

City of Aniak
CITY COUNCIL REGULAR MEETING
Aniak City Office
Thursday, September 30, 2024, at 6:00 PM

MEETING MINUTES

I. Call to Order by DBonanno at 616pm

II. Roll Call

AMorgan-P, NKelila-P, DBonanno-P, CMorgan-P

Staff Present: LKameroff, FVaska, MJohn, MSimeon

III. Approval of Agenda NKelila makes a motion to approve the Agenda, AMorgan seconded, all approved

IV. Public Participation Fred Broerman and Andrew Folz

V. Executive Session-Budgets

AMorgan made a motion to go into executive session at 625pm, NKelila seconded, all approved.

CMorgan made a motion to exit executive session at 651pm, NKelila seconded, all approved.

VI. Previous Meeting Minutes

A. July 18, 2024, Regular Meeting Minutes

AMorgan makes a motion to approve the July 18, 2024, Regular Meeting Minutes, NKelila seconded, all approved.

VII. Reports

A. Mayor Report-D. Bonanno- Got the front porch complete, got our move, was a rough-go, Kids in library, the second door needed stairway for emergency, had the lumber for it. Thanks, Francis, for pushing landfill. Excavator is down. First fire kept well informed, Mike R concerns all winter and summer, multiple complaints and nothing done. Second fire July 27 Saturday at 2am First thing shut off Electricity, fire concerns brought up 2-3 years ago before Amanda Steeves house fire.

B. Aniak Volunteer Fire Department - See City Manager Report

C. Public Works - F. Vaska- It has been an eventful July. There were a few fires in the same weekend and luckily Stephen was willing to help us. We responded with our pump from Fran Brown for across the Slough, and we were able to contain it to his property. In the case of A&G shop, we were called in around 2am or so. As we were working on stopping the spread, another building was partially damaged as well, but we were able to put that out as well. We have been maintaining our equipment and were able to do some cutting around the lagoon. We

have been planning on winter prep as well. We have been busy throughout the month with maintaining our vehicles. We have also dealt with the airport folks (FOX AIR) about renting out equipment and got them finished up. Yute also had us deal with their sewer septic setup and we also helped with few other individuals' sewer as well. We have spread gravel in the dump in the week of sun provided to us. We also moved signs around.

- D. City Clerk- M. Simeon- Feels like it's been forever since I've been at a Council Meeting. Seems like with our hours being cut down, working four days a week, and working with the manager 3 days a week makes everything seem a lot busier than before. I still have the time to get the main work done and follow up with everything. I've been reading and learning about Elections and trying to find back-up workers because I had issues with the Primary Election in August when I was out of town and returning the day of the Elections. I completed the RUBA Clerks Management for Rural Utilities training from August 12th-20th, with being busy and losing a family member, and being out of town in the time being I'm so proud of myself for completing and getting my certificate. We have the REAA Election coming up on October 1st and General Election November 5th. Hopefully things will work out from here on out, sure is busy time of year with school starting and moose hunting season, enjoy rest of your fall, stay warm!
- E. Library - See City Manager Report
- F. Bookkeeper/Financial Statement - L. Kameroff & Aniak's Best Practices Optional Scoring Fall 2024- N. Martinez
AMorgan makes a motion to approve the Financial Statement, NKelila seconded the motion, all approved.
- G City Manager - L. Kameroff- Good evening, everyone!

Been awhile since our last meeting! So much has been happening at the City of Aniak! Hope for better things to come!

Fire Department- No fires reported. We have started an invitation letter regarding our combined Community with the Tribe and business entities, but have yet to set a date. We need more input from the council and of course volunteers. We will need to plan on storage of our Water Truck and possibly reach out to the Aniak Tribe on what they are planning to do with theirs once winter hits. They have been a big help with previous fire emergencies, and I'd like to make sure they wouldn't have any problems come winter with their water truck in the event they're needed again. As time allows, I will also have a lease Agreement written up for the Storage of the Ambulance. Our fuel & electricity costs to keep the building running are too much to hold up alone.

Public Works Department- 5yrd Dump Truck Sale- Spoke w/ Leonard Morgan Jr regarding sale and need to move before winter to clean up the City Shop yard. I was also asked about our 450 Cat and if we would be interested in selling? The motor works but the track slips. We haven't had much use for it. The public Works Dept has been keeping me updated on their projects weekly. When the weather is bad I have them working on building maintenance and other tasks as they come up. We are finally able to have Francis take his Sewer Utility Operator test. So hopefully before October we should be back in full compliance. Planning to have one more public works employee take this test, as well as myself, to familiarize myself with what it all entails. We are still waiting on Crowley to let us know when they will be delivering our fuel, but the guys have all our equipment ready go! I haven't received a Levee Inspection report back from the Army Corps of Engineers as of yet, but it should be soon, and I will report back to the Council. At the next meeting I will have a Resolution

ready to review regarding purchasing Calcium Chloride in partnership with the Aniak Traditional Council as well.

