



CITY OF ANGELS

City Council Monthly Update

September
2025
Issue

Mayor Michael Chimente
Vice Mayor Caroline Schirato
Councilmember Scott Behiel, Councilmember Alvin Broglio, Councilmember Kara Scott

Significant Ongoing Projects

Current CIP Project:

Purdy Way Sewer Project – In Construction
Estimated Completion: Q3 2025
Project Manager: Dave Richards – Dewberry

Next CIP Project:

Vallecito Sewer Line Upgrade – Bid Awarded in October
Estimated Completion: Q2 2026
Project Manager: Dave Richards - Dewberry

Major Projects:

Eureka Oaks (Habitat) – In Construction
Estimated Completion ~2027
Project Manager: Dave Richard (Unico) - Dewberry

Twelve (12) Month Noteworthy Activity:

September – Five Year Pavement Management Plan
September – Mark Twain Water Project Complete
September – Interim City Administrator Steve Williams
September – New Police Sergeant – Steve Poortinga
September – Lightening Complex Fire Strike Teams

August – Speed Feedback Signs at Copello and Utica Park
August – Foundary Lane Decertified by CalTrans
August – Purdy Rd Sewer Project Began

July – New Police Officer – Justin Hart (Academy)
July – Utility Billing and Payroll Migration to Accufund

June – New Police Officer – Andrew Nuss (Academy)
June – New Water Rates Effective
June – FY25/26 Budget Adopted

May – Utica Park Grand Opening
May – Firewise Application Approved
May – Gardner Way Chip Seal and Speed Tables

April - Announced Utica Park Soft & Grand Opening
April – Mark Twain Water Project Began

March – State of The City Address
March – Began Pressure Reducing Valve (PVR) Project

February – Three-Person Staffing in Fire Department
February – City Administrator Pam Caronongan

January – Cut/Exposed/Explored Birds Way
January – Fire Station 3rd Bedroom
January – New City Council Seated

December – BFCO Michael Clarke
December – Ratified MOU for Fire/Misc/Exempt
December – Fulltime Fire Chief
December – Old City Hall Roof
December – City Officials Handbook
December – Angels Creek FEMA Grant

November – General Election
November – City Administrator Interview Panels
November – Negotiations Complete

October – First Use of Crack Sealing Machine
October – Measure “A” Goes into Effect
October – Downtown Benches/Trash Receptacles
October – Booster Way Sewer Project Complete

Administration

Interim City Administrator Steve Williams

Current Vacancies/Recruitments:

- City Administrator
- Police Officer
- Public Works Supervisor
- Relief Firefighter

New Hires/Promotions this month:

- Steve Poortinga – Police Sergeant
- Andrea Mata – Accountant II (Promotion)

Projects:

- City Administrator Recruitment
- Renew CSG Agreement
- Vallecito Parking Lot
- Special Event Grant Application
- Jumping Frog Sidewalk Plaque
- Update Website
- Town Hall Meeting

Finance Department

September marked major progress in restoring the utility billing cycle, supporting residents with flexible payment options, and advancing the City's financial software transition.

Utility Billing Transition

- July bills mailed: September 16, 2025
- August bills mailed: September 26, 2025
- September bills: Mailing first week of October, due October 31, 2025
- No late fees or shut offs through year-end

The department is now back on schedule after an intensive effort to process two months of invoices in September.

Staff Highlights

Andrea, Kasey, and Taylor have managed high call volumes and long in-person lines with professionalism, customer service, and positive attitudes under pressure.

Financial Software Transition

Continued rollout of AccuFund financial system. GL balances need to be entered from Springbrook for Fiscal Year 2024-25. Audit preparation will then begin.

Staff training and implementation ongoing as we now will be able to roll out new features of the system by the end of 2025.

Code Enforcement and Building

Building – Completed this month

- **Number of Permits Issued** **13**
 - Solar 4
 - Addition / Alteration 2
 - Re-Roofs 2
 - HVAC 2
 - Electrical 1
 - Generator 1
 - Water Heater 1

- **Number of Inspections** **39**

Code Enforcement – Completed this month

Active cases on first day of the month **12**

Closed

Open

Violation Type

Public Nuisance	2	10
Housing	1	2
Building/Construction	1	0
Dangerous Building	1	0

New Cases in September 7

Cases Closed in September 5

Active cases on last day of the month **14**

Water / Wastewater / Public Works

Public Works Superintendent Chris Oflinn

Public Works – Completed this month

- Installed new pole and latch the museum.
- Brushing on Bush St. extension (behind apartment complex).
- Cleared weeds at the Napa property.
- Homecoming banners, jerseys and traffic sign staging for the homecoming parade.
- Worked with Caltrans and contractors during utility locating for the sidewalk project.
- Worked with Pavement Coatings Company to do follow up sweeping on the chip sealing project.

