



City of Angels

City Council Monthly Update

August 2024



Mayor Jennifer Herndon
 Vice Mayor Isabel Moncada
 Councilmember Alvin Broglio, Councilmember Caroline Schirato, Councilmember Michael Chimente

August 2024

				1	2	3
4	5	6 5:00pm City Council	7 2:30pm Employee Appreciation (Fire Dept) 5:30pm COG	8 5:00pm Planning Commission	9	10
11	12	13 1pm All Hazards	14	15	16	17
18	19	20 5:30pm City Council	21	22 5:00pm Planning Commission	23	24
25	26	27 5:30pm Utica Board	28	29	30	31

Administration

Interim City Administrator Steve Williams

Current Vacancies/Recruitments:

- City Administrator (Admin)
- Plant Operator (Waste Water)
- Distribution Collection Officer (Water/Public Works)
- Police Officer (Police)

Projects:

- Facilities Master Plan
- Emergency Response Plan
- Space Needs Assessment
- City Administrator Recruitment
- Public Sector/Financial Software Demonstrations
- SB553 Workplace Violence Plan
- GIS Update
- MSR Update
- H4U Water System Collaboration

Additional:

- The employment agreement for Steve Williams to serve as the Interim City Administrator was approved on July 2, 2024.
- The National Weather Service issued an extreme heat advisory in the beginning of July for the region. The City participated in a countywide effort to offer cooling centers including the Angels Library.
- Staff participated in a Highway 4 Corridor (H4U) regional water partnership meeting between Calaveras County Water District (CCWD), Union Public Utilities District (UPUD), Utica Water and Power Authority (UWPA), and the City of Angels.
- Staff participated in an annual Countywide Disaster Council Meeting.
- City Administrator met with all the Superintendents of both school districts, the Angels Museum CEO and staff, the managers of Utica and UPUD, and many resident and business owners.

Finance Department

Finance Director Michelle Gonzalez

Fiscal Year Closing

While we are still closing the year and making annual journal entries, I can share that the last fiscal year performed very well, with expenditures under budget by 2%. This figure includes encumbered amounts on purchase orders where we are waiting to receive invoices to close out. We are currently taking a closer look at amounts on purchase orders at year-end to decide whether to close the PO or roll over as encumbered balances for the next year.

Projections for Fiscal Year 2023/24 revenues.

- **Sales tax revenue:** Budgeted at \$1,955,000 and projected to be \$1,980,000, which is \$25,000 above the budgeted amount.
- **Transient Occupancy Tax (TOT) city-wide:** Budgeted at \$900,000 and projected to come in over budget at \$1,095,000, which is 22% above projections.
- **Business license revenues:** Exceed the budget by 19%.
- **Motor vehicle license revenues:** Exceed the budget by 9%.
- **Property tax:** On budget at \$765,000.
- **Franchise fees:** On budget.
- **Building and planning fees:** Under budget by 50% due to the late start of planned developments and an overestimated projection on construction revenue. For the current budget, we allowed for a more conservative portion of the planned development, along with a drop in estimated revenue of about 20%.
- **Interest income:** Exceeded the budget by 2.5%, bringing in \$1,110,000 in revenue.

Overall, with the estimated revenues exceeding projections and expenditures within or under budget, we will see a larger surplus, which could be used to cover additional needs for one-time expenditures in the new fiscal year.

A more detailed report will be provided at the council meeting on September 3rd.

Code Enforcement and Building

<u>Building – Completed in July</u>	
• Number of Permits Issued	26
○ Re-Roof	11
○ Solar	5
○ Other	2
○ Electrical	2
○ Commercial Remodel	1
○ Decks	1
○ Demolition	1
○ Plumbing	1
○ HVAC	1
○ Encroachment	1
• Number of Inspections	25

<u>Code Enforcement – Completed in July</u>		
Number of open cases July 1		58
	July	Open
Violation Type		
Building and Construction	0	2
Dangerous Building	0	2
Public Nuisance	6	40
Housing	0	5
Zoning	2	1
Other	2	2
New Cases in July	10	
Cases Closed in July	5	24
Number of open cases July 31		24

Water / Wastewater / Public Works

Public Works Superintendent Chris Ofinn

Water Treatment Plant – Completed in July

- Tree removal at the backwash forebay and overflow.
- Annual Acid wash of the unit chlorine generation system.
- Fixed large chlorine leak at the dosing station pipe gallery.
- Fixed hard surging at chlorine dosing station.

