



# CITY OF ANGELS

## City Council Monthly Update

May  
2025  
Issue

Mayor Michael Chimente  
Vice Mayor Caroline Schirato  
Council Member Alvin Broglio, Council Member Isabel Moncada, and Council Member Scott Behiel

### SIGNIFICANT ONGOING PROJECTS

**Major Projects** : Utica Park Completed May 2025  
Project Manager: Amy Augustine – Augustine Planning Associates

Eureka Oaks (Habitat) Estimated Completion - 2027  
Project Manager: Dave Richard (Unico) - Dewberry

**Current CIP Project** : Mark Twain Road Looping Pipe Engineering Plans Completed  
Estimated Completion: Quarter 3, 2025  
Project Manager: Dave Richard – Dewberry

**Next CIP Project** : Vallecito Sewer Line Upgrade Engineering Plans Submitted  
Project Manager: Dave Richard – Dewberry

### FISCAL YEAR 2024-2025 NOTEWORTHY ACCOMPLISHMENTS

#### May

Completed Gardener Lane chip sealing and speed table project

Utica Park Soft Opening – May 12

Utica Park Grand Opening – May

#### April

Announced Utica Park Soft & Grand Openings

#### March

Began Pressure Reducing Valve (PRV) Project

State of the City Address

#### February

City Administrator Pam Caronongan

#### January

Cut/Exposed/Explored Birds Way

Fire Station 3<sup>rd</sup> Bedroom

New City Council Seated

#### December

BFCO Michael Clarke

Ratified MOU for Fire/Miscellaneous/Exempt

Full-Time Fire Chief

#### December (continued...)

Old City Hall Roof

City Officials Handbook

Angels Creek FEMA Grant

#### November

General Election

City Administrator Interview Panels

Negotiations Complete

#### October

First Use of Crack Sealing Machine

Measure “A” Goes into Effect

Downtown Benches/Trash Receptacles

#### September

Booster Way Sewer Upgrade Complete

Utica Park Playground Equipment Installed

Eureka Oaks (Habitat) Groundbreaking

Angel Creek Trail Enviro Review Completed

#### August

Received Boom Mower

Stop Signs & Crosswalks at Mark Twain School

#### July

Citywide Street Sign Replacement Complete

## ADMINISTRATION

City Administrator Pamela Caronongan

Administrative Services Officer / City Clerk Rose Beristianos

### Projects

City Council Handbook Amendments  
Citywide Personnel Handbook Update  
Ratify Fire Personnel Handbook\*  
Ratify Police Personnel Handbook\*  
Business Outreach Survey (mail-in)  
Business Survey Questionnaire (in-person)

### Current Vacancies/Recruitments/New Hires

None at this time

### **NOTE:**

\*Pending completion of update and City Council ratification of Citywide Personnel Handbook

## Capital Improvement Projects (CIP) Enterprise Fund

Plans Due By	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Dave Richards	Water	Mark Twain Rd	Looping Pipes	\$ 680,000
11-01-24	Dave Richards	Wastewater	Vallecito Road	Pipe Replacement	\$ 990,000
04-01-25	Dave Richards	Wastewater	East Angels Trunk	Cure in Place	\$1,910,000

Start Date	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Chris Oflinn	Water	Pressure Relief Valves	Replace all PVR	\$ 780,000
11-01-24	Chris Oflinn	Water	Automated Meter Readers	Install AMR's	\$ 400,000
01-01-25	Chris Oflinn	Wastewater	Scope Lines with CCTV	Data to Dewberry	\$ 75,000

## FINANCE DEPARTMENT

Finance Director Michelle Gonzalez

### **AccuFund Software Implementation**

In May, the Finance Department completed the payroll build in AccuFund and began testing payroll processing, including overtime and special compensation records. The system is accurately calculating overtime rates, and any differences from Springbrook have been minor for most employees. The final phase of the transition—Utility Billing—will be the focus for June. We have another week scheduled with our consultant onsite to complete this last step before the Springbrook contract ends.

### **FY 2025-26 Budget Preparation**

Budget meetings continued in May with department heads and the City Administrator. We also held one-on-one meetings with City Council members to provide an overview of the budget planning process. A special City Council meeting is scheduled for June 12, 2025 to present the proposed FY 2025-26 budget.

### **Water and Wastewater Rate Calculations**

Finance staff ran updated rate calculations for the Water and Wastewater Funds based on the proposed FY 2025-26 budget. These calculations support a recommendation for a rate increase effective June 21, 2025.

