



CITY OF ANGELS

# City Council Monthly Update

November  
2025  
Issue

Mayor Michael Chimento  
Vice Mayor Caroline Schirato  
Councilmember Scott Behiel, Councilmember Alvin Broglio, Councilmember Kara Scott

## Significant Ongoing Projects

### Current CIP Project:

Vallecito Sewer Line Upgrade – Material Procurement  
Estimated Completion: Q2 2026  
Project Manager: Dave Richards - Dewberry

### Next CIP Project:

East Angels Sewer Line Upgrade  
Estimated Completion: 2027  
Project Manager: Dave Richards - Dewberry

### Major Projects:

Eureka Oaks (Habitat) – In Construction  
Estimated Completion ~2027  
Project Manager: Dave Richard (Unico) - Dewberry

## Twelve (12) Month Noteworthy Activity:

November – SR49 Restored to Regular Traffic Flow  
November – Brent Huse PW Foreman  
November – Frog Bucks Campaign

October – Purdy Rd Water/Sewer Project Complete  
October – CSG As Needed Services Agreement  
October – Exploration for Secondary Water Sources Began

September – Five Year Pavement Management Plan  
September – Mark Twain Water Project Complete  
September – Interim City Administrator Steve Williams  
September – New Police Sergeant – Steve Poortinga  
September – Lightening Complex Fire Strike Teams

August – Speed Feedback Signs at Copello and Utica Park  
August – Foundary Lane Decertified by CalTrans  
August – Purdy Rd Sewer Project Began

July – New Police Officer – Justin Hart (Academy)  
July – Utility Billing and Payroll Migration to Accufund

June – New Police Officer – Andrew Nuss (Academy)  
June – New Water Rates Effective  
June – FY25/26 Budget Adopted

May – Utica Park Grand Opening  
May – Firewise Application Approved  
May – Gardner Way Chip Seal and Speed Tables

April - Announced Utica Park Soft & Grand Opening  
April – Mark Twain Water Project Began

March – State of The City Address  
March – Began Pressure Reducing Valve (PVR) Project

February – Three-Person Staffing in Fire Department  
February – City Administrator Pam Caronongan

January – Cut/Exposed/Explored Birds Way  
January – Fire Station 3<sup>rd</sup> Bedroom  
January – New City Council Seated

December – BFCO Michael Clarke  
December – Ratified MOU for Fire/Misc/Exempt  
December – Fulltime Fire Chief  
December – Old City Hall Roof  
December – City Officials Handbook  
December – East Angels FEMA Grant

# **Administration**

Interim City Administrator Steve Williams

## **Current Vacancies/Recruitments:**

- City Administrator
- Police Officer
- Relief Firefighter
- Distribution Collections Officer in Training

## **New Hires/Promotions this month:**

- Brent Huse Promoted to Public Works Foreman

## **Projects:**

- City Administrator Recruitment
- Vallecito Parking Lot
- LLD Board
- Old City Hall Property
- Work with Caltrans for Restore SR49 Traffic Flow
- Highway 4 Corridor Water Managers

# **Finance Department**

## **Finance Department Update – November 2025**

The Finance Department made strong progress in November, completing key milestones in utility billing, preparing for the upcoming audit, and continuing the transition of financial data into the new AccuFund system.

### **Utility Billing**

The Finance Department is now fully back on track with monthly billing. Beginning in December, the City will begin using a third-party printing and mailing service for utility bills. The new bills will have a different appearance, similar to what customers received under the previous billing system. The department will continue offering flexible payment options through the end of the year and will evaluate whether an extension is needed.

### **Staff Highlights**

Taylor has continued to be an important part of the Finance Department's progress, assisting with utility billing, customer outreach, and data cleanup during the system transition. Her last day will be December 12, 2025.

We sincerely thank Taylor for her time, dedication, and the extra help she provided during a critical period for the department. Her contributions have been greatly appreciated.

### **Audit Preparation**

The City's annual audit is scheduled for February 2026. To prepare, the Finance Department is working to close all accounts and finalize records by the end of January. Staff are collaborating closely with our AccuFund software consultant to bring in historical financial data from the old system, ensuring the City's financial records are complete and accurate ahead of the audit.

