



CITY OF ANGELS

City Council Monthly Update

February
2025
Issue

Mayor Michael Chimente
Vice Mayor Caroline Schirato
Council Member Alvin Broglio, Council Member Isabel Moncada, and Council Member Scott Behiel

SIGNIFICANT ONGOING PROJECTS

Major Projects : Utica Park Estimated Completion – April 2025
Project Manager: Amy Augustine – Augustine Planning Associates

Eureka Oaks (Habitat) Estimated Completion - 2027
Project Manager: Dave Richard (Unico) - Dewberry

Current CIP Project : Mark Twain Road Looping Pipes Engineering Plans Completed
Estimated Completion: Quarter 3, 2025
Project Manager: Dave Richard - Dewberry

Next CIP Project : Vallecito Sewer Line Upgrade Engineering Plans Submitted
Project Manager: Dave Richard - Dewberry

FISCAL YEAR 2024-2025 NOTEWORTHY ACCOMPLISHMENTS

February

City Administrator Pamela Caronongan

January

Cut/Exposed/Explored Birds Way

Fire Station 3rd Bedroom

New City Council Seated

December

BFCO Michael Clarke

Ratified MOU for Fire/Miscellaneous/Exempt

Full-Time Fire Chief

Old City Hall Roof

City Officials Handbook

Angels Creek FEMA Grant

November

General Election

City Administrator Interview Panels

Negotiations Complete

October

First Use of Crack Sealing Machine

Measure "A" Goes into Effect

Downtown Benches/Trash Receptacles

September

Booster Way Sewer Upgrade Complete

Utica Park Playground Equipment Installed

Eureka Oaks (Habitat) Groundbreaking

Angel Creek Trail Enviro Review Completed

August

Received Boom Mower

Stop Signs & Crosswalks at Mark Twain School

July

Citywide Street Sign Replacement Complete

ADMINISTRATION

**City Administrator Pamela Caronongan
Administrative Services Officer / City Clerk Rose Beristianos**

Current Vacancies / Recruitments

Police Officer

Projects

Citywide Personnel Handbook Update

Ratify Fire Personnel Handbook*

Ratify Police Personnel Handbook*

*Pending completion of update and City Council ratification of Citywide Personnel Handbook

New Hires

Cody Roessler – Fire Engineer

Jack Bohren – Firefighter

John Sewald – Firefighter

Jacob Peters – Firefighter

Pam Caronongan – City Administrator

Capital Improvement Projects (CIP) Enterprise Fund

Plans Due By	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Dave Richards	Water	Mark Twain Rd	Looping Pipes	\$ 680,000
11-01-24	Dave Richards	Wastewater	Vallecito Road	Pipe Replacement	\$ 990,000
04-01-25	Dave Richards	Wastewater	East Angels Trunk	Cure in Place	\$1,910,000

Start Date	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Chris Oflinn	Water	Pressure Relief Valves	Replace all PVR	\$ 780,000
11-01-24	Chris Oflinn	Water	Automated Meter Readers	Install AMR's	\$ 400,000
01-01-25	Chris Oflinn	Wastewater	Scope Lines with CCTV	Data to Dewberry	\$ 75,000

FINANCE DEPARTMENT

Finance Director Michelle Gonzalez

AccuFund Software Implementation

In February, Finance Department staff focused on the implementation of the AccuFund software. Staff successfully went live with the core system, which includes the general ledger, accounts payable, accounts receivable, and cash receipts. At this time, staff is still utilizing Springbrook for utility billing and payroll, with plans to transition those functions to AccuFund in March and April.

Training

Finance Director Gonzalez attended the California Society of Municipal Finance Officers (CSMFO) conference in San Jose for two and a half days. The conference covered a range of important topics in government accounting, including updates from the Governmental Accounting Standards Board (GASB) and other key issues affecting municipal finance.

Mid-year Budget

Staff was also working on mid-year budget adjustments. Finance Director Gonzalez met with the Planning, Police, and Fire Departments to finalize their respective mid-year budgets and will be meeting with Public Works, Water, and Wastewater in early March to review and discuss their adjustments. Staff will present the Mid-Year Budget agenda item to City Council at the second meeting in March.

CODE ENFORCEMENT AND BUILDING

Code Enforcement – Completed in February			Building – Completed in February	
Open Cases on February 1	14		Number of Inspections	34
Open Cases on February 28	8		Number of Permits Issued	17
New Cases in February	5			
Cases Closed in February	5			
<u>Violation Type</u>	<u>New</u>	<u>Open</u>		
Transient Occupancy	0	0	Generator	2
Building & Construction	0	0	Plumbing	1
Dangerous Building	0	1	Re-Roofs	7
Public Nuisance	2	5	HVAC	1
Housing	2	2	Burn Permit	1
Zoning	0	0	Addition/Alteration/Remodel Residential	1
Other	1	0	Addition/Alteration/Remodel Commercial	1
			NSFR	2
			Encroachment	1

