

City of Aniak
CITY COUNCIL REGULAR MEETING
Teleconference
Thursday, October 13, 2022 at 7:00 PM

MEETING MINUTES

- I. Call to Order** Meeting called to order at 7:13 PM by Acting Mayor N. Kameroff
- II. Roll Call** N. Kameroff, C. Erik, D. Bonanno, C. Morgan, A. Morgan-Present at 7:16PM
Staff: L. Kameroff, L. Kiana, G. Hager, R. Hill, Ash Morgan
Public Present: Audrey Leary
- III. Approval of Agenda** C. Morgan made motion to approve, 2nd D. Bonanno. Agenda approved as presented.
- IV. Public Participation** – None
- V. Previous Meeting Minutes**
A. September 8, 2022 Special Meeting Minutes
B. September 15, 2022 Meeting Minutes
Motion made by D. Bonanno to approve meeting minutes from September 8, and September 15, 2022. Motion 2nd by C. Morgan, Minutes approved by Majority Vote
- VI. Swearing In Council Members & Election of Officers**
C. Morgan, D. Bonanno, A. Leary, C. Erik – sworn in by Ash Morgan
Motion to approve opening of nominations, A. Morgan, 2nd by A. Leary
Nominations for Mayor – D. Bonanno, Nominated N. Kameroff. 2nd C. Morgan. N.Kameroff accepted
C. Erik, Nominated D. Bonanno - Declined
Nominations for Vice Mayor – C. Morgan, nominated D. Bonanno – Accepted
Motion to close Nominations and accept N.Kameroff Jr. as Mayor and D.Bonanno as Vice Mayor.
C. Morgan, 2nd A. Morgan. Approved by all.
N.Kameroff Jr. was elected as Mayor, D.Bonanno was elected as Vice Mayor.
- VII. Reports**
A. Aniak Volunteer Fire Department – No Fires, nothing to report.
B. Public Works - G. Hager
Public Works crew stayed busy getting ready for colder weather. Been burning waste oil in the fire barn which requires daily inspections and maintenance. City purchased 200 yards of gravel from Calista to be used mostly for landfill maintenance. Used their new dump truck to haul it from the pit to the landfill. Roads are in pretty good shape considering all the rain that has fallen in the last month. Will continue to grade out potholes as the weather allows. The sewer system has had a lot of time spent on it in the last month. All valves have been lubricated and the problem lines have been flushed and inspected. Hope to have electricians here this week to install heat tapes in all three of the lift stations.
A.Leary, -Gravel purchase site? G. Hager, -At Gravel Pit.

C. Library - R. Hill

As of the beginning of October, have been making a list of late patrons who have had books/DVDs since started working in March of this year. According to the policies of the library, books are borrowed out for a month, past the due date fine for the books are \$0.50 per day up to the cost of the book. If the book is damaged but repairable there will be a \$2.00 fine and if the book is beyond repair, the fine is the cost of the book. DVD check outs are for a week, overdue videos are \$1.00 per day late fee. The damages per DVD (s) but repairable is \$3.00 and beyond repair is the cost of the DVD. I posted on Facebook this policy to remind everyone to check your items to see if you have forgotten to return your items before October 14th, so you don't get fined. The times I had not been at work I left my cell phone number on the sign I posted so patrons can get a hold of me with library needs, and, if they don't make it in time before the library closes, they may ask me to wait, that only happened a few times. Which don't mind. October 5, 2022, I had an interview with Leon and Missy about a youth worker who is very eager to get hired. I like working with her she is spot on. I'm in the process of contacting former applicants on being a sub for me, starting next week on October 19th. Since the turn of this month, I finished my first grant writing with Missy. I felt proud of myself because I haven't done grant since I turned 19, so that was a big accomplishment for myself. I'm still rearranging in the library, shifting everything around. One dilemma was the camera outside got shifted around maybe due to the high winds but, I may have been mistaken and someone might have moved it. But Greg came to fix it last Monday. Everything is still going well with meetings and phone calls including patrons. Policies Procedure Manual – updating and halfway finished. Scanner is down at the library again, asked D. Bonanno if he can help with scanner. D. Bonanno agreed. Drop box for books after hours. N. Kameroff see if Public Works can build one or if L. Kiana can order one. A. Leary, "In your report, you said that you applied for your first grant? Did you go to Grant Training?" R. Hill, "Actually helping Missy, with the grant. But she does the Data Portion."