# Code Enforcement and Building

## Building – Completed this month

- **Number of Permits Issued** **20**
  - Burn Permit 7
  - Re-Roofs 3
  - Solar 3
  - Electrical 2
  - Patios 2
  - Remodel Commercial 1
  - Remodel Residential 1
  - Wood Stove 1
- **Number of Inspections**  
**24**

## Code Enforcement – Completed this month

- Active cases on first day of the month** **6**
- Closed
- Open
- Violation Type
- |                       |   |   |
|-----------------------|---|---|
| Public Nuisance       | 2 | 4 |
| Housing               | 0 | 2 |
| Building/Construction | 0 | 1 |
- New Cases this month 3
- Cases Closed this month 2
- Active cases on last day of the month** **7**

# Water / Wastewater / Public Works

Public Works Superintendent Chris Oflinn

## Public Works – Completed this month

- Brushing on Slate Circle.
- Cleaned up leaves in Utica and Gateway Parks.
- Playground repairs in Utica Park.
- Cleared Drain inlets throughout the city.
- Hydro flushed culverts on Stanislaus Ave., Gold Cliff Dr., and Greenhorn Creek Dr.
- Tested, repaired, and hung Christmas decorations downtown.
- Removed dams in Angels Creek.
- Made preparations for the Christmas Parade.

## Water – Completed this month

- Replaced sensors on the chlorine analyzers.
- Repaired 2 air actuators on flow control valves
- Replaced diaphragm on chlorine generation unit.
- Greased/tightened the packing on pumps 3 and 4
- Worked with engineering to set the targets for the LiDar scan.
- Meter replacements at the Cemeteries.
- Repaired a broken fire hydrant at the corner of Monte Verde and Stockton Rd.
- Worked with engineering on the water line tie in for Habitat for Humanity.
- Boil water notice for tie in at Habitat for Humanity.

## Wastewater – Completed this month

- Repaired radiator on wastewater service truck.
- U.V. system bulb and sensor replacements
- Worked with PG&E on vegetation removal for the rented area of the spray fields.
- Completed repairs on the New Holland backhoe.
- Cleared all drainage ditches and culverts in the treatment plant.
- Quarterly grease trap inspections.
- Cleaned the inverted syphon on Finnigan Lane.

# Planning Department

Amy Augustine – Contract City Planner

## • Ongoing Projects

**Utica Park** – To date, 18 bench and tree plaques have been received. Two benches and 10 tree plaques have been installed. Two drinking fountain/hydration stations were ordered and delivered. Staff have requested bids for installation and received one response—no further bids have been received. Staff discussed using a one-bid response, however, staff will pursue additional potential vendors in November and early December to install the hydration stations.

The park benches are weathering quickly. Staff met with the contractor (MillWorkz) that made the benches. He has removed one bench and is pursuing a method to extend the finish. He states that drilling small drain holes in the top would extend the life of the benches along with continuing with additional layers of the original finish.

Also in November, two incidents of vandalism occurred. One loosened and/or removed the bolt holding the ropes on the climbing structure. Sierra Play arrived and repaired the structure. Separately, a metal grate was removed at the amphitheater and (likely) used to hit the stucco siding and damage it. Three lights were damaged or removed. A police report was filed. Boyer is preparing a cost estimate for repairs which the city will submit to its insurance carrier. It is anticipated that an agenda item to discuss cameras and/or a security system at the park will come before Council in the near future.

Staff have forwarded recommended park inspection practices to Public Works from the City's insurance carrier.

**Permanent Local Housing Allocation (PLHA) program** –\$298,855 for affordable housing programs has been awarded and the grant agreement was executed in June. The annual report was completed and accepted in October. An award recommendation (to Habitat for Humanity) goes to the City Council on December 2, 2025.

**Foundry Lane** – Staff continue working with landowners on future development plans. In November, staff meet with two potential partners to pursue acquisition of the final piece of Foundry Lane.

