

**City of Aniak**  
**REGULAR CITY COUNCIL MEETING**  
**Teleconference**  
**Thursday, May 19, 2022 at 7:00 PM**  
**Meeting Minutes**

Virtual Meeting Information:

*To Participate please call 1-800-315-6338*  
*Conference Code- 54481#*

- I. **Call to order:** 7:13
- II. **Roll Call:**
- III. **Approval of Agenda:** CM/DB motion Approved all AYES
- IV. **Public Participation:** Dave Cannon: Roads-dust is very bad. As bus driver a big problem-water more. Housing roads lots of kids, terrible dust. Dust treatment can't. Diana Lehman: The library preliminary drawings that council has-to give an idea of what they have in mind. My concerns-utility room, space divisions. A wood stove on elder side, keep it quiet for elders. Big windows maybe too big? Good handicap access. Please give any ideas you have for it. Asked for natural woods on elder's side. Next meeting hope for more public input.
- V. **Previous meeting minute:** Motion to approve- DB/CM- All AYES. Approved.
- VI. **Reports:** VOL FIRE DEPT. DL: no fire activity reported. Want to bring up cost to heat building for ambulance storage. City needs to ask YKHC for money for fuel as we store ambulance for them. The city should consider offering the building to YKHC and/or the Tribe to use for community emergency response programs- ambulance, search & rescue, wildfire and flood safety. With cost of fuel going up makes no sense to pay so much to keep ambulance and water truck warm (when we have no fire dept. volunteers to operate truck). By ordinance we can offer property for "disposal for public service." Lease at less than market value-as long used for public service. We do with community center, no charge. I can't see any other way to get community entities to work together to make something happen. NK: Not finding grants? DL: Without volunteers, no fire dept. and no money with no people. BIA money for wildfire, also money for flood-a lot could happen in that building if entities were to get involved. But fire hall costs more for fuel & elec. than public works building does. Other entities need to get involved if they want to have emergency services happening. LIBRARY-DL: Hopefully a new hire on Monday. A gazebo kit to create a covered space outdoors. PUBLIC WORKS: Charlie's report/DL: All well with sewer/lifts. DOT giving city some gravel. Will be working on road at landfill. Truck lift at shop. Charlie is ready for Tribe application of calcium chloride. ANTCH engineers went over our fee rates we are undercharging commercial business for public works-landfill. Increase by 50%, NK: a motion? DL: no needs an ordinance change. FINANCE REPORT- MK: See written report. Stress financial drain of fire dept building. Have grants for vol. training but not for building maint-elec & fuel. Same story for library. Grants are for people, not main. We need to look at ways to cover building maintenance costs. Some depts. PW will exceed FY22 budget. Will need to go over budgets FY23 to balance. Should not only rely on carryover to balance budget...it will hit us in bank account someday as insurance and fuel costs to up, CM: Is each dept. aware of this? LK: Not sure if Greg is able to keep eye on it. Charlie does his best as I do. Last 6 mths that Greg was out of town. CM: I like report-easy to understand. LK: Motion to accept financial report? CM/DB to accept. All AYES-accepted. CITY MANAGER-DL: On PW, in packet ANTHC billing service-I urge council to approve hiring ANTHC to provide all of



our billing services. Missy needs the time spent on sewer billing on other tasks and people who are not paying will take it more seriously. We want to be involved in ANTHC sewer programs because that is where grant money is for sewer systems. They will be doing something with our lift station energy efficiency next week. They also provide training. NK: Did we approve last meeting. DL: I think we gave info but no direct approval. Need motion when we get to agenda. Also in packet, Denali Comm. proposal for a planning grant for future lagoon system issues. In the future the one lagoon is going to be full and we need to have a plan. Utilities: next week Bush Tell will talk about utility easements and updating 1973 utility pole agreement. Have attached a letter I would like your approval to send to start discussion on what poles need to move. They are our roads and our responsibility to provide roads to community-poles cannot get in the way of our right to provide safe roads. There have to be professional studies. NK: Poles have been fine. DL: But not if we want to improve roads, add culverts, etc...water standing on roads also contributes to dust...drainage is a many step problem will take years. Not every pole is an issue, and city may need to reduce road width. Maybe 6 poles in the way of a stormwater project. This is just the start of a conversation. But city has every right to request poles that are in the way be moved. I hope we can convince ALP that a few poles will have to move. Last thing- council needs to discuss city manager job description. And getting ready to lay out baseball diamond at park. Dave Cannon will do it. DK: SKW is going to store more equipment in the area, to will be a while before we can do it. CM: Why? DC: Joe Parent center tear down. MK: I thought there was an agreement. When does it end, Can city get more? DL: I will have to check. I thought they were done they had cleared everything. Supposed to smooth and re-seed. I will contact SKW.

