

City of Aniak
CITY COUNCIL REGULAR MEETING
Aniak City Office
Thursday, April 18, 2024 at 6:00 PM

MEETING MINUTES

- I. Call to Order** Mayor Dave Bonanno called to order at 603pm.
- II. Roll Call**
AMorgan-Absent Excused, NKelila-P, RMorgan-Absent, FBrown-P, DBonanno-P,
CMorgan-P Staff Present: MSimeon, SSimeon, LKameroff and LGS Nicholas Martinez
- III. Approval of Agenda** CMorgan makes a motion to approve the agenda for April 18, 2024, FBrown seconded, all approved.
- IV. Public Participation** None
- V. Previous Meeting Minutes**
A. March 21, 2024, Regular Meeting Minutes
NKelila makes a motion to approve the March 21, 2024, meeting minutes, FBrown seconded, all approved.
- VI. Reports**
A. Mayor Report-D. Bonanno Verbal Report-Main things we've been involved in is our SCERP meetings, updated listings, bringing up questions of supplies and how to handle things and emergency housing. First Kuskokwim Community break up call-in on Monday at 10am. Thanks in advance to the public works guys for keeping things clear.
B. Aniak Volunteer Fire Department - (SCERP Update) Our SCERP toolkit documents are almost completed and ready to send in as a hard copy. LK-all Councils have been attending the meetings, right? Morgans been running the SCERP meetings and Agendas, she's doing a really good job, after each meeting, typing up all the information to the format so we can get copies out to everyone.
C. Public Works - S. Simeon/F. Vaska- Public Works has been dealing with heat problems at the Fire Barn. Working on roads as much as possible. Finally got our excavator working, have to change hydraulic fluid and oil changed on the heavy equipment that we need for the summer. We also got all our jetting and culvert cleaning equipment ready for the warm weather. Once the weather is warm enough, we will be spending a lot of time in the landfill. We have been having starter problems on the grader, looking to changing the starter ASAP. We found out it was a corroded battery, we will have a new employee starting on Monday so we should be able to get more done.
D. City Clerk- M. Simeon-Continuing my daily tasks, accepting payments on the phone, entering payments that come through the mail, updating all our important

paperwork and applications, entering bills, and sending monthly bills to customers along with important and helpful information. Missy and I started going through all our files, a start for our moving process. Scheduling monthly and weekly SCERP meetings, posted job openings all over town, and on the AML website, emailed AVCP to post all our job openings, so hopefully we have more applicants.

- E. Library - T. Folz-Our hours are from 3-6PM Wednesday, Thursday, Friday and 1-6 on Saturdays. Currently Leona and I are weeding out books and our plan is to offer them for free at the decathlon and school to students or otherwise free at the library. I'm working out a system for checking out Chrome books. We are reorganizing to the best of our abilities at the moment. I'd like to hang up flyers that list our current hours and create a new Facebook account to inform the public of hours and events. After getting organized we'd like to host reading aloud to children and craft time and possibly a movie night. With the space we have now it would be great to create a space to cater to younger children and have an area with puzzles, coloring, and blocks. For adults a craft night would be something I'd host or potentially a book club to encourage community members to read. Another idea I have is to create kits for others to check out, for example sewing kits, knitting/crocheting kits. And search for funding for STEM kits its something I've used from Anchorage Public Libraries, and it was something that intrigued myself and my children.
- F. Financial Statement - L. Kameroff- FBrown makes a motion to approve the Financial Statement, CMorgan seconded, all approved.
- G. City Manager - L. Kameroff- Fire Dept.- No fires reported this month. I have not been able to work on a lease agreement for the Ambulance storage yet. Public Works- The Mechanic came out and worked on our excavator. It was about \$2,100 less than quoted. No new applications received for the Public Works positions. I will go over this later in the agenda. Our Landfill Permit expires December 2024. I will need to look into this more and what needs to be done for renewal before then. City Clerk- I have Morgan taking over the SCERP meetings and planning as well of starting to take over a few more financial duties. Library- I am excited to introduce our new Librarian, Trisha Morgan-Folz. She started with the library on 04-11-24. She has so many great ideas for our Library! Welcome to our team Trisha! We also have our Library Tech, Leona Morgan back at the library! ~ Financial Statement- Current budget would technically work, but due to income and expenses with differences of 10% or more, DCRA/RUBA requires us to amend this year's financial report to reflect true numbers. All information is current with this budget report. All tax and quarterly reports have been submitted. City Manager-We need to make announcements of changes to our staff, offices, and locations. Please see the announcement of what we came up with so far (copy available at the meeting) and help with any edits needed. We are slowly working on clearing filing cabinets and getting them ready for the move. I have sent the 4 appraised lots to AVCP and Native Village of Napaimute for their view. I am hoping once Nicholas Martinez, our LGS, comes to Aniak he will be able to help me with this process.