**Traffic Impact Mitigation Fees Update.** The City Council approved hiring Willdan on August 19, 2025, to update the fee. The city attorney's signature on the contract is pending. Staff coordinated with Willdan for a kick-off meeting in January. COG is pursuing an updated traffic demand model to be completed in 2026. Staff coordinated with Willdan to delay beginning work on the TIMF until January to allow for coordination with COG's traffic demand model. The City Administrator has indicated this approach may change and the City may pursue having COG undertake this task. The item will go before the City Council on December 2, 2025.

**GIS** – Current City zoning is now available online as are assessor parcel maps (for free). A new link was added to the City's website for the service in September. The City posted the availability on Facebook previously. An updated hard copy/electronic zoning map has been produced. Staff are currently reviewing the map to confirm accuracy.

## • Pending Current Planning Projects:

**Cabinets and More Expansion** – An administrative site plan review is pending for expanding and renovating buildings at this business on Murphys Grade Road. The project includes a zero-foot setback request. Staff initiated a code amendment for the Industrial Zoning District based on the existing and planned width of Murphys Grade Road for the industrial district. With adoption of the code amendment, staff will proceed with processing and issuing the permit in late November.

**49er Eats (Food Trucks)** - A conditional use permit to consider this use on SR 49 at Pine was considered before the Planning Commission on 10/9/25. The Commission made a finding of architectural conformity with the HC district and determined the use was consistent per Angels Municipal Code Chapter 17.26, with historical retail business. The item was heard again on 11/13/25 and a conditional use permit was approved. The approval was not appealed.

**School and Church Offices** - A conditional use permit to consider this use at the former Cascabel's Restaurant was approved by the Planning Commission on 10/9/25. It was appealed on 10/17/25. The appeal was heard at the City Council on 11/18/25. The Council upheld the Planning Commission's decision.

**Administrative Conditional Use Permit – County Health Van** - The City issued a Planning Director's determination in lieu of an administrative conditional use permit to allow the County's health van to park at Alta Village at least four days per month near Sierra Hope's new offices at the shopping center. The decision was not appealed.

**Special Events** – Staff will be issuing a permit in November for Christmas events downtown on 12/6.

**Foxy Face** – Has taken over sole occupancy of her business on Main Street in the Historical Commercial zoning district. New signs were approved.

**T-Stan IRWMA** – Staff attended the 11/19 meeting. Staff will be coordinating a review of all potential City projects that could be eligible for funding through this agency with the City Engineer to ensure the best possible chance for funding.

**Climate Action Plan (CAP)** – The City Council approved hiring CSG to prepare an environmental document for the City's Draft Climate Action Plan on 10/21/25. The contract has been executed. CSG has requested delaying the start of its work until January, 2026.

**Raspberry Property** – Staff has asked the landowners if they are willing to accept a lien for clean-up studies and costs for the properties. A response is pending. The landowner declined to allow a lien.

**Habitat for Humanity** – Engineering has completed its fair-share analysis of the off-site waterline. Staff anticipates bringing a reimbursement agreement for the waterline to Council December 16, 2025.

## • Grants:

**Community Development Block Grant** pre-application meetings were rescheduled for December and January. Pre-application meetings are mandatory if grant applications are anticipated. The City Council has approved staff and APA to prepare a second Microenterprise Community Development Grant due in April, 2026.

**Active Transportation Grants** – Round 8 input will begin soon. Deadlines for applications are anticipated in June 2026. 90% of these grants go to disadvantaged communities. The City may wish to monitor this funding source for funding for the Angels Creek Trail.

