



## CITY HALL

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CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

**DATE:** June 17, 2025  
**TO:** City Council  
**FROM:** Pamela Caronongan, City Administrator

**RE: AUTHORIZATION TO ADVERTISE REQUEST FOR PROPOSALS (RFP) FOR LANDSCAPING SERVICES FOR THE GREENHORN CREEK LANDSCAPING AND LIGHTING DISTRICT (LLD)**

**RECOMMENDATION:**

Staff recommends that the City Council authorize staff to issue a Request for Proposals (RFP) for landscaping services for the Greenhorn Creek community, the monitoring of the contractor's day-to-day service delivery being delegated to the Greenhorn Creek Landscaping and Lighting District Board of Directors and its members.

**BACKGROUND:**

During the June 20, 2023 regular meeting, the City Council awarded a contract to California Landscaping and Design for landscaping services at Greenhorn Creek LLD.

During the June 5, 2025 meeting of the Greenhorn Creek LLD Board of Directors, the Board unanimously voted to exercise the right to recommend termination of the Professional Services Agreement (PSA) between the City of Angels and California Landscaping and Design, Inc.

On June 9, 2025, the City Administrator sent a correspondence via email to Mr. Randeep Matfallu, informing the latter of the Greenhorn Creek LLD Board of Director's recommendation and the City upholding said recommendation – thus terminating the PSA between the City and California Landscaping and Design, Inc. without cause and providing a thirty-day (30-day) notice to the contractor starting from June 9, 2025 and ending on July 8, 2025.

This PSA termination thus leaves an opening for a landscaping services vendor.

To ensure free and open competition and in compliance with best public agency practices, staff and Greenhorn Creek LLD worked together in preparing a new RFP soliciting proposals from vendors who would be interested in providing landscaping services for Greenhorn Creek LLD. The RFP outlines property details, insurance requirements, scope of services, delineation of maintenance and improvement zones, request for references and project understanding per the vendor's perspective, and other pertinent details.

City staff will advertise this RFP via Public Purchase and two local post office locations. Greenhorn Creek LLD Board of Directors will also be making their efforts in advertising the RFP. Proposals will be due by Wednesday, June 25, 2025 by 4:30 pm, City Hall 200 Monte Verda, Ste B, Angels Camp, email, Public Purchase, or by mail.

Staff will return to City Council with a recommendation to award the lease following review of submitted proposals.

**FISCAL IMPACT:**

None.

**ENVIRONMENTAL REVIEW:**

Per California Environmental Quality Act (CEQA)'s Section 15061(b)(3), RFPs and projects of a similar vein fall under the "common-sense exemption," wherein a project is not subject to CEQA review if it can be definitively determined that a project will have no significant environmental impact.

**ATTACHMENTS:**

1. Draft Request for Proposals (RFP)
2. Letter of Termination from City Administrator to California Landscaping and Design, Inc. dated June 9, 2025.

