

**City of Aniak**  
**CITY COUNCIL REGULAR MEETING**  
**Aniak City Office**  
**Thursday, October 17, 2024 at 6:00 PM**

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**MEETING MINUTES**

**I. Call to Order** by DBonanno at 603pm

**II. Roll Call**

AMorgan-P, DBonanno-P, CMorgan-P, NKelila-P

Staff Present: LKameroff-P, MSimeon-P, MJohn-P, FVaska-P

Members of the Public: BWilson, LSeavey, SCharles, AFolz, Brian Bell-TKC, Laura Simeon

Brian Bell from TKC- Letter to City Council, for sewer charges asking for Fish Wheel be charged for Commercial Sewer as they are being charged Commercial and Residential Rate. Not protesting want to pay a fare share since they are being charged for Commercial and Residential rate, do not want the triple charge, asking to be charged a single Commercial Rate.

**III. Approval of Agenda** NKelila makes a motion to approve the October 17, 2024, agenda, AMorgan seconded, all approved.

**IV. Public Participation** None

**V. Certificate of Election & Oath of Office**

A. Certified Report of Election Results

CMorgan made a motion to amend on the Question Ballots for the Certified Election Report that there were 5 accepted and 0: Rejected, NKelila seconded, all approved.

DBonanno read Oath of Office, along with Bill Wilson, Lisa Seavey, Samantha Hoeldt, and Andrew Folz repeating after Dave. All newly elected council sworn in.

**VI. Previous Meeting Minutes**

A. September 30, 2024, Regular Meeting Minutes

B. October 4, 2024, Special Meeting Certification of Election Results

BWilson made a motion to move to skip/suspend reading of the meeting minutes, second to skip to approve the September 30, 2024, Regular meeting minutes, and October 4, 2024, Special meeting Certification of Election Results, seconded by NKelila, all approved.

**VII. Reports**

A. Mayor Report- D. Bonanno-Read Report-Had a lot going on the past couple months, along with the two fires while on vacation. All reported well, went over specifics of the Fires. Combined meeting, we should encourage that with the Tribe as the time goes by. I did want to bring up asphalt for Aniak, paving the roads, wouldn't have to spend money on Calcium Chloride, grading the roads during the seasons. My question is can we tap into a grant for that, worthwhile to think about and bring up at our next meeting. Grants would be competitive with the state, initial cost would be high, 8-10 years out, think of what you would need. Would have certain funds to spend money on the asphalt road, wouldn't have to worry about potholes on the road. Think about this and think about putting it on the agenda for the next meeting. May be a huge cost up front but worthwhile in the long run. Added fire concern for the Library, all framed in with no steps, where children will be at, made steps for the second exit.

B. Aniak Volunteer Fire Department - See City Manager Report

- C. Public Works - F. Vaska- We have been getting our equipment back up and running. Our water truck is back in the fire station, and we were able to get Bob's stove oil tank back up and reconnected. We were able to remain in town throughout the hunting season and didn't have any emergencies pop up so far. We also have been trying to keep up with the library when we get a chance. LKameroff- Haven't heard back from the mechanic about the excavator yet.
- D. City Clerk- M. Simeon- Good evening, welcome new Council Members! This past month has been very busy. Mostly working on Election paperwork and updating important names and phone numbers on all our paperwork for the office. I'm working on daily normal tasks, entering payments, taking payments over the phone, filing, and any tasks I'm assigned to do. Posting meeting signs, job openings around town and on our Facebook page. This is my first experience this year doing Elections, we have one more Election on November 5 for General Election. This past week I've been very busy with our City Council Election paperwork, getting the agenda and meeting minutes ready.

We were wondering from the council if we should make email accounts for each council member seat, that way we can email each council member seat the Sale Tax, Tobacco Tax, Sewer Utility, Council/Mayor Primers and Title 29 Statutes. Keep a record of passwords for the next new council member use, Update tablets to include email account access have meetings website accessible on tablets and need a user agreement made for tablets.

- E. Library - See City Manager Report
- F. Bookkeeper/Financial Statement - M. John- It's my pleasure to introduce myself as the new Finance Director and Assistant Clerk for the City. I'm excited to step into this role and contribute to the financial management and well-being of our community. I am committed to ensuring our city's finances continue to remain transparent, accountable and align with our long-term goals as well as maintaining a strong financial foundation managed with integrity and efficiency. Over the past two weeks, I've been working on several tasks to get up to speed in my new role. I've reconciled the City's bank accounts, learning the new QuickBooks online version, the chart of accounts, did some accounts payable, processing customer sewer payments and transferring information from QuickBooks to the budget sheet to ensure our financial data is up to date. Additionally, I've set up both myself and Missy's computers to ensure we're both operational and ready to move forward efficiently and created the Landfill and Salvage maps.

LKameroff- I've been training Maciel with bills, payroll, customer payments, catching on. Had her work on the financial report.

CMorgan made a motion to approve the Financial Statement, BWilson seconded, all approved.