City Clerk- We have posted notices and Declaration of Candidacy forms. Elections will be October 4th for a Special Meeting to Certify the Election results. In the coming months we will be reviewing and updating our Municipal Code of Ordinances. Morgan has been finishing up scanning them into the computer and we will have them stored on a Hard Drive, as well as our Meetings website. I will also be working with Nick Martinez on getting our Sewer Utility Business Plan updated. We are still in the process of going through old files in the office and figuring out where everything will be filed in the office. Morgan will also be reviewing the Sewer Utility, Sales and Tobacco tax, and the Bed taxes to get familiar with our ordinances. This is very important for her to be informed of all our Ordinances and how they work.

Library- This past month we have had the library set up. Our internet is finally up and running, I am just working on getting the right filtering in place. The emergency exit steps have been put in, thank you Dave Bonanno, and our Publics Works Department finished up the handrail and fixed the door so it is functional once again. We have cut down the number of computers for patron use but we still do not have enough room for projects or events at this time. As of September 11th we no longer have a Librarian or a Library Tech. So, we will need to decide what to do with these openings. Due to big funding cuts, it may only be possible to hire a Part Time Librarian and leave the Library Tech vacant for now.

Bookkeeper/Financial Statement & Aniak's Best Practices Optional Scoring Fall 2024-

The Best Practice's of the City of Aniak Score in this report was optional. Anytime The City of Aniak can find ways to better our utility or municipality, I would like to continue to participate in. We have maintained our scoring through the years, now we need to find other ways to make it more efficient. We have a number of expenses that are required of us but I would like to remove some of the optional ones. We also have a washer/dryer in our office that I would also like to get rid of, so we have more space. Once we have depleted our APRA funds, I would like to close this account as well as the Grant Account (Library) due to funding cuts and everything comes out of the General Fund and is coded to whichever department.

City Manager Report- I have been very busy keeping up with weekly meetings with my staff. We continue to do our daily tasks and are getting ready for the new library & office opening. I hope to go through all our boxes and get them moved into storage once we have our new Finance Director Office cleared out and files where they belong. End of September is also the end of 3rd Quarter, so I'll be busy with Quarterly reports due. We have finally hired a Finance Director for the position, sure looking to have some relief from those duties. I am still looking at possible grant funding ideas. Mainly equipment and building upgrades for now. As well as many online training courses as they come up and my staff has time for. I was able to send out notices to the local stores about the sales taxes on other non-smoking devices. All other reporting for my side is on the agenda already so I'll save it for when it comes up. Thank you for your time and hope you've had a successful summer!

VIII. Old Business

A. Library Lease Agreement & FY25 ERATE Approval of Application

NKelila makes a motion to approve the FY25 ERATE Approval of Application, AMorgan Seconded, all Approved.

B. Road Signage on Public Roads & Work Estimate for Excavator

The Public Works Department has been working on signage and getting them updated with materials on hand. Work estimates for Excavator \$13,330.12 the remaining of our

Maintenance budget all summer. Will need to Amend budget to find where we can pull these funds from. Our excavator is at least 20 years old or more. A very important piece of equipment for our Public Works Department, the landfill, sewer lines and roads.

NKelila makes a motion to transfer 10,000 from sewer savings, AMorgan seconded, all approved.

IX. New Business

A. Sewer Utility Customer Agreements Discussion

See Revised Customer Agreement includes section for Comm/Business Service to offices, # of Employees/Staff/Students. Meetings and events held per year, and # of Rental units besides owner. This way more uniform and accurate billing of sewer services can be made. I will have a current rate schedule included in our next meeting agenda as stated in 5.25.090 Sewer Rates and it will also include other rates for the services we provide. I have also reached out to N. Martinez our LGS to see how we can update our Business Plan. It hasn't been done since 2006. All customer lists, charges and balances are also public knowledge.

B. Local B&B Sales Taxes & Notice of Remote Seller Uniform Code Agreements

X. Council Comments

XI. Time and Place of Next Meeting- October 4th, 2024, Special Meeting- Canvas of Elections October 17, 2024, Regular Meeting

XII. XII. Adjourn AMorgan makes a motion to adjourn the meeting at 814pm, NKelila seconded, all approved.

Attested:

Mayor David Bonanno *Signed: Date*

Clerk Morgan Simeon *Signed: Date* City