Water – Completed this month

- Collected special bacteriological sample for the new water line at Purdy Rd.
- Repurposed old storage tank to use as a chlorine bypass for bung replacement/repair.
- Plumbed in new supply and discharge line to use the chlorine bypass tank.
- Quarterly sedimentation basin cleaning.
- Rebuilt the discharge on the chlorine diaphragm pump.
- Purdy Rd. waterline extension project
- Replaced ARV at the catholic cemetery.
- 4-Service leaks repaired-747 Live Oak Dr/ 151 Acorn Dr./ 649 Placer St./ 527 Live Oak Ct.

Wastewater – Completed this month

- Scheduled the loading and hauling for biosolids removal.
- NANI Report completed.
- Plant generator battery replacement due to a cell exploding.
- Energy systems visit to evaluate the plant generator.
- Ordered replacement parts for broken control harness on the New Holland backhoe.
- Purdy Rd. sewer line replacement.
- Sewer spill cleanup on Main St.

Planning Department

Amy Augustine – Contract City Planner

Planning – Completed this month and Looking Ahead

Utica Park Project Oversight – 14 bench and tree plaques have been delivered. Four more are on order. A work order has been submitted to install all completed plaques. Two drinking fountain/hydration stations were delivered. Staff have requested bids for installation and received one response. Staff requested the establishment of the Utica Park Fund to direct park reservation fees into an ongoing fund; however, that fund was restricted to maintenance and not to improvements. The Calaveras County Garden Club completed design work for the herb garden planned behind the old bathrooms. In October, the club will begin planting. Staff have been coordinating with Creative Expressions--a 501(c)(3)--to pursue funding for Utica Park shade structures. A resolution authorizing the fundraising goes to Council 10/7/25.

Permanent Local Housing Allocation (PLHA) program –\$298,855 for affordable housing programs has been awarded. \$240,656 is available to local agencies involved in work-force housing. A pre-submittal meeting was held on 9/9 at City Hall. Proposals are due 9/30 at 3 p.m. At least one proposal has been received as of 9/30 in the a.m. Staff asked the City Council for direction on a selection committee at the 9/16/25 Council meeting and the committee membership was approved.

Foundry Lane – Staff are working with landowners on future development plans.

Traffic Impact Mitigation Fees Update. The City Council approved hiring Willdan on August 19, 2025, to update the fee. Staff are awaiting a signed contract from the City Attorney and are coordinating with Willdan for a kick-off meeting (anticipated in September). COG is pursuing an updated traffic demand model to be completed in 2026. Staff coordinated with Willdan to delay beginning work on the TIMF until January to allow for coordination with COG's traffic demand model.

GIS – Current City zoning is now available online as are assessor parcel maps (for free). A new link was added to the City's website for the service in September. Staff continue to coordinate with the city's GIS consultants to produce hard copy/electronic zoning maps.

Pending Current Planning Projects:

Cabinets and More Expansion – An administrative site plan review is pending for expanding and renovating buildings at this business on Murphys Grade Road. The project includes a zero-foot setback request. Staff initiated a code amendment for the Industrial Zoning District based on the existing and planned width of Murphys Grade Road for the industrial district. With adoption of the code amendment, staff will proceed with processing and issuing the permit in September.

Sign Code Update – The City Council held the (1st reading) September 16, 2025 with the second reading scheduled October 7, 2025. The new sign code officially would go into effect November 7, 2025.

Salons –The first reading of the item came before the Council August 19th with a second reading September 16th. The code has been published and is officially effective October 16, 2025.

Annexations/Municipal Services Review (MSR)

The MSR was approved by LAFCO on 9/22 with a condition to provide an accounting form within one year. Staff anticipates bringing "clean up" annexations for the city to Council in late October or early November.

Boxing /Gym

An administrative conditional use permit for this use on Bush/Pine in pre-existing metal buildings in the Historical Commercial district (below/behind the former Subaru dealership) was issued.

49er Eats (Food Trucks)

A conditional use permit to consider this use on SR 49 at Pine is tentatively scheduled for a hearing before the Planning Commission on 10/9/25. Because the use is not an identified use in the HC zone, it requires a conditional use permit. The Commission will be charged with making a finding of architectural conformity with the HC district and determining whether or not the use is consistent, per Angels Municipal Code Chapter 17.26, with historical retail business conducted on the premises. It is currently undergoing staff and adjoining landowner review. The plan calls for four food trucks on the former Subaru car lot in the Historical Commercial district. The necessity for portable toilets is currently being investigated.

School and Church Offices

A conditional use permit to consider this use at the former Cascabel's Restaurant is tentatively scheduled for a hearing before the Planning Commission on 10/9/25. The school would be for high school students only and church offices. It provides a relocation site for the school formerly located at the church on Depot Road for high school students only.

Special Events – Staff is issuing special event permits for: Sierra Hope's special event at Utica Park on 10/11, the Wild West Fest at the Museum on 10/11, and Christmas events downtown on 12/6.

