

City of Aniak
CITY COUNCIL REGULAR MEETING
Teleconference
Thursday, January 18, 2024 at 6:00 PM

MEETING MINUTES

I. Call to Order Meeting called to order by Mayor DBonanno at 607pm

II. Roll Call

AMorgan-P, NKelila-P, RMorgan-Ab, FBrown-Exc, DBonanno-P, CMorgan-P, Staff Present: MSimeon & LKameroff

III. Approval of Agenda-AMorgan makes a motion to approve the Thursday January 18, 2023, meeting agenda, NKelila seconded, all approved.

IV. Public Participation-None

V. Previous Meeting Minutes-

A. December 28, 2023, Regular Meeting Minutes

AMorgan makes a motion to approve December 28, 2023, Regular Council Meeting Minutes, CMorgan seconded, all approved.

VI. Reports

A. Mayor Report-Thank you for all road grading to Stephen & Francis. Also be careful of ice falling off roof, contacted by Hunter APOA (Alaska Peace Officer Association), fundraiser asking for donations, pay for advertisement for flyer or yearbook half a page was \$475 and eighth of a page for \$275, I told him I'd mention it, but I didn't think we're interested.

B. Aniak Volunteer Fire Department – No fires reported this month. Working on the Safer grant for the recruitment and retention Volunteer, there is a document showing requirements needed for the grant, if you can take a look and write down anything that pertains to this application and turn it in to me or Morgan, that would be helpful, we can go off previous grant but new information from council would be helpful. Working on getting our SCERP phone/City Manager cell phone, Morgan, will take over 6761195, I will have the SCERP/City Manager phone until we get the fire department back up. Have not worked on SAFER grant, will try again next month. Next week is a 2-day 1st Responder Improvement workshop held by YKHC, to get more information on what we need for the fire station and start working on our SCERP. We will post notices for loose dogs during K300, so there's not so many running around during that time. Look for a grant for animal control. Every month we send out statements so if there's anything the council has in mind feel free to let us know what to include with the monthly statements. CMorgan- mentioned if the city can order chains (heavy duty) that the public can purchase because there's none in the stores. We didn't budget anything for animal control this year, can look into grants, was thinking to build dog houses, getting material for tie outs/leash. LKameroff- I'm not sure if we'd be able to use ARPA funds for that, CMorgan-if we did use the ARPA funds, and once you get the grant replace the funds back. LKameroff-If we have a dog catcher once every three or five months, catch dogs and keep them, we have the cages at the fire station, and send them out or something.

C. Public Works - S. Simeon/F. Vaska-Public works has been doing a lot of work on the roads trying to have them in decent shape before the bus and people start going to work. We push the landfill every day and check the Sewer at least once a week. Also been slowly organizing and cleaning the shop, maintaining our Equipment on days we don't need to use them. We put new hoses and

