



CITY ADMINISTRATION

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: August 5, 2025

TO: City Council

FROM: Pam Caronongan, City Administrator

RE: CONDUCT INTERVIEWS TO FILL VACANT CITY COUNCIL MEMBER SEAT

BACKGROUND

During the July 15, 2025 regular meeting, the City Council decided to fill the seat previously occupied by former Council Member Isabel Moncada, who resigned from her position on July 1, 2025 via an “application and interview” process.

Staff immediately advertised the opening as well as posted the required Notice of Vacancy on physical bulletin boards, the City website, and social media. The deadline for submitting applications was Monday, July 28, 2025 at 2:00 p.m.

Three (3) applicants have placed their applications for the vacant City Council seat (in order of receipt):

1. Michael Ziehlke (participating in-person)
2. Mary Kelly (participating via telephone due to prior commitments)
3. Kara Scott (participating in-person)

City Council will facilitate and conduct the interview process, and by motion will nominate and appoint an applicant.

Should an applicant be selected during the August 5, 2025 interview process, the City Council intends to immediately proceed with the Oath of Office for the appointee.

FINANCIAL CONSIDERATIONS

The cost to advertise vacancy notice (or combined vacancy notice and calls for applications) in Calaveras Enterprise estimated at \$200-\$300.



ENVIRONMENTAL CONSIDERATION

The City has determined that this activity has no environmental matters to consider and is exempt from review under the California Environmental Quality Act, Public Resources Code Section 15061(b)(3) where it can be seen with certainty that the action has no potential for causing a significant effect on the environment.

ALTERNATIVES

Provide directions for staff.

ATTACHMENTS

1. Redacted Application – Michael Zielke
2. Redacted Application – Mary Kelly
3. Redacted Application – Kara Scott

