



# City Commission Regular Meeting

Tuesday, April 15, 2025 at 6:00 PM  
Commission Chambers, 124 S Bluff, Anthony, KS 67003

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## MINUTES

### OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

### PRESENT

Mayor Greg Cleveland  
Commissioner Sherrie Eaton  
Commissioner Eric Smith  
Commissioner Howard Hatfield

City Administrator Cyndra Kastens, Police Chief Kenny Hodson, Deputy City Clerk Melinda Ewertz, Darin Neufeld - EBH Engineering, Rob Howell - Anthony Chamber, Curt Miller - Anthony ID/Eco Devo Board, Teresa Achilles - Anthony Community Care Center, Bill Moyer - Anthony Tree Board, and Randy and Jacquie Wiseley.

### ABSENT

Commissioner Jan Lanie

-Approval of Agenda

A motion was made to approve the agenda as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield.  
Motion Carried.

### PUBLIC COMMENT - NONE

### CONSENT AGENDA

1. Approve Regular Meeting Minutes of April 1, 2025
2. Appropriation Ordinance No 3212 \$238,216.52
3. Special Appropriations

Fund #47 Wildlife & Parks - EBH \$5,000.00 -Engineering Trail Grant NRT 2023-1

Fund #34 Capital Airport - EBH \$4,578.90 - Design, Survey, GIS AWOS/Beacon AV 2023-17

Fund #12 Airport - EBH \$22,680.00 - Design Taxiway 3-20-0002-16

Fund #12 Airport - EBH \$20,228.84 - Design/Post AGIS Turf Runway Rehab 3-20-0002-015

4. Approve 04.08.2025 Payroll \$58,948.11
5. Approve to Bid Material and Equipment to Perform Crack Fill (Street Sealing Prep)
6. Approve Recommendation to Appoint Peter Bartly to the ID/Eco Devo Board to Fill Vacancy Expiring 2028
7. Approve CDBG Change Order #1 for 311 S Lincoln \$889.00

Mayor Cleveland asked if any items should be removed from the consent agenda for discussion. Hearing none, a motion was made to approve the consent agenda as presented.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Carried.

#### **PUBLIC HEARINGS - NONE**

#### **REGULAR BUSINESS**

8. **Approve Airport Taxiway Bid to Andale Construction - Project# 3-20-0002-016**

Darin Neufeld, EBH Engineering, presented the bids to reconstruct the Airport Taxiway as follows: DLS Underground \$221,160.00, Vogts Parga \$318,266.00, Dondlinger Construction \$273,475.00, ProCon \$268,980.00, and Andale Construction \$193,379.30. After discussion, a motion was made to accept the Andale Construction bid for \$193,379.30 contingent upon FAA approval.

Motion made by Commissioner Hatfield, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Carried.

9. ~~City Insurance Discussion – Scott Strong, Strong's Insurance~~

10. **Approve Letter of Support for Community Service Tax Credit Program for Anthony Community Care Center**

Teresa Achilles, Anthony Community Care Center, presented the needed renovations at the ACCC and requested a letter of support from the City to aid in their efforts to receive approval from the KDOC for the tax credit program to aid in their renovation efforts. A motion was made to issue a letter of support for CSTCP for ACCC.

Motion made by Commissioner Eaton, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Carried.

11. **Approve KFS Community IRA Grant Agreement Subaward No. A24-0081-S006 \$100,000**

Bill Moyer, Anthony Tree Board Chair, presented the details of the Community IRA Grant, which requires no matching funds. At the conclusion, a motion was made to approve the KFS Community IRA Grant Agreement \$100,000.

Motion made by Commissioner Smith, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Carried.

At the conclusion, the Commission commended Mr. Moyer and the Tree Board for all their hard work and service in the city.

12. **Approve Wayne Dennis Committee Recommendation to Award \$10,000 to the Anthony Chamber for 2025 Balloon Fest**

A motion was made to approve the Wayne Dennis Committee recommendation to award \$10,000 to the Anthony Chamber for the 2025 Balloon Fest.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Carried.