U bolts on the plow truck, and we had to make a brace for the snow wing that broke on the Grader. DBonanno- The snow wing, is that the big blade? NKelila- That will be added to the list for the mechanic to fix when he comes. LK-Stephen would know. NKelila-I said it before in the last meeting the mechanic that's coming, we can also share him with the tribe, the light company and TKC, let them know the cost. LKameroff- I'll have Stephen talk to the mechanic I'm not sure if they do that or not because they work specifically on the equipment they're coming out for. NKelila-Another question I have, I know it's a hear say is there a day Stephen might be leaving. LK-From what I was told, it wasn't anytime soon. We did have Charlie resign, the last day was December 30, fully retired and nervous. NKelila- He's always a call away, hes told us that. DBonanno-Plan a luncheon and order a plaque. AMorgan- He needs a plaque from the City of Aniak. NKelila-If that leaves his position open, who is the operator? Look into revising the job description and open it up. LKameroff- Its equipment/land operator. Stephen took over that position, he was working mainly with Charlie and doing all the road grading the last couple months. NKelila- Do we still have them at limited hours, and were still maintaining and rolling right along, maybe need a third wheel. LKameroff- The guys are doing pretty good over there, I talk to Stephen they won't need another person until April, at the latest in May. We had two potential applications, one is working, and the other is moving, so we don't have any applications for the director's position yet, we may want to keep it open until filled, review the applications as they come in, let the council know and review. The State of Alaska operators training, the public works guys, went to get certificates, but they didn't pass, until we have a certified operator, plan to get certified, who will be doing work shops and training, when can be completed, I will work with Stephen on that. Allen Simeon from the Tribe, been working on the Ice Roads, the tribe is interested in purchasing the old City Dump Truck. If purchased, they want to use it for a plow truck. I let him know I'd talk to the Council and Stephen and to let him know. NKelila- Ask Stephen tomorrow, if their doing the road it's happening now, so they'll need to know right away. LKameroff- I can find out from Allen how soon they need it. NKelila- Ice Road benefits everyone, they come to shop go to the clinic, etc. LKameroff- Will look at insurance rate on it. AMorgan-Agree to get rid of it. NKelila-Another thing is we're in a position of buying a new dump truck.

- D. City Clerk- M. Simeon- Happy New Year! So far everything has been going smoothly at the office. I've been keeping busy with our files, resolution and Muni Code binders. Setting up meetings and completing meeting minutes. Posted Adopt an Elder Program, we haven't had too many participants sign up, as many as last year so hopefully we will have a few more participants sign up. Other than that, everything is going well. I also forgot to mention that Missy's been slowly training me on entering bills, checks and payments so she's doing a good job. NKelila-Morgan was right on point with the questions and schedule. AMorgan-Made sure everything went smoothly.
- E. Library -We had 4 applicants, AMorgan and NKelila did the interviews, would like to call Employee tomorrow so they can start next week, most likely be in the office the first week so she can review library manuals and get acquainted with the library a little bit and I can go over there and help. NKelila- Out of the 4, our recommendation would be Joanna Kelila, we thought she'd be the best candidate to pick from, that's who we recommend for our community. LKameroff- After that I'll need to see what Leona's schedule will be working with us around her basketball and school schedule, so she can return to work, she's persistent with me and been keeping in touch these past couple months.
- F. Financial Statement -My financial report, the last thing I need to work on is wages. It seems like we'll be just 40,000 under budget. We still have 253,000 in wages but won't be spending that much. NKelila-Is everyone where they should be at like you in your manager, Morgan-City Clerk and the Public works guys are they at where they need to be. I make a Motion for that to be taken care of immediately, CM seconded. LKameroff- My wage is determined by the council. The employees, I will be doing evaluations before our next fiscal year starts in July, I'll do them ahead of time, our Local Government specialist will be here April/May to help with FY25 budget, our next year budget, once we have all our employees' evaluations done, we can make sure that's all in the budget correctly this year. AMorgan- You can do that, for your salary do we have to have another meeting on that? LKameroff-I'm not sure, you guys sat in with the other managers.

DBonanno-I don't think we had a special meeting on it, we can put it on the agenda for next month. AMorgan-I would recommend retro for our employees, DBonanno-So when you're talking retro? NKelila- The date she started as City Manager. DBonanno-Seems to me even the guys in the shop, they took certain cuts, are we talking about restoring their pay. CMorgan-Stephen stepped up to Charlie's position. LKameroff-I need someone that works in the office as the Public Works Director. NKelila-I think the guys starting January Stephen and Francis should be increased, as well as you ladies, CMorgan-It's only right. AMorgan-There's only four of you. AMorgan-Lenore will decide for your staff and the council we'll do yours, for the next meeting. DBonanno-So now let's back up because we had a motion and a second, NKelila- Withdraw the motion and asked to be added to next meeting agenda. DBonanno-Not going to ask for approval, will get topic on in February. LKameroff-Employee Wage review. DBonanno-Approve Stephen, and Francis restoring job duties. LKameroff-So I can make their job wage increased. AMorgan-Even for you and Miss Morgan. LKameroff-Government specialist will be here April/May to help with our next year's budget, can hold elected officials training if any new council would like that. NKelila-My term is only one year. MSimeon-We did it online last year, with the council. LKameroff-Also in February/March will have our last year's budget ready to certify for our applications and reports.

