

City Clerk Monthly Report

The month of October was very busy preparing for the Elections and making sure I have workers. This is my first year doing Elections. It was somewhat intimidating and stressful but got through it. I've been working on the Invitation Letter for our SCERP meeting with the Tribe and Community and should have it completed soon.

We have two job positions open which are the Librarian and Permanent Public Works Part-Time Laborer. We've posted them on our Facebook page, around town and on the Alaska Municipal League website, and Jessica posts them as well on her job listings at AVCP.

I started setting up all the City Council emails and will be sending all the documents and information when I can. I'm still in the process of setting up and signing on the City Council's tablets. I've been slowly sending emails as I can. Other than that, everything is going well, we've been also organizing the office when we can. I am still in the process of going through the Ordinance Folder's and making sure everything is scanned correctly.

Morgan Simeon