

Grant Agreement - Amendment

State of Alaska
Department of Commerce, Community, and Economic Development
Division of Community and Regional Affairs
Community Development Block Grant (CDBG) Program

| | | |
|--|--|--------------------------|
| Grantee Name City of Aniak | Grant Agreement Number 20-CDBG-06 | CFDA # 14.228 |
| Project Title Library and Elder's Center Design and Engineering | Effective Date of Amendment December 2, 2022 | GAE# 220001391 |

Amendment # 02 to the Grant Agreement

Effective the date shown above, this grant is hereby amended as follows:

1. The termination date of the grant agreement is extended to **March 31, 2023**.
2. The total allocation of this grant remains **\$194,290.00**.

**ALL OTHER TERMS AND CONDITIONS OF THE GRANT
AGREEMENT REMAIN IN FULL FORCE AND EFFECT.**

| Grantee | Department |
|---|--|
| Signature <i>Leon Kiana</i> | Signature |
| Printed Name and Title Leon Kiana, City Manager | Printed Name and Title Pauletta Bourne, Grants Administrator 3 |
| Date <i>12/2/2022</i> | Date |

WAIVER REQUEST FOR ADVANCE PAYMENT IN EXCESS OF 20%

Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs

ORIGINAL FORMS MUST BE SUBMITTED – FAXED OR EMAILED COPIES ARE NOT ACCEPTED

| | |
|---|--------------------------------|
| Grantee: City of Aniak | Grant Number: 20-CDBG-06 |
| Project Title: Library and Elder's Center Design and Engineering | Grant Program: CDBG |
| Total Amount of Grant: 194,290.00 | Current Balance: 189,321.75 |
| Amount Requested (*see below): 94,556.35 | Date: 12/2/2022 |

(1) Check the appropriate type of request:

- ☐ Payment for goods and services prior to receipt
- ☐ A. Up to 50% paid upon submittal of required documents listed below.
- ☐ B. Up to 100% paid in rare situations when full funding is necessary. Required documentation must include a letter highlighting any statutes, regulations or other mitigating circumstances in addition to requirements listed below.
- ☒ Payment for received goods or rendered services (*up to full cost).

(2) Check boxes to confirm the advance is justified and the conditions under which the advance will be approved and recovered by the Department (below) have been read and understood.

- ☒ The Grantee confirms that the advance is necessary due to a lack of cash on hand to administer the grant on a cost-reimbursable basis.
- ☒ The Grantee will submit a Financial/Progress Report to recover the advanced funds within 30 days of receiving the Advance.
- ☒ The Grantee understands the conditions under which the Department will recover the advance.
- All waivers will be at the discretion of the Department, and negotiated and approved in advance by the Department.
 - Waivers will be authorized only when, in the judgment of the Department, the grantee is unable to secure the purchases through cost reimbursable means.
 - All reporting is current and the grantee is in good standing.
 - The grantee has recovered any outstanding advances.

(3) Attach the following documentation:

- ☒ WRITTEN REQUEST explaining the need for advanced funds, AND
- ☐ PRIOR TO RECEIPT of payment for goods and services, attach estimate, quote, or purchase agreement for goods or services, including a complete materials list, a purchase shipment date, and a final price, OR
- ☒ RECEIVED GOODS AND SERVICES invoice from the vendor that includes an itemized list of the goods already shipped and received and/or services that have been rendered.

Grantee Certification: I certify that the above information is true and correct, and that expenditures will be made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

 12/2/2022
Signature of Authorized Signer Date

Lenore Kameronoff Finance Director/
Name and Title City Clerk

DCCED STAFF USE

Encumbrance #: _____

Payment Amount: _____

GA Approval: _____ Date

DCCED Signature _____ Date

City of Aniak

P.O. Box 189

Aniak, Alaska 99557

Ph: (907)675-4481 Fax: (907)675-4486

email: cityofaniak@gmail.com

December 2, 2022

State of Alaska Department of Commerce, Community, and Economic Development
Division of Community and Regional Affairs
Community Development Block Grant (CDBG) Program
Attn: Judy Haymaker, Grant Administrator

RE: City of Aniak

Library and Elder's Center Design and Engineering

Grant #20-CDBG-06

The City of Aniak is requesting an Advance Payment Request of \$94,556.35 for goods or rendered services by Architects Alaska, Inc. due to lack of cash on hand to administer the grant on a cost-reimbursable basis. We understand we are required to submit a Financial/Progress Report to recover the advanced funds within 30 days of receiving the Advance.

Along with our written request, we are submitting an invoice from Architects Alaska, Inc. with the above-mentioned amounts and what they cover.

Thank you for your consideration of our request.



Lenore "Missy" Kameroff
Finance Director/City Clerk
City of Aniak, Alaska

Invoice

Architects Alaska, Inc.
900 W. 5th Avenue, Suite 403
Anchorage, AK 99501

November 21, 2022

Invoice No: 22026.01 - 0000001069

Invoice Total \$94,556.35

City of Aniak
P.O. Box 189
Aniak, AK 99557

Project 22026.01 Aniak Elder Center & Library

Professional Services from October 1, 2022 to October 31, 2022

Phase Site Visit

Fee

| Billing Phase | Fee | Percent Complete | Earned | Previous Fee Billing | Current Fee Billing |
|------------------------|------------------|------------------|---------------------------|----------------------|---------------------|
| Site Visit | 15,366.00 | 100.00 | 15,366.00 | 0.00 | 15,366.00 |
| Schematic Design | 19,873.00 | 100.00 | 19,873.00 | 7,949.20 | 11,923.80 |
| Design Development | 42,235.00 | 100.00 | 42,235.00 | 0.00 | 42,235.00 |
| Construction Documents | 26,349.00 | 95.00 | 25,031.55 | 0.00 | 25,031.55 |
| Total Fee | 103,823.00 | | 102,505.55 | 7,949.20 | 94,556.35 |
| | Total Fee | | | | 94,556.35 |
| | | | Total this Invoice | | \$94,556.35 |

All invoices are due upon receipt. Thank you for your prompt payment.