden. More to come on that.*

11. Approve to Submit Bid for Replacement Power Plant Mower

*Larry would like to get a new mower. This is budgeted. He will bring the information on the mower he wants to replace. This will just be approval to go out to bid.*

12. RFQ Approval CCLIP 039 KA-6909-01 Main & Anthony

*I am still working this out and may need to bump this to the following commission meeting. If KDOT approves, and IF I can pull together a quick committee meeting, then I will have this for approval on the 20<sup>th</sup>. If not, we will need to schedule a special meeting. Will keep you posted.*

13. Rural Champion Project One-Year Extension

*The Office of Rural Prosperity has inquired about the possibility of funding the Rural Champion for one more year. This would take our match commitment again ( \$3,500) but would fund a staff person for an additional year. There is a lot of details to be worked through and we could still back out but for now, I would need to know if you support continuation of this effort and participation of some form in the project.*

14. Approval to Submit Bids for New Street Signs

*I would like to get permission to go out to bid for the street sign replacement. We have the funding for this project in capital streets. We still have other big decisions to make with street capital funds, but Bryan and I are just starting to look at some other street replacement options and we need to have more time to gather this data to present. For now, the funds are available, and the need is evident to proceed. I will need commission approval to let to bid. We have 849 signs total but only 85 are faded (double sided so, around 170). There seems to be some confusion on our side about whether the Commission wanted to only replace the faded ones or all the signs. As you can see, that's a difference between a 10-20% or 100% replacement cost which may not make sense, but we were not sure based on prior conversations. If the Commission does want to replace them all, then I have also enclosed some ideas for new sign looks. Modernizing street signs can be a fresh and inviting look for a community. In your packet are some different coloring and idea designs, just to brainstorm from. IF the Commission wants them all replaced, and IF you want to pick something new, we will need to know that when going out to bid.*

15. Housing Assessment - Cheryl Adelhardt Rural Housing Champion

*I emailed out the Housing Survey results on Monday. If you have time, it will be beneficial if you get to take a look at those prior to the Commission meeting to save time. If not, we can review.*

16. Health Nuisance 540 S. Springfield Bagnell 2023

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18. Inoperable Vehicle Nuisance 542 S Springfield Bagnell 2023

19. Health Nuisance 217, 221 S Bluff 115, 117 W Grant Bloyer 2023

20. Health Resolution No. 1127 501 S. Kansas Bush 2023

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*Resolutions 1127 & 1128 are a correction for the two resolutions formerly approved with the missing dates.*

21. Health Resolution No. 1128 218 S. Bluff Elliott 2023

**Admin Report:**

1. RHID Meeting – On June 7<sup>th</sup> I attended an RHID presentation on the possibility of establishing an RHID on Sunrise 2<sup>nd</sup>. I will not go into a large explanation in this report but I hope to have enough time at the end of the housing meeting to explain this possibility and what it could do for housing in our communities.
2. BASE Grant/HCCF – As of June 6<sup>th</sup>, the interest made on the BASE grant funds to date is Harper \$12,203.55 and Anthony \$15,447.88.
3. KDOT Cost Share Grant – The City of Anthony did not get approved for this round of the KDOT Cost Share Grant, as we strongly suspected we would not. I have attached a copy of the projects that were awarded. I still believe the crosswalk and sidewalk on LL&G is a far better fit for this grant. I hope to have some kind of time or some other city person to work on this endeavor in the next few months to be better positioned to apply for that project on the next round in the fall or spring. I do have a call to KDOT to start discussions on the planning side.
4. KDWLP's Recreation Trail Grant – Brace yourself.....we received word that we GOT THE GRANT FOR THE TRAIL FROM ANTHONY TO THE LAKE!!!!!! In fact, we didn't just get the grant, the max award on the grant is usually \$250,000 and if you remember I knew if we got it, I would still have to find another \$250,000+ dollars because it would still not have been enough to cover the \$960,000 project. BUT brace yourself again, KDWLP's was able to reallocate some prior year grant dollars that they had left, and they awarded our project \$535,150.00!! This means, between the grant and most especially the private benefactor, we can fully fund the walking trail project at no direct cost to citizens!!! The project will have to undergo environmental and SHPO review and then they will send us the grant agreement. Once the agreement is executed, we can start the project. I would look for the grant agreement to be presented in late July. This is just an amazing opportunity for our community, and I hope families will utilize and enjoy this wonderful recreational benefit.
5. Water Research Project – Sherri is still working to complete the charts for this project. It is a lot of data collection and entry. She expects to have this completed this week.
6. 2023 Budget – I am just starting this and need to get the auditor scheduled in to present the final audit, though I do have the numbers now so I can start plugging them in. I have also received the new RNR and estimated valuations from the County Clerk, so the budget is

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officially underway. I met with all the department heads last week to review our Department Operational Plan status and set our next year's budget and work timeline. We are wrapping this up in the next week.