- G. City Manager - L. Kameroff- **Fire Dept-** No fires reported this month. SCERP Emergency Response Plans- Public Emergency, Fire, Fuel Spill, Flood, Search & Rescue, Pandemic. Lease Agreement for Ambulance Storage-need notification letter ideas-Resolution write-up? Electricity \$2716 and Heating Fuel \$28,477 average in the last 4 years. **Public Works Dept.-** F. Vaska & D. Phillips took Spill Response Training Oct. 8-10<sup>th</sup>, 2024. F Vaska working with R. Stallworth (Kuspuk S.D.) to take the Utility Operator test by the end of this month. G. Peterson Jr is working on getting a driver's license- until then will be on call status and we will hold off on posting the Full-Time laborer position for now. Need to look into Landfill operator training, Freon (CFC's) Removal, Heavy Equipment training. Working on Landfill Layout Plan for next spring/summer vehicles/appliances and removal of fluids & batteries. Backhaul Program for FY26, what can we do for gravel? Purchase/Store gravel. Levee Inspection Report- Still need to review and plan for next year, LKameroff mentioned if any council interested in a copy she can email. **City Clerk-** Working on getting signed Ordinances in digital format to upload to our Meetings website. Will start working on getting the Ordinance Book Updated. Employee Handbook-addition of social media-Public Comments-Newspapers-Posting on City's FB page, Authorized Access-Procedure's to post. **Library-** Posted Librarian position opening. Just notified we will be receiving Supplemental Funding of \$5,171 for the Public Library Assistance Grant, up to the original \$7,000. The Public Works Dept. is working on moving the gazebo soon and the Connex to the City Shop. **Financial Statement-** Sales Tax- working on Amended Ordinance to include Digital Goods & Services. Letter to local B&Bs to start collecting sales taxes- Reviewing customer

accounts and process to begin Small Claims. Update/Renewal of Land Lease for GCI/Unicom-will have a Resolution ready next month. As well as reviewing ATC and YKHC's land lease agreements on when and how they were done. **City Manager-** Community meeting- Grant Funding Ideas-Skate/Ice Rink, Track, Playground, Streetlights. Ballfield Grant- MOA's with ATC & Kuspuk-Design, Layout, Plans, Supplies, Equipment etc. ANCSA Training December 4-6, 2024, in Anc.-Ownership-14 Lands, Recordkeeping, Policies and Procedures, Mapping, Boundaries, Surveys, Planning. Would be beneficial for me to attend. As always if you have any questions or concerns, please let me know if I can help. Looking at a new sewer upgrade, Bruce Werba is supposed to come help plan.

CMorgan makes a motion to approve travel for LKameroff to attend the ANCSA Training December 4-6, 2024, in Anchorage, LSeavey seconded, all approved.

(5 Minute Break) back in session 733pm

## **VIII. Old Business**

- A. Library Lease Agreement-Discussion-We own the building, the church owns the land, from what they said they do not want to assume responsibility of the building for heat, electricity and insurance costs. Find out from the council what we should do with the building. Some ideas are to rent it out or use it as a rental place for income for the city. If we decide to continue to lease Agreement is until August 2025, if we would like to rent for income, new rental agreement, have a new lease agreement to who we rent to. A restroom was installed, monitor is working, and the building is still useable. We would have to find out about a Subletting Agreement, move onto winterizing/weatherizing the building. LKameroff mentioned that she can email everyone the lease agreement.
- B. Russian Orthodox Land-Discussion- The church stated that they could not lease a property for the church, for the time limit that our Ordinance states, they wouldn't be able to approve it because they do not own the land. The church across the slough is still useable, no longer interested in another property across here. The two places are behind the clinic and one past the fire station by the access road on the left side, were the properties offered. NKelila mentioned the Russian Orthodox members should have a request in written form. There is no connector to the building for the church for electricity, everything else is fine. The only problem is transportation to the church. LSimeon mentioned that they should have a parish council. NKelila will reach out.

## **IX. New Business**

- A. 2024 Aniak Class III Landfill Permit Renewal Parts 1-4- BWilson makes a motion to accept the 2024 Aniak Class III Landfill Permit Renewal Parts 1-4, LSeavey seconded, all approved.
- B. FY25 Aniak Owl Grant Award & Agreement-High Speed Internet Costs Grant- LSeavey makes a motion to accept the FY25 Aniak Owl Grant Award & Agreement-High Speed Internet Costs Grant, CMorgan seconded, all approved.
- C. Resolution 24-05 Joint Agreement to Purchase Dust Control FY26-Using remaining ARPA Funds- BWilson made a motion to approve the Resolution 24-05 Joint Agreement to Purchase Dust Control FY26-Using remaining ARPA Funds, AFolz seconded, all approved.
- D. Resolution 24-06 Letter of Support for AVCP Housing Improvement and Economic Dev. Project Proposal-Weatherization Project- BWilson Amended the Letter of Support for AVCP Housing Improvement and Economic Dev Project Proposal-Weatherization Project, LSeavey seconded, all approved.
- E. Aniak Landfill Grant Numbers 24AV72/24AV73 Co-Op Project Agreement-Solid Waste Upgrades- BWilson makes a motion to accept the Aniak Landfill Grant Numbers 24AV72/24AV73 Co-Op Project Agreement, CMorgan seconded, all approved.

- X. Council Comments-** BWilson- mentions kudos to all the employees for putting the information on the facebook page, was able to go back and get caught up, super and wonderful, was able to go back within a year to catch up on. We don't have anything budgeted in the levee inspections, I know we must make the budget work, might bite us in the butt down the road, just wanted to say I see it's not there.

- XI. Time and Place of Next Meeting-** November 21, 2024, at 6pm Regular Council Meeting

**XII. Adjourn-** BWilson makes a motion to adjourn the meeting at 830pm, LSeavey seconded, all approved.

Attested:

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Mayor David Bonanno      *Signed: Date*

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City Clerk Morgan Simeon      *Signed: Date*