## CODE ENFORCEMENT AND BUILDING

<b>Code Enforcement – Completed in May</b>			<b>Building – Completed in May</b>	
	Open Cases on May 1	<b>15</b>		Number of Inspections <b>47</b>
	Open Cases on May 31	<b>112</b>		Number of Permits Issued <b>18</b>
	New Cases in May	<b>147</b>		
	Cases Closed in May	<b>39</b>		
<u>Violation Type</u>	<u>New</u>	<u>Open</u>		
Transient Occupancy	0	0	Deck	0
Building & Construction	0	0	Fire Sprinklers	1
Dangerous Building	1	2	Re-Roofs	6
Public Nuisance	3	10	Burn Permits	3
Housing	0	2	HVAC	3
Weed Abatement	35	144	Encroachment	1
Other	0	0	Solar	4

## WATER / WASTEWATER / PUBLIC WORKS

**Public Works Superintendent Chris O'Flinn**

### Water Treatment:

- Cla-valve replacement Annalee Rd. Boil Water Notice and sampling event.
- Locate and unplug drain line at the upper plant.
- Chlorine leak repair at manifold.
- Quarterly calibrations at the water plant.

### Water Distribution:

- 2 Water service leaks- 1015 Stelte Ct. and 531 Live Oak Ct.
- Continued with the PRV installation project. (only one left to do)

### Wastewater Treatment:

- Quarterly intermediate pump station cleaning.
- PLC battery replaced at the SBR's (Sequencing Batch Reactor).
- Replaced the batteries in the UPS (uninterrupted power supply) for the SBR's.
- New truck for operations- tool swap and decals installed.
- Installed the new fuel injector and solenoid on the New Holland tractor.

### Wastewater Sewer Collections

- Sewer plug at 766 Mark Twain Rd.

### Public Works

- Set up banner and clothes lines for frog jump.
- Set up signage and traffic control for the frog jump parade.
- Set up Veterans banner and flags.
- Installed park benches at Utica park.
- Installed dog pot at Utica.
- Set up "Thank You" sign at Utica park.
- Installed new signs on the covered slab at Utica park
- Mowing and weed eating at Utica park/Napa lot/Tryon Park/Old school/ Gateway Park.
- Sprinkler repair at Gateway Park and Old School
- Brushing on Stanislaus Ave.
- Completed Gardener Ln. chip sealing and speed table project.

## FIRE DEPARTMENT

Chief John Rohrbaugh

### Responses in May 2025

(May 1 to May 31, 2025)

<b><u>Total</u></b>	<b>117</b>
Structure Fire	4
Vegetation Fire	5
Cancelled prior to arrival	13
Emergency Medical	70
CPR	2
False Call	3
LZ Helicopter	1
Hazmat	0
Other, Investigative	1
Public Service	12
Lift Assist	10
Vehicle Accident	4
Animal Issue	2
Vehicle Fire	0

### Notable Calls

- Major structure fire on Copello, Bread Distribution.
- Vegetation fire on Appaloosa.
- Vegetation fire on Skunk Ranch Rd.
- Vegetation fire on Douglas Flat Highway 4.
- Vegetation fire behind CalFire Highway 4.
- Major Vehicle Accident – Highway 4 at Renolds Ferry.
- CPR Glory Hole Sports

### Additional Fire Department Activities

- Attended multiple City, County, State and Local meetings.
- FIREWISE USA Committee Meeting with Group from Green Horn Creek LLD, application approved by State, moving forward at rapid pass. The plan is to take it from 700 homes to all of City. More to come.
- Participated in Countywide OES exercise.
- Firefighters participated in Build-a-Bike program for underprivileged children at Mark Twain Elementary School.
- Fire Staff participated in pancake breakfast and grand opening of Utica Park.

### June 2025 Upcoming

- Meet and work with Firewise committee to make the City a Firewise City.
- Set up plan for vegetation management / training at City spray field property with CalFire-FTP
- Evaluate City on vegetation management compliance.