Climate Action Plan (CAP) – A Request for Proposals to prepare the environmental document for the City's Draft Climate Action Plan was prepared and released in August. A pre-bid meeting was held 9/11/25. Three responses were received 9/26/25. In October, the proposals will be evaluated with the item brought to Council in late October or early November. While federal regulations have changed; the California Environmental Quality Act (CEQA) continues to require evaluation and mitigation for climate impacts in the State of California including for new development projects.

Facilities Needs – This item has been forwarded to the City Administrator. In September, Staff met with the City's former Community Development Block Grant (CDBG) coordinator. CDBG funds (plus United States Department of Agriculture - USDA funding) may provide funding for future city facilities, in particular for safety facilities. Staff is attending the two mandatory CDBG training webinars to allow the City to apply for CDBG funding if they decide to move forward with facilities planning.

Raspberry Property – Staff brought an item to Council for GeoCon to a clean-up grant. Staff will be checking with the landowners regarding the costs of the application per Council direction.

Habitat for Humanity – Engineering has completed its fair-share analysis of the off-site waterline. Staff anticipates bringing a reimbursement agreement for the waterline to Council in late October or early November. Staff may require an

Engineering Department

Aaron Brustatori – Contract City Engineer

Engineering – Completed this month and Looking Ahead

Transportation General Engineering Services (TO 1)

- Relinquishment agreement for Caltrans Complete Streets Project
- Angels Creek Trail – Review and endorse revisions to Location Hydraulic Study
- Quality Assurance Program (QAP) research, needed for federally funded construction projects
- Quarterly Caltrans coordination meeting (9/24)

Water General Engineering Services (TO 2)

- Review staff report for Secondary Water Source Investigation
- Utility coordination - Water line / hydrant relocation for 4/49 Intersection Project

Wastewater General Engineering Services (TO 3)

- Discussion with staff regarding understanding of the East Sewer project Vallecito Rd to MH 19
- Review 4/49 topo from CT for sewer line relocation
- Utility coordination – sewer at Francis St for Caltrans 4/49 Intersection project

Foundry Lane Assistance (TO 4)

- No work this period

Building and Planning Engineering Services (TO 5)

- Eureka Oaks – ADA review, Final Map Review, Storm Drainage at lot D
- 49er Eats – CUP review and comments
- 740 Main St. ATT Tower upgrade CUP review and comment
- Altaville Commercial Complex water and sewer extension – review and comment
- 23 N Main St. Comcast Encroachment Permit Review
- Christmas Parade application review and comment
- Housing Resource Fair Special Event application review
- Mark Twain Wild West Fest application review
- Utica Park curb tripping hazard review and comment.

Environmental Support (TO 6)

- No work this period

25/26 Citywide Pavement Repair Project (TO 7)

- Mark out patches
- Calculate quantities

Pavement Management (TO 8)

- Pavement Management Report for 9/16 Council meeting section project

Fire Department

Chief John Rohrabough

Responses this month

Total	84
Emergency Medical	46
Public Service	11
Vehicle Accident	6
False Call	6
Structure Fire	4
Vegetation Fire	4
Other, Investigative	4
Cancel Prior to Arrival	3
Animal Issue	3
Vehicle Fire	2
LZ Helicopter	1

Notable Calls this month:

TCU Lighting Complex Fires 9.2.25.
Water Heater Explosion Big Horn 9.5.25
Structure Fire Costa Rd 9.11.25
Wildland Fire Copperopolis 9.25.25

Additional Info this month:

Multiple Mtgs w/CalFire Regarding Lighting Complex fires.
(4) Meetings with Firewise group.
New Utility - Lights have been put on, All equipment arrived except Radio console. (expected arrival 10.4.25) will do install.
Attend, BHHS Homecoming Parade and Football game.

Looking Ahead:

Recruit for one additional Relief Firefighter
Council Mtg

Firewise Board presentation at Oct City

Participate in Mark Twain Trunk or Treat

Anticipate more Strike Team activity.

Police Department

Chief Scott Ellis

Activity this month

Total Incidents	339
Total Reports	34
Total Traffic Stops	32
Total Arrests	9

Types of Calls:

• Disturbance	10
• Theft	3
• Traffic Collisions	3
• Assault and Battery	1
• DUI	1
• Domestic Violence	1

Additional Info this month

- Academy recruit Hart continues to do well in the academy. He is expected to graduate in January
- New Police Sergeant (Steve Poortinga) started and is transitioning well
- Homecoming Parade went well with no issues reported
- Monthly CIBRS, DV, and UOF reports submitted to DOJ
- Teresa and Randi – DOJ Hate Crime Training
- Updated UWPA EAP binder
- DOJ CIBRS Certification packet submitted for XML data submitted to the CIBRS Repository
- Volunteers Donated 33.5 Hours of time for PD activities

Looking Ahead

- Andrew Nuss will be graduating from the Police Academy on October 16th
- New patrol vehicle Code 3 equipment and radio has been installed. Decals to be installed in October
- Planning for Halloween events in the city (Mark Twain Elementary)