



MEMORANDUM

City of Angels City Council

Date: January 20, 2026
To: City of Angels City Council
From: Amy Augustine, AICP – City Planner
Re: PLANNING COMMISSION APPOINTMENT

Recommendation:

Review one application and appoint one to the Planning Commissioner.

Background:

Staff ran Planning Commissioner recruitment (Calaveras Enterprise, City website) and received one application for City Council review.

The Planning Commission is made up of five (5) City of Angels residents. Commissioners work with the City's Community Development Department on short and long-range planning projects and special projects as directed by the City Council. Planning Commission meetings and duties are established in and governed by the City of Angels Municipal Code Chapter 17.85 and include:

17.85.020 Duties.

Duties of the planning commission shall be as follows:

- A. *To develop and maintain a comprehensive, long-term general plan for the physical development of the city of Angels planning area as provided by the California Planning and Zoning Law;*
- B. *To develop such specific plans as may be necessary or desirable;*
- C. *To take action upon or make recommendations to the city council regarding general plan amendments, rezonings, annexations, subdivision or parcel maps, development agreements, conditional use permits, administrative conditional use permits, site development permits, administrative site plan reviews, variances and other related matters referred by the city council;*
- D. *To carry out the duties specified by law; to conduct studies and report on matters referred for action by the city council; and generally to assist and advise the city council and the public in matters pertaining to planning so as to protect and promote the public health, safety, and general welfare.*

Unless appealed, the decision of the Planning Commission is final for conditional use permits, site development permits, and variances. The Planning Commission hears appeals of the Planning Director's decisions, including appeals of any administrative conditional use permits or site plan reviews. The Commission also makes findings of architectural conformity in the Historical Commercial zoning district (including signs).

The Planning Commission holds the initial public hearing and makes recommendations to the City Council (most commonly) for municipal code amendments, rezonings and general plan amendments.

The Planning Commission meets the second Thursday of every month commencing at 5:00 p.m.

Discussion:

Commissioner terms are for three years, unless the Commissioner is appointed by the City Council to fill an unexpired term created by a vacated seat.

Commissioner Daniel Whitford was appointed in June 2024 and resigned after becoming employed by the City. Mr. Whitford's term expires in June 2027. The candidate filling his position will have to reapply in 2027.

Financial Impact:

\$50 stipend for meeting attendance.

Attachments:

1. Application: Gretel Tiscornia