13. **2025 Balloon Fest Request List Approved**

Rob Howell, Anthony Chamber, was present to request the use of the airport, the approval of the sound permits, use of Municipal Hall and fee waiver, street closings, and various traffic cones and barricades for the upcoming Balloon Fest. A motion was made to approve the request list for the 2025 Balloon Fest.

Motion made by Commissioner Hatfield, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Carried.

14. **Approve to Release to Bid Street Sealing**

Administrator Kastens sought permission to put the street sealing out to bid as per the 2025 Street Plan. After discussion, a motion was made to approve to release to bid Street Sealing as per 2025 Street Capital Operation Plan.

Motion made by Commissioner Eaton, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Carried.

15. **Approve to Bid Engineering Tests for 16" Water Main**

Administrator Kastens presented the engineer recommended testing necessary to continue the water main break research initiative to include CCTV Testing, Geotechnical Testing, and Pipe Testing. After discussion, a motion was made to approve to bid the engineering tests for the 16" main as presented.

Motion made by Commissioner Eaton, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Carried.

16. **Approve Lead Service Line Inventory Standard Operating Procedures Manual**

Administrator Kastens presented the Standard Operating Procedures Manual as required by KDHE for the Lead Service Line Rules. After discussion, a motion was made to approve the Lead Service Line Inventory Standard Operating Procedures Manual as presented.

Motion made by Commissioner Smith, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield. Motion Carried.

17. **HCHF Community Project Discussion**

Administrator Kastens discussed the upcoming invitation for a possible joint community project discussion hosted by the Harper County Health Foundation.

18. **HRA Clarification Discussion**

Administrator Kastens sought clarification from the Commission on the interpretation of the City's updated HRA, specifically on the City's reimbursement portion of the employee's Out of Pocket (OP) costs. Asking, does the employee have to meet the full current health plan OP max before receiving a reimbursement or will the City reimburse any amount the employee meets over the previous OP max amount of \$4500 employee only and \$9,000 employee +, up to the current OP max? After discussion the Commission guided the Administrator to reimburse employees amounts they have incurred over the previous OP maximum amount up to the current OP max, less deductible paid, subject to the Total Maximum Payout Benefit described in the HRA plan.

19. **Land Bank Meeting**

Administrator Kastens informed the Commission of the inquiries the City has received to start a land bank and confirmed their participation for an upcoming public meeting to be hosted at CHS on April 30th at 6:30 p.m. with Julie Lyon, Rural Champion who is experienced in Land Bank creation and implementation. The Commission confirmed participation and called for a Special Meeting to be created for that purpose.

**STAFF REPORTS**

20. Administrator Report

The Administrator provided a written report on the following: EPA TA & HB 2302, KCC 40101d, KHRC, 2025 Audit, CCLIP FY28 East Main, Power Plant Soil Contamination, KDOT Jet-A Application, KRWA, CDBG Housing Grant, AWOS, Kayak Building, Wrecked Deweze Mower, Employee Health Benefits Training, Boat Ramp, HCHF Project, ID/Eco Devo Board, Lake Board, and Employee Uniforms.

21. Chief of Police report

I attended a LEPC meeting at the Health Department and we went talked about several items including an upcoming tabletop tornado exercise.

I attended a MDT meeting at the police department.

We investigated an arson and theft case in the 500 block of S. Kansas.

We investigated a verbal disturbance in the 300 block of N. Kansas.

We investigated a burglary and theft in the 400 block of north Anthony

We investigated a burglary and theft in the 500 block of north Franklin.

We investigated an unattended death in the 800 block of north Lincoln.

22. Department Reports

Department activity updates were provided from Electric Distribution, Power Plant/Lake, Street, and Water/Wastewater.

**EXECUTIVE SESSION - NONE**

**ADJOURNMENT**

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Hatfield.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Smith, Commissioner Hatfield.

Motion Carried.

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Gregory Cleveland, Mayor

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Cyndra Kastens, City Clerk/Administrator