



CITY OF ANGELS

City Council Monthly Update

October
2025
Issue

Mayor Michael Chimento
Vice Mayor Caroline Schirato
Councilmember Scott Behiel, Councilmember Alvin Broglio, Councilmember Kara Scott

Significant Ongoing Projects

Current CIP Project:

Vallecito Sewer Line Upgrade – Material Procurement
Estimated Completion: Q2 2026
Project Manager: Dave Richards - Dewberry

Next CIP Project:

East Angels Sewer Line Upgrade
Estimated Completion: 2027
Project Manager: Dave Richards - Dewberry

Major Projects:

Eureka Oaks (Habitat) – In Construction
Estimated Completion ~2027
Project Manager: Dave Richard (Unico) - Dewberry

Twelve (12) Month Noteworthy Activity:

October – Purdy Rd Water/Sewer Project Complete
October – CSG As Needed Services Agreement
October – Ground Water Exploration for Secondary Water Sources Began

September – Five Year Pavement Management Plan
September – Mark Twain Water Project Complete
September – Interim City Administrator Steve Williams
September – New Police Sergeant – Steve Poortinga
September – Lightning Complex Fire Strike Teams

August – Speed Feedback Signs at Copello and Utica Park
August – Foundary Lane Decertified by CalTrans
August – Purdy Rd Sewer Project Began

July – New Police Officer – Justin Hart (Academy)
July – Utility Billing and Payroll Migration to Accufund

June – New Police Officer – Andrew Nuss (Academy)
June – New Water Rates Effective
June – FY25/26 Budget Adopted

May – Utica Park Grand Opening
May – Firewise Application Approved
May – Gardner Way Chip Seal and Speed Tables

April - Announced Utica Park Soft & Grand Opening
April – Mark Twain Water Project Began

March – State of The City Address
March – Began Pressure Reducing Valve (PVR) Project

February – Three-Person Staffing in Fire Department
February – City Administrator Pam Caronongan

January – Cut/Exposed/Explored Birds Way
January – Fire Station 3rd Bedroom
January – New City Council Seated

December – BFCO Michael Clarke
December – Ratified MOU for Fire/Misc/Exempt
December – Fulltime Fire Chief
December – Old City Hall Roof
December – City Officials Handbook
December – East Angels FEMA Grant

November – General Election
November – City Administrator Interview Panels
November – Negotiations Complete

Administration

Interim City Administrator Steve Williams

Current Vacancies/Recruitments:

- City Administrator
- Police Officer
- Public Works Supervisor
- Relief Firefighter
- Chief Plant Officer

New Hires/Promotions this month:

- None

Projects:

- City Administrator Recruitment
- Vallecito Parking Lot
- Special Event Grant Application
- Jumping Frog Sidewalk Plaque
- Strategic Plan Update

Finance Department

Finance Department Update – October 2025

The Finance Department continued to make progress in October, focusing on utility billing stabilization, proactive customer outreach, and advancing new processes through the City's AccuFund financial system.

1. Utility Billing

- September utility bills were mailed on October 14, 2025.
- October Utility bills were mailed on October 30, 2025 (on time) and will be due November 20, 2025.
- Autopay payments were processed on October 15 and October 31, 2025.
- The department remains on schedule for regular monthly billing and continues to provide flexibility for customers through the end of the year.

To help residents stay current and avoid future penalties, staff conducted an Accounts Receivable Aging Report in October.

- Customers with balances over 90 days past due are being personally contacted by Taylor to discuss their accounts and explore payment plan options. This is roughly 12% of the customer base.
- Payment plans allow customers to spread the 90+ day balance over 12 months while continuing to pay their current bills.
 - *Example:* A \$900 past-due balance = \$75/month additional payment plus the current bill.
- Customers with balances 60+ days past due will receive an email or mailed letter outlining these same options. Roughly 9% of the customer base.

This proactive outreach plans to notify customers before January 2026, when late fees and shut offs will resume, ensuring everyone has a chance to get back on track.

2. Staff Highlights

Taylor has taken the lead on customer communication and data verification from the legacy system, providing excellent service and attention to detail. As of October, she has worked 411 of the 550 budgeted hours for her position and will be taking some time off in November. We are on track to retain her through mid to late December to continue supporting billing and data management efforts.

3. Financial System Implementation

The Finance Department continues implementing new features in AccuFund to improve efficiency and streamline operations:

- Implemented automatic requisition and purchase order processing.
- Successfully ran the first payroll quarterly reports and submitted them to the State through the new system.