## **POLICE DEPARTMENT**

**Chief Scott Ellis**

**Total Incidents : 504**

**Total Arrests : 16**

**Total Reports : 61**

**Total Traffic Stops : 125**

Traffic Collisions Reports : 9

Assault and Battery : 2

DUI : 3

Miscellaneous Disturbance : 18

Thefts : 6

Auto Thefts : 0

Domestic Violence Reports : 3

Aggravated Assault : 0

### **May Activities**

- Volunteers Donated 51 Hours of time for PD activities (records, extra patrol, mail etc.)
- Volunteer Bob Baron held an ACPD booth at the County Fair
- Fair weekend including the Youth Parade went by with no significant issues to report
- Staff working on DOJ CLETS Policies and Security Audit
- New access for communication with the DA's Office established
- Worked with SunRidge to correct CIBRS reports submitted to DOJ via new submission format – issue corrected
- Worked with Cal.Net to correct an issue with our voicemail system – issue corrected
- Worked with DMV to establish DMV CHAP access for the PD
- Worked with Probation to seal 3 juvenile records per court order
- Working with City Attorney's Office to process report requests and Subpoena Duces Tecum
- Worked with District Attorney's Office to obtain Evidence Release Forms for inactive cases
- Records and Volunteer staff took cars to and from maintenance appointments
- Police Applicant Andrew Nuss has completed all requirements for onboarding as a Police Officer Trainee except for the medical which will take place on June 9, 2025.
- Second Police Applicant has completed the background process and is expected to complete the remaining portion of the hiring process by July. Expected to begin the police academy in August
- Monthly DOJ Reporting completed
- Other Miscellaneous State and Federal reports and surveys completed
- ALPR cameras for 4/49 have been installed and working properly. Angels PD has received numerous notifications to include over 20 stolen license plate hits. Calaveras County Sheriff's Dispatch has received access to notifications for safety and enforcement actions.
- One officer still out on medical leave and not expected to return to work until July.
- SRO Kirkman retired as a full-time school resource officer but is staying on board part-time as a Reserve Police Officer.

### **June Projected Activities**

- Continue working with Coneth and County IT on establishing Policies and Security documentation to fulfill the requirements of the DOJ audit.
- Attendance at CA POST Advisory meeting in Stockton, CA on June 4, 2025.
- Participating in District Attorney's Office interviews on June 5, 2025.

**PLANNING and ENGINEERING DEPARTMENTS**  
**Amy Augustine – Contract City Planner**  
**Aaron Bruscatore – Contract City Engineer (Public Works)**  
**Dave Richard – Contract City Engineer (Water and Wastewater)**

**Engineering – Completed in May**

- Submitted design documents for Vallecito Road Sewer Replacement Project to City Engineer (2nd review).
- Submitted design documents for Purdy Road Water and Sewer Improvements Project.
- Prepared staff report for Mark Twain Water Distribution System Improvements Project for construction period services.
- Prepared sewer system overflow report for submission to SWRCB portal.
- Provided shop drawing review comments for Eureka Oaks project.
- Prepared updated water distribution system computer model.
- Responded to comments from Caltrans on SR-49 Water System Improvements Project encroachment permit.
- Coordinated City inspection activities at Eureka Oaks project.
- Conducted pre-construction meeting with Njirich and Sons – contractor for Mark Twain Water Distribution System Improvements Project.
- Responded to requests for information from CalOES regarding Critical Water/Wastewater Infrastructure Protection Project funding.
- Submitted design documents for Water Meter Replacement Project to Public Works Superintendent.

**Engineering – Scheduled for June**

- Submit design documents to City Engineer for Purdy Road Water and Sewer Improvements Project (2nd review).
- Respond to comments from Caltrans on SR-49 Water System Improvements Project encroachment permit.
- Coordinate City inspection activities at Eureka Oaks project.
- Provide assistance to Public Works Superintendent with regulatory compliance.
- Assist City Administrator in seeking funding for Water Treatment Plant Improvements Project.
- Prepare updated wastewater collection system computer model.
- Review shop drawing submittals, Mark Twain Water Distribution System Improvement Project

**Planning – Completed in May 2025 and June 2025 Look Ahead**

- **Utica Park Project Oversight** Soft opening occurred May 12, 2025. Grand opening was held May 31, 2025. “Stay on the walkways” signs have been removed and full access to the park is in effect.
  - Public Works installed the park benches made from the black walnut trees. Staff ordered plaques for those benches and trees which have been “purchased”. It is anticipated that plaques will be installed towards the end of June, contingent upon public works’ availability .