VII. Old Business

- A. Correction-Resolution 24-04 Certifying FY23 Annual Financial Report- NKelila makes a motion to approve the Correction-Resolution 24-04 Certifying FY23 Annual Financial Report, CMorgan seconded, all approved.
- B. Public Hearing on Ordinance 24-01 FY24 Budget Amendment- CMorgan makes a motion to approve Public Hearing on Ordinance 24-01 FY24 Budget Amendment, NKelila seconded, all approved.
- C. Water & Wastewater Statement of Services- Water and wastewater study, looking into water source on this side of town, also on the other side is the wastewater sewer lagoon relocation or repair of our current sewer lagoon, village safewater will be out here in June or July. Gather information from the community to get more information. Planning a second visit after they get up to 65% of the draft ready, which would either be having the water system built or lagoon moved or repaired and report any findings to the community at a public meeting. They are asking if we would broaden our services outside of the city limits, no decisions need to be made right away, the other things they are considering are possibly getting well services across the slough.
- D. Open Employment Positions- Discussion- We hired a part-time employee for public works. For the public works director position since that's been posted for 4-5 months, I've been talking with Stephen and Morgan about it, we think the best thing we can do is remove the public works Director position and I would take over and assume those responsibilities, with that being said, I'd either be training Morgan for the Finance Director position to help assume some of those responsibilities and would remain the clerk, this fall we'd have time to hire an office assistant. Alternately we'd still remove the public works Director, retain Morgan as the City Clerk and we would hire or post notice for a finance director, our thoughts behind that are because the public works director has been open for quite some time. NK- I think it's a very good collaborative idea, rather than hiring someone that doesn't know, we don't even have any applicants. It's best to go with it, you're making it work already CM- You've done it all these years, and acting manager, more experienced than anyone new. MSimeon- I'm comfortable with where I am, whatever works is good. NK- I think that's the option to go with. LK- I'm comfortable with Morgan remaining as a clerk, she's come a long way with our meetings and agendas, I still have a lot to teach about ordinances and resolutions, always willing to work, one of the biggest and best duties that I can ask of a clerk. I'm comfortable with training a finance director, Morgan is already familiar with the office, answering the phone while I'm training the new finance director. Getting more comfortable working as manager, spill response, scarp meetings, dogs, working with our DEC solid waste and landfill.

Out of order at 700pm- Back in order at 705pm

VIII. New Business

- A. Introduction to Ordinance FY25 Budget 24-02- Last year we were over budget, through working with everyone in the office, we talked about raising rates, a suggestion to would consider and its your final say on what you want to do, increasing the sewer rates, would be beneficial and that is what is incorporated in the budget, if not we can find other ways to increase revenue. Addition to that is

creating and changing the landfill ordinance that is in our code. What I suggest to you as a council, all can be changed by ordinance, hasn't changed in 10 years for services. Would be a drastic change, some people would push back on it. The only sustainable department is the sewer. LK-Also in our budget we are introducing to you, would like to amend our tobacco tax, to include non-tobacco nicotine products, that would help with a little more revenue. We'd like to also reach out to our local B&Bs to start paying their bed taxes, with that being said, not one of them has turned in a sales tax report for their B&B. We were also looking at the lease for the Ambulance at the Fire Station, ordinance for fuel, electricity, and space. NMartinez- So city staff would be starting to go back to 6 hours, Missy, Morgan and Operators and Public works. NK- I think its very important that we acknowledge and accept Nicholas suggestion this is how we operate our City it has to be feasible and doable. Introduction right now, public reading in May, think about and talk about it in the community.

- B. FY25 Insurance Renewal- Discussion- FY25 going through renewal process. No major changes. The application was due on April 15th of this month. In our FY25 budget I have increased the limit by 5%, same as last year. Renewal was submitted, waiting for our declaration and approvals by the end of May. We didn't have too many changes with our equipment and vehicles, need to find out when to remove the library from our insurance, we will have one less building to worry about.
- C. St. Theresa Church Lease Agreement- Discussion-Current lease agreement expires August 31, 2025. As long as we give them 60 days' notice before our lease. Wasn't sure what or how long we should notify them, we are planning for June, maybe the library wanted to do hold activities other than here, or if the council wanted to do something with the property since we're under lease agreement. Are we still looking at the end of June, our best estimate will be June. Should inform them, especially if they plan on doing something with the building for the summer.

IX. Council Comments

X. Time and Place of Next Meeting-May 16, 2024, Regular Council Meeting

XI. Adjourn NKelila makes a motion to adjourn the meeting at 743pm, FBrown seconded, all approved, meeting adjourned.

Attested:

Mayor David Bonanno *Signed: Date*

City Clerk Morgan Simeon *Signed: Date*