

City Clerk April Monthly Report

April seemed almost like one of the busiest months so far. Was very busy with SCERP meetings the whole month. Setting up Agenda & Weekly SCERP meetings, contacting all the business and entities for important contact information. It really is time-consuming, especially waiting for responses from certain entities for important information needed. I'm thankful that we were pretty much prepared and ready in case of a flood/emergency. Continuing daily tasks, answering the phone taking payments on the phone/in person. Always busy right after the first of the month getting the statements out and gathering meeting documents and reports for the next meeting. Looking forward to getting the office next door ready and finishing packing for our move. Other than that, everything's been going smoothly, and looking forward to a busy summer.

Respectfully submitted,

Morgan Simeon