- The Calaveras County Garden Club has been installing plants near the new bathrooms (perennial garden) and completed the Promenade des pommes (walk of apples)—flowering crabapples in barrels along the sidewalk. Drip irrigation was installed for the trees and is being installed for the new perennial garden. A rose garden and herb garden are planned for the remaining spaces (likely in Autumn). Mulching should be completed in June.
- Throughout the coming months, staff will be working to complete the project's grant requirements for a parcourse and interpretive signage. Staff will be following up on drinking fountain funding in June.
- **PG&E Resilience Grant** – Staff completed and submitted a grant application for kitchen (to bring it up to commercial standards) and related improvements at Utica Park in support of its use as a resilience center in January. Awards have not been announced.
- **Regional Transportation Planning** – Staff participated in a working meeting and prepared and ranked transportation projects (motorized and non-motorized) to be included in the regional transportation plan and in the Active Transportation Planning list for Calaveras Council of Governments. The list also will be used to guide the update to the City's Traffic Impact Mitigation Fees. The list will be presented to the City Council for consideration on June 3, 2025.
- **Caltrans update** –Caltrans will provide a City Council update June 17, 2025. The roundabouts, sidewalk projects and Foundry Lane are tentatively scheduled for discussion.
- **Relocate House 79 South Main** – Staff has asked the moving company to provide an anticipated moving date. The moving company indicates it remains “swamped” and will advise once it has an opening.
- **Permanent Local Housing Allocation (PLHA) program** –\$298,855 for affordable housing programs has been awarded. A request for proposals should be drafted in June to launch the program.
- **Foundry Lane** – A Caltrans appraisal was completed. The item was rescheduled for the California Transportation Commission to August 2025 (in San Diego). Approval will allow the City to proceed with developing the Foundry Lane corridor along SR 4. In June, staff will discuss with the Council overall funding approaches and cost sharing for Foundry Lane improvements.
- **GIS** – ParcelQuest opened the city ParcelQuest Gateway in January. In February, staff coordinated with ParcelQuest, and the City now has a GIS zoning map. Staff are continuing to coordinate with ParcelQuest to launch the program on the City's website (ParcelQuest Lite) to provide a non-subscription source of online zoning information for the public. Staff's goal is to complete formatting a City zoning map in June.

- **All Hazards (Zoning Code Updates)** – Code updates are completed. The Planning Commission considered and recommended approval of the Fire and Road Safety Code amendments in May. The City Council will consider those code amendments in June. The Emergency Response code section goes before the City Planning Commission on June 12, 2025, to complete the All-Hazards Zoning Code Updates. These final code sections will come before the City Council in July.
- **Large Format Retail Ordinance** – At the request of a local developer and in response to requests for a retailer that will sell “underwear and socks,” the Planning Commission reviewed changes to the Angels Municipal Code to remove the size restriction for large format retail stores (in favor of regulating appearance through design) in the Shopping Center Commercial (SC) zone (SR 4/49 north), and allowing it as a conditional use in the Community Commercial (CC) zone (SR 4/49 south to the Historical Commercial District). The Commission recommended making it a conditional use over 80,000 square feet in SC and a conditional use (regardless of size) in CC. The code amendment came before the City Council in May goes into effect June 20<sup>th</sup>.
- **Pending Current Planning Projects:**
  - **PG&E Murphys Grade Road Facility Site Development Permit** – An application to upgrade the existing facilities was received. Neighboring landowners were notified with unanimous objections to the proposed 10-foot-high fence, which has an industrial, “prison” type appearance. PG&E has identified alternative fence designs. The permit is scheduled for public hearing before the Planning Commission (final decision maker, unless appealed) on June 12, 2025.
  - **Industrial Zone Setbacks - Cabinets and More** – An administrative site plan review is pending for expanding and renovating buildings at this business on Murphys Grade Road. The project includes a zero-foot setback request. Staff initiated a code amendment for the Industrial Zoning District based on the existing and planned width of Murphys Grade Road for the industrial district. The proposal went before the Planning Commission and continued through the City Council in May. It will go into effect around June 20<sup>th</sup>.
  - **Sign Code Update** – Staff received direction from Council at the May 20, 2025, Council meeting to update temporary sign provisions in the sign code and undertake a more extensive update of the sign code. A discussion has been scheduled before the Planning Commission on June 12, 2025. Additional outreach was requested by Council.
  - **Salons** – Staff will take a proposed code amendment to the Planning Commission on June 12, 2025, to make salons a permitted use and/or an over-the-counter permit, rather than an administrative conditional use in conjunction with an amendment to the public nuisance codes relative to odors.
  - **New Geneva School** – The project returns for a 3-month update to the Planning Commission on June 12, 2025. Multiple health and safety code changes remain pending.

- **Upcoming projects** – Requests for Proposals to update the City's Traffic Impact Mitigation Fee and to prepare the environmental document necessary to certify the City's Climate Action Plan were delayed and will be prepared in June.