

## City Manager Report September 19, 2024

Good evening, everyone!

Been awhile since our last meeting! So much has been happening at the City of Aniak! Hope for better things to come!

**Fire Department-** No fires reported. We have started an invitation letter regarding our SCERP meetings but have yet to set a date. We need more input from the council and of course volunteers. We will need to plan on storage of our Water Truck and possibly reach out to the Aniak Tribe on what they are planning to do with theirs once winter hits. They have been a big help with previous fire emergencies, and I'd like to make sure they wouldn't have any problems come winter with their water truck in the event they're needed again. As time allows, I will also have a lease Agreement written up for the Storage of the Ambulance. Our fuel & electricity costs to keep the building running are too much to hold up alone.

**Public Works Department-** 5yr Dump Truck Sale- Spoke w/ Leonard Morgan Jr regarding sale and need to move before winter to clean up the City Shop yard. I was also asked about our 450 Cat and if we would be interested in selling? The motor works but the track slips. We haven't had much use for it. The public Works Dept has been keeping me updated on their projects weekly. When the weather is bad I have them working on building maintenance and other tasks as they come up. We are finally able to have Francis take his Sewer Utility Operator test. So hopefully before October we should be back in full compliance. Planning to have one more public works employee take this test, as well as myself, to familiarize myself with what it all entails. We are still waiting on Crowley to let us know when they will be delivering our fuel, but the guys have all our equipment ready go! I haven't received a Levee Inspection report back from the Army Corps of Engineers as of yet, but it should be soon, and I will report back to the Council. At the next meeting I will have a Resolution ready to review regarding purchasing Calium Chloride in partnership with the Aniak Traditional Council as well.

**City Clerk-** We have posted notices and Declaration of Candidacy forms. Elections will be October 4<sup>th</sup> for a Special Meeting to Certify the Election results. In the coming months we will be reviewing and updating our Municipal Code of Ordinances. Morgan has been finishing up scanning them into the computer and we will have them stored on a Hard Drive. I will also be working with Nick Martinez on getting our Sewer Utility Business Plan updated. We are still in the process of going through old files in the office and figuring out where everything will be filed in the office. Morgan will also be reviewing the Sewer Utility, Sales and Tobacco tax, and the Bed taxes to get Ordinance familiar with. This ordinance is very important for her to be informed of all our Ordinances and how they work.

**Library-** This past month we have had the library set up. Our internet is finally up and running, I am just working on getting the right filtering in place. The emergency exit steps have been put in place, thank you Dave Bonanno, and our Publics Works Department finished up the handrail and fixed the door so it is functional once again. We have cut down the number of computers for patron use but we still do not have enough room for projects or events at this time. As of September 11<sup>th</sup>, we no longer have a Librarian or a Library Tech. So, we will need to decide what to do with these openings. Due to big funding cuts, it may only be possibly to hire a Part-Time Librarian only and leave the Library Tech vacant for now.

**Bookkeeper/Financial Statement & Aniak's Best Practices Optional Scoring Fall 2024-**  
The best Practice's he City of Aniak Score in this report was optional. Anytime The City of

Aniak can find ways to better our utility or municipality, I would like to continue to participate in. We have maintained our scoring through the years, now we need to find other ways to make it more efficient. We have a number of expenses that are required of us but I would like to remove some of the optional ones. We also have a washer/dryer in our office that I would also like to get rid of, so we have more space. Once we have depleted our APRA funds, I would like to close this account as well as the Grant Account (Library) due to funding cuts and everything comes out of the General Fund and is coded to whichever department.

**City Manager Report-** I have been very busy keeping up with weekly meetings with my staff. We continue to do our daily tasks and are getting ready for the new library & office opening. I hope to go through all our boxes and get them moved into storage once we have our new Finance Director Office cleared out and files where they belong. End of September is also the end of 3<sup>rd</sup> Quarter, so I'll be busy with Quarterly reports due. We have finally hired a Finance Director for the position, sure looking to have some relief from those duties. I am still looking at possible grant funding ideas. Mainly equipment and building upgrades for now. As well as many online training courses as they come up and my staff has time for. I was able to send out notices to the local store's about the sales taxes on other non-smoking devices. All other reporting for my side is on the agenda already so I'll save it for when it comes up. Thank you for your time and hope you've had a successful summer!

Sincerely,  
Lenore Kameroff  
City Manager