# **Engineering Department**

Aaron Brustatori – Contract City Engineer

## **Engineering – Completed this month and Looking Ahead**

### **Transportation General Engineering Services (TO 1)**

- Correspondence regarding project registration with DIR
- Correspondence regarding Angels Creek Trail
- 11/06 post council meeting check in

### **Water General Engineering Services (TO 2)**

- Utility coordination – Procurement of CAD files from GHD
- Review Chapter 17 Highway Design Manual regarding protection of existing utilities
- Review received CAD files
- Correspondence with Caltrans regarding surface improvements with respect to relocation of underground utilities

### **Wastewater General Engineering Services (TO 3)**

- Utility coordination - Procurement of CAD files from GHD
- Review Chapter 17 Highway Design Manual regarding protection of existing utilities
- Review received CAD files
- Correspondence with Caltrans regarding surface improvements with respect to relocation of underground utilities
- CIP update to clarify sewer projects

### **Foundry Lane Assistance (TO 4)**

- Coordination meeting with MACT and H4H regarding Foundry Lane Extension
- Field survey planning and calculations
- Aerial Mapping setup

### **Building and Planning Engineering Services (TO 5)**

- 974 Crystal St. Encroachment Permit – Confirm comments have been addressed
- H4H – Transmittal and correspondence regarding street sign specs, sign submittal review
- Diamonte Map – Review and endorse final map
- 545 Gardner Lane – PG&E encroachment review
- CCOG Traffic Demand Model Proposal Scoring
- Update Parade traffic detour plan

### **Environmental Support (TO 6)**

- Correspondence with CUPA regarding stormwater collected from within tank replacement pit at 36N Main Street
- Correspondence with applicant engineer regarding disposition of collected storm water.

### **25/26 Citywide Pavement Repair Project (TO 7)**

- Edits to construction contract template
- Correspondence with City Attorney to validate suggested edits

### **Pavement Management (TO 8)**

- No work this period.

### **Groundwater Exploration Services For A Secondary Water Source (TO9)**

- Project site research
- Processing of aerial LiDAR and photos
- Prepare geologic Map showing location of wells in the vicinity
- Identify locations for field investigation

# Fire Department

Chief John Rohrabaugh

Responses this month		Notable Calls this month:	
<b>Total</b>	<b>68</b>	Commercial Fire Chevron Gas Station, HVAC Problem	
Emergency Medical	39	High speed Veh Accident Parrotts Ferry Bridge	
Canceled Prior to Arrival	14	High speed Veh Accident 49/Carson Hill	
Lift Assist	11	Wildland Fire Meacham Ranch Rd	
Public Service	7	Wildland Fire Clifton Rd	
Other Investigative	7		
Vehicle Accident	5	<b>Additional Info this month:</b>	
Structure Fire	4	Three Meetings with Firewise Group	
Vegetation Fire	4	New Utility: Vehicle is now in service.	
Helicopter Landing Zone	1	Attend Firewise Festival at Fairgrounds with Staff.	
Vehicle Fire	1	Training Probationary Firefighters to drive apparatus.	
		Arranged for and picked up 34 donated mobile radios from San Jose Fire Dept. \$20,000.00 value.	

Looking Ahead:	
Ladder Truck will be in Christmas Parade	
Area Emergency Operations Discussions	
Work with CalFire communications on implementing "Move up" plan for all Fire agencies in Calaveras County.	
Working on County wide SOP manual for emergency operations	
Issue all Fire Staff Members their own personal portable radio obtained from SJFD.	
Receive and distribute new PPE to all FF Staff.	

# Police Department

Chief Scott Ellis

Activity this month	
Total Incidents	581
Total Reports	25
Total Traffic Stops	73
Total Arrests	6
<b>Types of Calls:</b>	
• Disturbance	22
• Traffic Collisions	7
• Domestic Violence	6
• Thefts	3
• Assault and Battery	1
• Auto Theft	1

Additional Info this month	
<ul style="list-style-type: none"><li>• Volunteers Donated 40 Hours of time for PD activities (vehicle transport, extra patrol, mail, parking citation processing etc.)</li><li>• Academy recruit Hart continues to do well in the academy. He is expected to graduate at the end of January 2026</li><li>• Officer Andrew Nuss continues to progress through the field training program</li><li>• Monthly CIBRS, DV, and UOF reports submitted to DOJ</li><li>• CIBRS Certification granted by the Department of Justice</li><li>• Annual CA POST (Police Officer Standards and Training) audit completed and passed with no corrections or adjustments reported</li></ul>	
Looking Ahead	
<ul style="list-style-type: none"><li>• December 6<sup>th</sup> Christmas parade</li></ul>	