

City of Aniak
CITY COUNCIL REGULAR MEETING
Teleconference
Friday, October 13, 2023 at 6:00 PM

MEETING MINUTES

Virtual Meeting Information:

*To Participate please call 1-800-315-6338
Conference Code- 54481#*

- I. Call to Order-** Meeting called to order at 6:08pm by Mayor D.Bonanno
- II. Roll Call-** Mayor D. Bonanno-P, Vice Mayor C.Erik-P, C.Morgan-P, A.Leary-P, A.Morgan-P
Staff Present- CM-L.Kameroff Members of the Public- Nora Kelila
- III. Approval of Agenda-** Motion to approve agenda made by A.Morgan, motion 2nd by C.Erik. All approved
- IV. Public Participation-** None
- V. Previous Meeting Minutes-** Motion made by C.Morgan to approve all previous meeting minutes as presented, motion 2nd by A.Leary, all approved. All Previous Meeting Minutes approved.
- A. August 17, 2023 Regular Meeting Minutes
- B. September 15, 2023 Regular Meeting Minutes
- C. October 6, 2023 Special Meeting Minutes
- VI. Reports**
- A. Mayor Report- D. Bonanno-Reported that the City's Heating & Equipment fuel was delivered last week from Crowley, Vitus could not deliver. Just in time for winter. The new tank at the Fire Station is hooked up and running. A big thank you to everyone for all their help and efforts for our elections this year! And welcome to our new Council Members!~ Work on the Rental building this month I have been painting. The building looks really nice so far. The council asked if anyone was interested in renting the building or what we are planning to do. L. Kameroff informed them that AVCP expressed interest in renting and suggested possibly moving our office or the Library to the Rental building. We do still need to review our options. He also wanted to recognize our Elder of the Year, Clara Morgan, here is a bear rug! Congratulations!
- B. Aniak Volunteer Fire Department - L. Kameroff- No fires reported. D.Bonanno asked if we have anyone on the list for the Fire Department? No, there is no one. Discussion ensued regarding the Fire Department. The council suggested a joint meeting with the tribe and see what we can come up with getting it back up and running. The council directed staff to contact ATC Laura Simeon to meet the first week of November, if possible, to discuss the Fire Station.
- C. Public Works - C. Lang/S. Simeon/F. Vaska- Not Present-See Written Report- Public Works Department is running smoothly. Stephen and Francis are attending the Introduction to Small Wastewater Training in Fairbanks. We received our equipment/heating fuel on October 6th and topped off all City buildings. We had a few glitches in the lift stations but got them fixed. Roads are in pretty good condition for winter. We will need to put on the chains for the Road Grader soon. The Landfill is in good shape for now, will be easier to maintain once winter is here. We received our Skid Steer Bobcat, a very nice piece of equipment! It will come in handy!
- L.Kameroff also reported: The lease agreement with the State DOT for the City Shop is coming along. Sent them the requested updated pictures and they have moved the lease agreement forward to processing. The Public Works Dept. suggested selling our 1993 JD Backhoe Loader. It is not running, has flat tires and was included in our purchase from Airfield Western (Knik Construction), after the Runway Shift Project was completed. The council agreed to post equipment for sale, starting the bid for \$500 and L.Kameroff agreed to have a for sale sign

posted. They also were looking at letting the Old Road Grader go to bid as well. It needs new hydraulic cables and tires and a few other issues. But they would like to hold off until after winter to decide. L. Kameroff and C. Lang also brought up the need to review our Landfill charges for Commercial Business' in Aniak. The Public Works department has stated that the charges are not enough. The council discussed charges of a Flat Rate Fee of \$350 a month per commercial business and asked staff to write up an amended ordinance for review.

