

# *City of Aniak*

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## City Clerk February Monthly Report

This month I've been keeping myself busy, continuing to learn the meeting Agenda & Minutes. Also, where they must be sent after all documents and paperwork are signed. Starting the RUBA Elected officials training on March 2<sup>nd</sup>. Hopefully I'll be able to attend and complete training as I am traveling to Anchorage from the 8-15<sup>th</sup>. I've also been keeping busy with our files and separating each department. Everything has been going well and hope it stays that way! Thank you all!

Respectfully,

Morgan Simeon