CMorgan makes a Motion to approve November and December financial statements, seconded by AMorgan, all approved.

- G. City Manager - L. Kameroff-Got my w-2's, fourth quarter tax reports done, mailed out the employees and waiting to see if they have any changes before I send to the IRS. I've been working on land paperwork.

VII. Old Business

- A. Rental Building-NKelila for the rental building I make a motion to all agree that our city office move in there, CMorgan-I agree to have the office move in there, all approved. So, we'll have just the elder part to get the grant to extend and move the library here. DBonanno-Will be a step-by-step thing, will take longer. What's the timeline on moving? LKameroff-The guys mentioned we won't be able to do anything until springtime, most likely have another laborer hired and may need to hire a few more. CMorgan-Can you say your motion again. NKelila-I made a motion to all in favor to move the city office to the rental building, CMorgan seconded, all approved. NKelila- Looked into it in the budget with Missy, we wouldn't be losing anything in our budget, its beneficial for the city for the staff to retain them, and for it to grow and have more, for our future and our children for our community. CMorgan-How big is this land? LKameroff- The whole section back to the other side where the old hall used to be. LKameroff-once we have a timeline for our move, we would need to think about when were moving the library, I think we'll have to be moved out before the end of May or June, the reason is when we decided to have Seaport do our internet for our library, they will be installing the equipment on our library building and if our library building is going to be here. They will be here at least by the end of June.
- B. Drinking Water: First Time Provision of Community Water-Select Two Parcel Land-Water Planning project. Need to have a community meeting, can have questions at the end. Need two parcels of land that can be used for cost estimates. Was talking with Stephen and Charlie, we were thinking some section of land on this side of town, since there's the fire station in housing, I don't think the building will need to be that big, would need plumbing and electricity, a place where to fill the water trucks. NKeilia-Can't we do something by the lift station over by the Post Office/Light & Power. LKameroff-Be specifically to haul water. They need two parcels of land that they can use for this project. We also have land across teacher housing/Boelens place. I'll look and make sure we own the land and let Anita know and will give an update about it next month.
- C. Wastewater: Wastewater Treatment Upgrades-Select Two Parcel Land-The lagoon is on state property and the only thing about placement or relocation for our sewer lagoon is our current piping, has to make sure it can reach otherwise we'd have to extend it. NKelila-Consider not close to town, close to ATC Farm, or close to river. AMorgan-Too bad we couldn't move it down a little and get rid of the old trucks. LKameroff-If you can see any potential sites, we can have it

at the next meeting. Napaimute was looking at the backhaul programs for all the old vehicles. Can find out if that area where the old trucks are is our land. AMorgan-AVCP housing, do they own the land? LKameroff- The city turns the land over to AVCP. AVCP would submit the requesting land first from TKC, and then TKC to the City and turn it over to AVCP, once landowner would apply and City would turn over to homeowner. I need to look into if AVCP still owns these homes they should still be responsible for the sewer bills. Just the same as homeowners who are renting their homes.

VIII. New Business

A. Review IMLS Library Grant Application-More informational, online grant, will have at the next meeting.

IX. Council Comments-AMorgan-Missy and Morgan are doing a good job; tell Stephen and Francis they are doing a wonderful job, and we encourage them to come to the meetings.

X. Time and Place of Next Meeting-February 15, 2024, Regular Council Meeting @ 6pm

XI. Adjourn-AMorgan makes a motion to Adjourn the meeting @ 742pm, CMorgan seconded, all approved.

Attested:

Mayor David Bonanno *Signed: Date*

City Clerk Morgan Simeon *Signed: Date*