

City Clerk Monthly Report

Good evening, everyone. This passed month has been so crazy busy, with my schedule at work and at home. I've slowly been catching up on all my meeting minutes, the amended minutes, and current September minutes, since I missed the September meeting it is kind of difficult to complete. Other than that, Elections went well, welcome New Council Members! Next will be sending all Certifications of Elections, then end of the year filing, updating all documents for the New Year. I am constantly busy, like I said in my previous report I wasn't able to complete the financial training. I'm not too interested in Financial/Bookkeeping, I'd like to stay more towards my City Clerk duties in the office and focus more on learning how to do my job duties. It is hard to concentrate on one thing while trying to take on another task such as QuickBooks and Finance. Thank you all and have a good evening!

Morgan Simeon