These steps mark significant progress toward full integration of AccuFund across City financial operations

Code Enforcement and Building

Building – Completed this month

- **Number of Permits Issued** **23**
 - Burn Permit 6
 - Addition / Alteration 4
 - Re-Roofs 3
 - Solar 3
 - Electrical 2
 - Generator 2
 - Encroachment 1
 - Fire Sprinkler 1
 - Single Family Residence 1
- **Number of Inspections**
26

Code Enforcement – Completed this month

Active cases on first day of the month **14**

		Closed
Open		
Violation Type		
Public Nuisance	10	4
Housing	0	2

New Cases this month 2

Cases Closed this month 10

Active cases on last day of the month **6**

Water / Wastewater / Public Works

Public Works Superintendent Chris Oflinn

Public Works – Completed this month

- Took down Homecoming banner and jerseys.
- Repaired a drainage issue on Monte Verde St.
- Installed bench and tree plaques at Utica Park.
- Brush clearing on Booster Way.
- Started clearing drain inlets, culverts and ditches throughout the city.
- Scheduled 3 hazard tree removals.

Water – Completed this month

- Replaced/repared outlet on 2000 gallon chlorine storage tank.
- Reassembled chlorine feed system to the repaired tank.
- Quarterly analytical equipment calibrations.
- Repaired filter #3 outlet valve.
- Water service leak repair at 199 Acorn Dr and 1020 Deveglio Ln.
- Installed new air relief valve for the water main on Dads Rd. due to air build up in the main line.
- Installed 1 inch irrigation meter for the park location at Habitat for Humanity.

Wastewater – Completed this month

- Completed bio solids hauling operations for 2025.
- Diagnosed and repaired electrical issues in motor control center A.
- Worked on repairs to the spray fields atv. Ordered replacement parts.
- Still waiting on replacement parts for broken control harness on the New Holland backhoe.
- Quarterly analytical equipment calibrations.
- Sewer plug at 1669 South Main St.
- Sewer plug at 1755 South Main St.

Planning Department

Amy Augustine – Contract City Planner

Planning – Completed this month and Looking Ahead

Utica Park Project Oversight – To date, 2 bench and 10 tree plaques have been installed. Four more plaques have been delivered and handed over to public works for installation.

Two drinking fountain/hydration stations were ordered and delivered. Staff have requested bids for installation and received one response—no further bids have been received. Staff will discuss using a one-bid response for installation with the City Administrator.

The Calaveras County Garden Club began work on the herb garden and has made substantial progress. Staff have been coordinating with Creative Expressions--a 501(c)(3) --to pursue funding for Utica Park shade structures. The park benches are weathering quickly. Staff are seeking a bid to re-finish the benches to prolong their longevity.

Permanent Local Housing Allocation (PLHA) program –\$298,855 for affordable housing programs has been awarded and the grant agreement was executed in June. The annual report was completed and accepted in October. A single proposal was received. The committee, minus one member, have completed evaluations.

Foundry Lane – Staff continue working with landowners on future development plans.

Traffic Impact Mitigation Fees Update. The City Council approved hiring Willdan on August 19, 2025, to update the fee. The city attorney's signature on the contract is pending. Staff coordinated with Willdan for a kick-off meeting in January. COG is pursuing an updated traffic demand model to be completed in 2026. Staff coordinated with Willdan to delay beginning work on the TIMF until January to allow for coordination with COG's traffic demand model. The City Administrator has indicated this approach may change and the City may pursue having COG undertake this task. Staff have requested that some additional questions be answered before amending the approach.

GIS – Current City zoning is now available online as are assessor parcel maps (for free). A new link was added to the City's website for the service in September. The City posted the availability on Facebook previously

Pending Current Planning Projects:

Cabinets and More Expansion – An administrative site plan review is pending for expanding and renovating buildings at this business on Murphys Grade Road. The project includes a zero-foot setback request. Staff initiated a code amendment for the Industrial Zoning District based on the existing and planned width of Murphys Grade Road for the industrial district.

Sign Code Update – The new sign code officially goes into effect November 7, 2025.

Planning Commission Vacancies Ordinance – A second reading was approved October 21, 2025. The ordinance goes into effect November 20, 2025. The ordinance allows for commissioners, once their terms end, to continue serving until a replacement is appointed by the City Council.

Annexations/Municipal Services Review (MSR) The MSR was approved 9/22 with a condition to provide an accounting form within one year. Staff is coordinating with the City surveyor to prepare exhibit maps to bring to the City Council for "clean up" annexations for the city to Council in late November or early December.

49er Eats (Food Trucks) A conditional use permit to consider this use on SR 49 at Pine was considered before the Planning Commission on 10/9/25. The Commission made a finding of architectural conformity with the HC district and determined the use was consistent per Angels Municipal Code Chapter 17.26, with historical retail business. Therefore, the project has been continued to 11/13/25 for consideration of the conditional use permit subject to addressing issues related to design and on-site parking and circulation.