D. City Clerk - Ash Morgan

October has been busy, with getting all the Elections ready. This was my first year getting everything together for Elections, been a good experience with what all you have to do with getting all the paperwork, and things you need done for the Elections. With the help from Missy, I got a better understanding with Elections. The next big election is November 8, which Absentee Voting starts October 24th, and ends on November 7th.

E. Bookkeeper/Financial Statement - L. Kameroff

In the coming months, I will be working with Leon, we will have tentative Budget Amendments in the next few months. I have recently been closing out a few grants this past month. The Chromebooks Budget is almost closed, Ashley is updating all the Chromebooks to use at the library. Next week will be going to CDBG training for the Library/Elder Grant. Getting ready to close out the first portion of the grant, which is the design of the Center. We will be submitting an application for the next phase with council approval. This past week has been taking a refresher with Elected Officials Management training. We will also be working with the architects in Anchorage to close the grant reports. A. Leary, "For the grants that the city gets, do we apply for them?" L. Kameroff, "Yes, the City has been applying for the grants."

Council reviewed financial report and had no other questions. Motion made by C.Morgan to approve October 2022 Financial Report as presented. Motion 2nd by D.Bonanno. All other council agreed. Financial Report approved.

F. City Manager - L. Kiana

As I had indicated last month, the introduction of a Project Sponsorship for Community Transportation Program Application and Maintenance Commitment was first presented to you in May 2022. This was a Resolution presented to you for consideration which reads:

A resolution declaring the eligibility of the City of Aniak, Alaska to submit an application to the Alaska Department of Transportation and Public Facilities (ADOT & PF) for the Community Transportation Program for the Aniak Downtown Roads

Stormwater Drainage Project in the City of Aniak and authorizing the City Manager, Diana Lehman to sign the application and future Project agreements.

Do you want me to continue pursuing this project? Having read Diana's notes and correspondence with both the State office and with Lisa Murkowski's office, this may be a doable project with the help of Murkowski's office. Missy and I will be at the CDBG onsite training next Tuesday and Wednesday whereby we can better prepare closing out the Planning and Design portion of the Elder/Library facility. We will also be getting assistance in submitting a grant proposal for the construction of the facility. That grant proposal is due on December 21st and the grant amount is up to \$850,000. While we are in Anchorage, I will stay in Anchorage to attend a free training for Project Planning and Development put on by the Alaska Region Training & Technical Assistance Center. Training is on Monday October 24th through Wednesday through October 26th. Discussion ensued regarding the sites once again. L.Kiana and L.Kameroff suggested a new site, right next to the City Office. It is on our property, sewer line is close, electric etc. More discussion. C.Morgan liked the idea of the new site "It's on the way to the store, post office." A.Morgan agreed with site and stated that library patrons can stop by the City Office as well.

CDBG Grant Site Change – Approve City Office site for Library/Elder Center

Motion to approve A. Morgan, 2nd C. Morgan, Motion Passes by Majority Vote

VIII. Old Business

- A. Sewer Collections Update
Would like to start having some kind of Wage Garnishments/PFDs/Small Claims, so Sewer bills can get paid. Motion to approve by A. Leary, 2nd by C. Morgan. All approved by majority vote.

IX. New Business - None

X. Time and Place of Next Meeting : November 17, 2022 @ 7PM

XI. Adjourn Motion to adjourn at 8:05pm. by A. Morgan, 2nd by A. Leary All approved.

Attested:

Mayor: Nicholas Kameroff Jr. *Signed: Date*

City Manager Leon Kiana *Signed: Date*