- VII. **New Business:** Council members and city manager vacancy. LK: Have handouts for council-hiring packet. Council needs to think about what they want a manager to do. Different requirements with each council. Also salary issues-ord. says it should be a contract, not hourly. Need a work session to update job description so we can post job. DL: May I add I think city should look to hire professional grant writer esp. for DOT grants...will get specifics on cost to hire. Larger federal grants, competition, need a professional. LK: Regarding council members- for small claims sign-off, I need council officers and council-how to do small claims resolutions w/quorum issues. Who is mayor-vice mayor? DL: We didn't discuss at last meeting. What do we need to do? LK: Have election of officers. DB: Mayor and vice-mayor. LK: Can do at next meeting if we have all council members there. CM: Fishing...LK: need resolution. DL: put elec. of officers on next agenda. NK: We will have to. LK: Since we won't have a city manager in place, need to consider adding Missy as signatory...CM: You be interim city manager? LK: have been for last three manager gaps...no one else in office to oversee all things...unless one of council wants to do. DL: Hope for applicants soon...a resolution for interim manager. Put on agenda next meeting. We can talk missy to mention all needed. NK: About stipend? CM: What happening with city clerk? DL: Same 2 applications since missy been gone. LK: Does council want to do interviews I can participate over phone. Missy can put together packet for work session. DL: Work session for manager and review clerk apps? Will get docs to LK. CM: Is there conflict of interest for me to sit in? DL: We stick to only same questions for all to avoid conflicts. Fred says we can't avoid relatives in such small community. Se stick to a scripted interview. You are not in conflict from that perspective. NK: COMMUNITY PLANNING doc in packet. DL: to bring council attention to need to think of community planning-capital projects...usually a 5-year projection/plan. Important to be thinking about this. Exp-elder center library came up in years of community planning notes. Have a long-term plan. At some point a community meeting "What should city do for community-to try and improve or change?" Beyond Road, landfill, sewer, levy...gives new manager direction. NK: Yes to sending out letter to utilities. ANTHC assisted billing: DL: can Missy start process to join billing program. Sec. D-do we need a vote to pursue? LK: Yes need motion. NK: looking for motion. DB: they would manage systems/

DL: No, just the billing only. DL: Motion approval to contract with ANTHC Alaska Rural Utility Coop. CM/DB. All in favor AYES motion passes. DL: How does council feel about a letter to start a collaboration on fire dept building. I will draft a letter for next meeting-lease or sale? As incentive for public service options Maybe school? Put it out that we would like to discuss options with all. Will ask Fred for samples of similar agreements. NK: covered all issue in new business.

VIII. **Old Business:** DL: Dust control. I think a motion to approve MOA with Tribe. DB/AM. All approve AYES. Approved..

2nd reading of 22-02 Amend. to 5.25.120 Part B Operation of Sewer Utility-add language authorizing right to file or claim a lien on delinquent sewer accounts. LK: Reads amended ordinance. If no public comment, then a motion. CM/DB. NK: Roll call vote. NK-y; db-y; cm-y; am-y; ch-ae. Ordinances Passes.

2<sup>nd</sup> Reading: 22-03 Changing Chapter 2.01.090. Compensation of Council Members. LK Reads amended ordinance. If no public comment, then a motion: CM/AM. NK: Roll call vote. NK-y; db-y; cm-y; am-y; ch-ae. Ordinances Passes.

**Time and place of next meeting:** June 16<sup>th</sup>, 2022 7pm.

Work Session: May 26<sup>th</sup>, 2022 Thursday 7pm (Give a tablet to Clara.)

SCERP-Call of the Chair  
Regular Scheduled Meeting:

**Adjourn Motion:** Motion DB All Ayes. Adjourn 8:38

Attested by:

\_\_\_\_\_  
Mayor date

\_\_\_\_\_  
City Manager Diana Lehman date