



CITY OF ANGELS

INTER-OFFICE MEMORANDUM

CITY HALL

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DATE: 09-17-24

TO: CITY OF ANGELS, CITY COUNCIL

FROM: STEVE WILLIAMS, INTERIM CITY ADMINISTRATOR

SUBJECT: TASK ORDER - APPROVING TASK ORDER 19 TO PROFESSIONAL SERVICES DATED 07/06/2022 HABITAT FOR HUMANITY ONSITE AND OFFSITE IMPROVEMENTS CONSTRUCTION MANAGEMENT/INSPECTION/ENGINEERING SERVICES DURING CONSTRUCTIONSCOPE OF SERVICES AND FEE ESTIMATE.

Recommendation:

Approve a Task Order 19 to Professional Services dated 07/06/2022 Habitat for Humanity onsite and offsite improvements construction management/inspection/engineering services during construction scope of services and fee estimate.

Background:

On September 20, 2022, the City of Angels City Council adopted Resolution 22-62 establishing when and how engineering charges will be assessed for routine services and project construction activities within the City of Angels.

Habitat for Humanity has received approvals from the City of Angels for the construction of the Eureka Oaks development project. Dewberry provides Engineering services for the City of Angels.

Discussion:

In July 2024, Dewberry proposed Task Order 19 to the City of Angels to provide construction management, inspection, and engineering services for the Eureka Oaks project.

The scope of services for Dewberry Task Order 19 includes:

- Task 1 – Construction Oversight and Field Inspection
- Task 2 – Office Engineering
- Task 3 – Materials Testing

The total fee estimate for Dewberry Task Order 19 is \$230,000, although the billable fees will be based on actual time in work performed.

The City has provided Habitat for Humanity a schedule for a deposit of fees based on the fee schedule established by City Council Resolution 22-62. The amount of fees to be paid by Habitat for Humanity is expected to exceed the amount of Dewberry Task Order 19.

The fees collected from Habitat for Humanity will be used to pay the fees associated with Dewberry Task Order 19.

Financial Impact:

Increase Revenue in G/L 010-4000-40303-0000 by \$230,000

Increase Expense in G/L 010-4000-50087-0000 by \$230,000

This action will result in a net zero impact to the identified funds. Fees (revenue) collected from the Eureka Oaks developer will be used to offset the fees (expenses) associated with the Dewberry Task Order.

Attachments:

Dewberry Task Order 19.

Budget Transfer Form