- D. Library - L. Kiana Update on Library/Elder Center Discussion- Not Present-See Written Report- For the Library/Elder Center we can apply for up to \$850,000 with CDBG Grant and it must be occupiable when complete. Because of this, I have asked Architect's Alaska to pare down the design to a smaller project, such as putting up the foundation and adding the elder portion of the project and making that section occupiable. We would then apply for another CDBG Grant to complete the library section. I am still planning on having a FEMA representative give an overview of their Flood Insurance program in November.
- L. Kameroff has posted signs that the library is currently closed, and the Librarian position is open. Will keep the council updated for applicants.
- E. City Clerk- L.Kameroff- Elections went well! Our Elder Program is off to a slow start. We included our announcement with our monthly statements, no responses. We currently have 1 elder and 1 volunteer signed up. The council also wanted to change the time of our Regular Scheduled council meetings, I looked into the ordinance, and there is no set time. Only the day of the month is specific. So, we do not need an ordinance change to have our meetings at 6pm. I will also be ordering our Thanksgiving turkeys for staff and council members.
- F. Bookkeeper/Financial Statement - L. Kameroff-Council reviewed financial statement for September 2023. L. Kameroff stated that we received our Revenue Sharing funds on October 6th, it was not included in the financial statement for September. The state has recently sent out letters stating that there will be no other funding available for this year. Council Members stressed the need to find more funding and suggested looking into raising our Sewer and Public Works Fees. With all the costs going up and our rates are staying the same, something needs to be done. The council directed staff to look into raising our Sewer rates and Public Works Fees by \$10 each and look towards the fees starting either in January or our fiscal year in July. L. Kameroff also informed them that the fuel report on the financials has not been updated, she is hoping to have it done next month. Council also had questions about our Past Due Customer Accounts and if there has been any changes since we started as a Vendor for the State of Alaska Water Program. Not much has changed. Since it is a Public Assistance Program, very few of our customers could qualify. The Aniak Tribe contributed through their LIWAP program with a few customers, but no drastic changes. Motion made by C.Erik to approve financial statement as presented, motion 2nd by C.Morgan, financial statement for September 2023 approved.
- G. City Manager - L. Kiana-Not Present-See written report- For the Library/Elder Center we can apply for up to \$850,000 with CDBG Grant and it must be occupiable when complete. Because of this, I have asked Architect's Alaska to pare down the design to a smaller project, such as putting up the foundation and adding the elder portion of the project and making that section occupiable. We would then apply for another CDBG Grant to complete the library section. I am still planning on having a FEMA representative give an overview of their Flood Insurance program in November.

VII. Old Business

- A. Aniak VEEP Grant Close Out-L.Kameroff gave an overview of the VEEP Grant. This paperwork to sign is to close out the grant. Motion made by C.Morgan to have the Mayor David Bonanno the authorized signer on this grant, with Vice Mayor Charlene Erik and Lenore Kameroff as alternates, motion 2nd by A.Morgan. All approved.

VIII. New Business

- A. Certificate of Election and Oath of Office for New Council- L.Kameroff administered the Oath of Office for newly elected council members Nora Kelila and Annie Sakar-Morgan and signed the Certificates of Election forms. Congratulations all around!~ Since Riley Morgan and Francine

Brown are not present today, we will have their Oath of Office next month, as well as Election of Officers. She also handed out our Council Member Update forms to all present council to fill out.

B. Aniak Landfill Inspection Summary- L.Kameroff has been talking with C. Lang and we both would like to meet with Aniak Tribe's EPA Program to see how we can work together to keep our Landfill Permit and what we need to do to bring our scores higher.

IX. Executive Session- Motion made by A.Morgan to go into Executive Session, 2nd by C. Erik. All approved to go into Executive Session. Back in Regular meeting at 7:29pm Discussion regarding city manager position ensued. Motion made by N. Kelila to accept Leon Kiana's resignation letter from July 2023 and did a roll call vote to accept resignation. DB- yes, CM- yes, AM- yes, CE- yes, AL- yes, NK- yes, all approved to accept his resignation effective immediately. The council determined to hire in-house and offered the position to Finance Director Lenore Kameroff. She cautiously accepted the position. Congratulations from all the council! L.Kameroff thanked them for their confidence in her. L.Kameroff also requested that her office hours go back to regular, full time schedule and the council agreed. They will update her rate of pay at the next meeting. Motion made by C.Erik to go back to regular office hours, 2nd by N.Kelila, motion carried.

X. Council Comments- A.Leary thanked the council for having her on the council and hopes to be on here again.

XI. Time and Place of Next Meeting- November 16, 2023 Regular Meeting

XII. Adjourn- Motion to adjourn made by A. Morgan, motion 2nd by N. Kelila, all approved to adjourn at 7:41pm

Attested:

Mayor David W. Bonanno *Signed: Date*

City Manager Lenore Kameroff *Signed: Date*