WATER / WASTEWATER / PUBLIC WORKS

Public Works Superintendent Chris O'Flinn

<u>Water Treatment:</u>	<u>Wastewater Sewer Collections</u>
<ul style="list-style-type: none"> Added new weather stripping and sealing on the double doors in the lower plant. New plumbing added to delivery station for the polymer tank. Rebuilt a new poly distribution bucket for emergency chemical addition. 	<ul style="list-style-type: none"> Sewer plug at Bret Harte High School.
<p><u>Water Distribution:</u></p> <ul style="list-style-type: none"> New curb stop installed at 637 Stanislaus Ave. 2 water service leaks and repairs at 1404 Vallecito Rd. and 300 block of Marybelle Way. Met with Pace Supply Corporation for AMR project. 	<p><u>Public Works</u></p> <ul style="list-style-type: none"> Removed for storage all Christmas garlands and wreathes on Main St. Installed frog plaque winners. Brushed tree at 925 Tuolumne Ave. Repairs complete at the Carriage House Museum. Removal and cleanup of four trees at the old schoolhouse. Fallen tree cleanup at Bret Harte Rd. and Booster Way. Cleaning and jetting culverts and drains. Weed spraying.
<p><u>Wastewater Treatment:</u></p> <ul style="list-style-type: none"> Blue tractor repairs complete for fuel pump and assembly. Sand filter grating repairs and maintenance- fiberglass LED lighting upgrades to Blower building/ operations building/ laboratory- ballast removal. 2" reclamation line freeze and break. Spill reporting and activation of Cal-OES notification. Repairs and all reporting completed. 	<p><u>Other</u></p> <ul style="list-style-type: none"> Attended the pre-construction meeting for H4H. Participated in the City of Jackson's interview panel for Chief Plant Operator. Inspection of Holman Dam with the California Division of Dam Safety.

FIRE DEPARTMENT

Chief John Rohrbaugh

Responses in Feb. 2025

(February 1 to February 26, 2025)

Total	91
Structure Fire	1
Other Fire Debris	1
Cancelled prior to arrival	15
Emergency Medical	56
CPR	2
False Call	2
Hazmat	0
Other, Investigative	3
Public Service	8
Lift Assist	6
Vegetation Fire	0
Vehicle Accident	2
Vehicle Fire	1

Notable Calls

Assist major house fire in Arnold

(2) CPR calls

(2) major vehicle accidents high speed 49@

*Deer Creek, Hwy 4 in Murphys Roll Over
people trapped.*

Additional Fire Department Activities

- Attended multiple City, County, State and Local meetings.
- Completed Firefighter and Fire Engineer Hiring. (4) new FT positions
- Started staffing 3.0 on all shifts.
- Completed construction on new bedroom at Fire Station for 3rd position.
- Fire Chief completed full move to ACFD Station 1
- Meetings with all new crew members, set up expectations for 3.0 responses.
- Completed (3) employees annual reviews.
- Ordered New Hose complement for apparatus
- Ordered new portable radios to replace 1990s outdated radios to comply with state programming.

March 2025 Upcoming

Preparing for FIREWISE USA presentation slated for April or May 2025

Fire Chief and T217 crew will attend County Active Shooter Drill

POLICE DEPARTMENT

Chief Scott Ellis

Total Incidents : 337

Total Arrests : 10

Total Reports : 37

Total Traffic Stops : 70

Traffic Collisions Reports : 8

Assault and Battery : 2

DUI : 2

Miscellaneous Disturbance : 17

Thefts : 5

Auto Thefts : 0

Domestic Violence Reports : 3

Aggravated Assault : 0

February Activities

- ALPR Installation planning (still waiting on Cal Trans Encroachment Permit)
- Prepping for the SART (Sexual Assault Response Team) fundraiser
 - Donations needed for raffle

PLANNING and ENGINEERING DEPARTMENTS
Amy Augustine – Contract City Planner
Aaron Bruscatore – Contract City Engineer (Public Works)
Dave Richard – Contract City Engineer (Water and Wastewater)

Completed in February

- Mark Twain Water System – Review approved DWR Waiver approvals.
- SS4A Grant – Correspondence with FHWA, request grant award documents. Draft grant agreement review and edits. Call with Ivy at FHWA. FHWA reports uncertainty of funding due to presidential administration changes.
- Dilshaw Sewer Line – Correspondence
- PG&E – Murphys Grade Road site plan review
- Bush St. Extension – Field meeting. Review paving limits and pavement conditions
- Gardner Lane Chip Seal – Submittal Review
- Gallery at GHC – Respond to questions and provide maintenance responsibility information
- Dogtown Road – Review circulation with respect to general plan circulation element. Discuss GP amendment to change classification of Dogtown Road.
- MACT – Video conference regarding encroachments. Call with Allen Lao re encroachment processing. Correspondence with Architecture team.
- H4H – Offsite waterline review and comments. Submittal review. Preconstruction coordination Correspondence regarding detention basin changes.
- AT&T – 154 Monte Verde Encroachment Permit Review, Booster Way pole relocation
- 377 Blair Mine Rd – Review Encroachment Permit
- Foundry Lane Extension – Update to City Council. Preliminary grading. design between the Foundry Lane Extension and the commercial parcel. A change order will be prepared to request utilization of budget for preparation of a new topographic.

Scheduled for March

- Mark Twain Elementary – Participate in Safe Routes for All grant meetings.
- Murphys Grade Drainage – Construction anticipated June 2025.
- Habitat for Humanity – Recommendations regarding maintenance agreements. As-needed support and coordination. Contractor RFI review and response. Review of offsite water line.
- MACT Museum – Continued as-needed support to design team for procurement of Caltrans encroachment permit.
- Foundry Lane Extension – Preliminary Grading