



CITY ADMINISTRATION

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: May 6, 2025

TO: City Council

FROM: Pam Caronongan, City Administrator

RE: DISCUSS AND CONSIDER REQUEST FROM ALTAVILLE CEMETERY DISTRICT TO WAIVE METER EVALUATION FEES FOR THE CATHOLIC CEMETERY AND PROTESTANT CEMETERY WITH A TOTAL AMOUNT OF \$600

RECOMMENDATION

Staff recommends the City Council to:

1. Review, discuss, and consider the fee waiver request received from the Altaville Cemetery District to waive meter evaluation fees in total of \$600.00. The fees are in conjunction with the review of existing water meters for two of the three District cemeteries – Catholic Cemetery (#005055-001) and the Protestant Cemetery (#005055-000); and
2. Provide staff with direction regarding the above-mentioned request.

Staff advises the City Council, while considering this fee waiver request, to note the existence of **Resolution No. 22-12 – No Fee Waiver Policy**, which was adopted by City Council on April 19, 2022.

BACKGROUND

The City received a Utility Revision Application request and a fee waiver request form from Altaville Cemetery District Board Chair Rex Whittle dated February 4, 2025.

The above-mentioned Utility Revision Application is for the review of the City's existing water meters located in two of the three Cemetery District's location – the Catholic Cemetery and the Protestant Cemetery. The Cemetery District wishes to change their current 1" water meters to 5/8" water meters.

Location	Account Number	Fee Waiver Requested
Catholic Cemetery	005055-001	\$300.00
Protestant Cemetery	005055-000	300.00
TOTAL		\$600.00



The City utilizes fees collected for this purpose to pay for the consulting engineer's cost for water meter evaluation.

Staff defers the decision to grant (or not grant) the above-mentioned request from the Altaville Cemetery District to the City Council in conformance to Resolution No. 22-12, which thereby stipulates the following:

1. That the waiving of fees must be done in a manner as to not create a gift of public funds, and
2. That to waive fees of any kind and requests for such can be treated as a variance to be addressed by City Council as a variance to the policy.

The City, in adherence to its own Policy, charges its own city departments for water meter evaluation since said fees are used to pay for the consulting engineer's cost.

FISCAL IMPACT

Should the City Council partially or fully grant the fee waiver as requested by the Altaville Cemetery District, the City will be paying for the consulting engineer's costs for water meter evaluation using the City's Water Funds.

ATTACHMENTS

1. Utility Revision Application and Fee Waiver Request dated February 2024
2. Resolution No. 22-12