Wastewater Treatment Plant – Completed in July

- Cleaned out the EQ basin and removed and dried solids.
- Replaced ultrasonic head at the Hycor/screenings unit.
- Cleaned out and cleaned 6” drainage line between the intermediate pump station (IPS) and drainage pump station to allow cleaning of the IPS.
- Cleaned out the Upper re-reg pond at Holman
- Replaced the speed controller for sludge pump #1.
- Rebuilt the sockets for both Hippo transmittance units at the UV disinfection treatment process.
- Rebuilt blown 6” MJ/Flange at box 8- Spray field distribution box

Public Works – Completed in July

- Water main break at Stanislaus/Pacific
- Responded to six (6) service leaks
- Responded to 2 sewer plugs.
- Installed generator LCD monitor at Altaville lift station.
- Removed fallen tree at Gateway Park.
- Started Mark Twain Elementary School sign project.
- City wide sign project is complete.
- Took possession of Boom Mower

Scheduled in August 2024

- Finish Mark Twain School Safe Streets (Before School Starts).
- Install Audible Signals at crosswalk for visually impaired on Murphys Grade Road at Bret Harte High School.
- Develop plan for annual removal of Biosolids.
- Select a Neighborhood to install Automated Meter Readers.
- Begin Working on Pressure Relief Valve Replacements.
- Install Replacement Trash Cans Downtown.

Planning and Engineering

Amy Augustine – Planning Aaron Brustatori – Engineering Public Works Dave Richards Engineering Water and Wastewater

Planning and Engineering – Completed in July

- **Utica Park** Project Oversight. Components Initiated: Playground Posts and Structure. Restroom Underground Utilities.
- **Habitat for Humanity** - Coordinated project kick-off.
- **Relocate House 79 South Main** - Conditional approval to move, coordination with utility agencies, landowners and Caltrans.
- **Angels Creek Trail** - Submitted Environmental Enhancement and Mitigation (EEM) Program application to purchase a segment of Angels Creek property. Submitted follow-up information per follow up request by state.
- **PRICE Grant** - Submitted \$12,000,000+/- application to upgrade mobile home communities and infrastructure.
- **Day-O Espresso** – Withdrew their Conditional Use Permit process due to traffic issues.
- **Animal Keeping Ordinance** - Completed draft update. Approved by Planning Commission.
- **Noise ordinance** - Completed draft update. Approved by Planning Commission.
- **Booster Way Sewer Infrastructure** – Sutton Contractors started upgrade.

Planning and Engineering – Scheduled in August

- Continued Utica Park Oversight.
- Prepare CDBG Microenterprise Grant Application to assist small businesses.
- Gain approval from Council for Animal Keeping and Noise Ordinances.
- Preconstruction environmental awareness training for Habitat for Humanity.
- Hold neighboring landowner meeting with Habitat for Humanity.
- Coordination with utility agencies to relocate 79 South Main.
- Coordination with landowner and Caltrans for 79 South Main Encroachment Permit.

Fire Department

Chief John Rohrabough

Responses in July 2024

<u>Total</u>	105
Emergency Medical	55
Public Service	18
Cancelled prior to arrival	9
Vehicle Accident	7
Hazmat	5
Other, Investigative	4
False Call	2
Vegetation Fire	2
Vehicle Fire	2
Outside Fire	1

Notable Calls in July 2024:

- 250gal Propane Leak
- Car Fire in Vegetation
- Vegetation Fire in San Andreas
- Multiple cars on fire in Copperopolis

Additional Info in July 2024:

- Finalizing all weed abatement issues.
- Attended multiple City, County, State and Local meetings.
- Completed Plan reviews
- Completed State Mandatory Inspections
- Completed Life/Safety Business Inspections
- Hosted Mandatory EMS training with local EMS agency at Fire House
- Worked with Green Horn Creek on AED program

Scheduled in August 2024:

- Work on possible Grant Opportunities:
 - 5k Fire House Subs Grant
 - 10K - CalFire Wildland Grant
 - 30-60k Regional PPE Grant
 - 500k CDBG Engine Grant
- Work on possible Operational model change
- Discuss the Following with the City Administrator:
 - Measure A
 - Current Response Plan

Police Department

Chief Scott Ellis

Activity in July 2024

Total Incidents	454
Total Reports	36
Total Traffic Stops	69
Total Arrests	21

Types of Calls:

• Disturbance	25
• Thefts	11
• Traffic Collisions	6
• Assault and Battery	2
• DUI	2
• Domestic Disputes	2
• Brandishing Weapon	1
• Auto Thefts	1

Additional Info in July 2024

- Started hiring process for part-time clerical
- Notice of award for Selective Traffic Enforcement Grant received
- Worked with CCW Vendors to obtain appropriate certifications
- Patrol Unit P-7 still out of service and at Sonora CDJR
- ACPD Volunteers (2) worked 54.75 hours in July
- 12 PRA records requests from citizens
- Submitted CIBRS/DV/UOF data to DOJ
- 21 parking citations processed
- Axon Fleet 3 connectivity issues. Worked with Coneth and County IT to correct
- Chief attended Captain interviews at CCSO as a panelist
- Working with Flock Safety on stationary ALPR (Grant funded)

Scheduled in August 2024

- Continue working with Flock Safety on ALPR project
- Chief attending FBI Law Enforcement Executive Development course (Ceres, CA)
- Chief attending FBI Law Enforcement Executive Development Seminar (Sacramento, CA)