School and Church Offices A conditional use permit to consider this use at the former Cascabel's Restaurant was approved by the Planning Commission on 10/9/25. It was appealed on 10/17/25. The appeal is scheduled for consideration at the City Council on 11/18/25. The school is for high school students only and church offices. It provides a relocation site for the school formerly located at the church on Depot Road for high school students only. The applicant indicates that the use at the former Cascabel's is temporary.

Administrative Conditional Use Permit – County Health Van The City is processing an administrative conditional use permit to allow the County's health van to park at Alta Village at least four days per month near Sierra Hope's new offices at the shopping center.

Mono-pine Tower Administrative Conditional Use Permit An administrative conditional use permit was issued for the tree cell tower (mono-pine) located at O'Reilly auto parts. Additional power supply and amendments to the communication modules on the tower were approved.

Special Events – Staff will be issuing a permit in November for Christmas events downtown on 12/6.

Climate Action Plan (CAP) – City Council approved hiring CSG to prepare an environmental document for the Draft Climate Action

Raspberry Property – Staff has asked the landowners if they are willing to accept a lien for clean-up studies and costs for the properties.

Habitat for Humanity – Engineering has completed its fair-share analysis of the off-site waterline. Staff anticipates bringing a reimbursement agreement for the waterline to Council in late November or early December.

Grants:

Community Development Block Grant pre-application meetings are being rescheduled. Pre-application meetings are mandatory if grant applications are anticipated. This is one funding source that could be used for planning new facilities needs. The City has not had success in applying for these grants without the assistance of a CDBG consultant. Economic Development Grants for old town were previously sought by staff, but funds ran out almost immediately. The majority of the economic development grants were granted to the city's former CDBG Consultant. The City may wish to consider contracting once again with its former CDBG Consultant.

Active Transportation Grants – Round 8 input will begin soon. Deadlines for applications are anticipated in June 2026. 90% of these grants go to disadvantaged communities. The City may wish to monitor this funding source for funding for the Angels Creek Trail.

Engineering Department

Aaron Brustatori – Contract City Engineer

Engineering – Completed this month and Looking Ahead

Transportation General Engineering Services (TO 1)

- Prepare and submit Quality Assurance Program (QAP) to Caltrans for Review and Approval
- Grace Church – Review guidance for directional signs
- 10/9 post council meeting check in
- Caltrans DBE program webinar
- 10/15 CCOG Meeting
- Angels Creek Trail – Correspondence with Dewberry for status report and correspondence with Appraiser regarding parcel acquisitions.
- 10/22 post council meeting check in

Water General Engineering Services (TO 2)

- Utility coordination - Water line / hydrant relocation for 4/49 Intersection Project

Wastewater General Engineering Services (TO 3)

- Utility coordination - Water line / hydrant relocation for 4/49 Intersection Project

Foundry Lane Assistance (TO 4)

- No work this period

Building and Planning Engineering Services (TO 5)

- 974 Crystal St. Encroachment Permit
- 123 Selkirk Ranch Road – Encroachment Review
- H4H Eureka Oaks – Plan changes for ADA, park access, street crossings
- 49er Eats CUP
- Grace Church – cost estimate for directional signs, memo to planning

Environmental Support (TO 6)

- No work this period

25/26 Citywide Pavement Repair Project (TO 7)

- Correspondence regarding construction contract template

Pavement Management (TO 8)

- 10/7 Council presentation regarding unfunded street sections

Groundwater Exploration Services For A Secondary Water Source (TO9)

- 10/7 Council Presentation
- Aerial Survey ground targets, ROW mapping and flight planning
- Coordination for placement of targets on private property

Fire Department

Chief John Rohrabough

Responses this month

Total	76
Emergency Medical	46
Public Service	11
Vehicle Accident	6
Lift Assist	5
Cancelled Prior to Arrival	4
Vegetation Fire	3
Helicopter Landing Zone	3
CPR	2
Other, Investigative	1

Notable Calls this month:

Wildland Fire near Copello
High Speed Vehicle Accident Stevenot Bridge
High Speed Vehicle Accident SR49/Carson Hill
Wildland Fire Copperopolis Stallion Road

Additional Info this month:

Chief Roharbaugh Resigned from Altaville Melones Fire
Two Meetings with Firewise Group
New Utility Vehicle – Emergency Lights Installed, now decals
Participated in Trunk or Treat at Mark Twain School
Participated in Faith & Blue event at Libertas Academy
Anticipate minimum \$216,000.00 Revenue from CalFire for
(2) Strike team assignments from Aug. deployments.
Training new Part Time Firefighter on all (3) shifts.

Looking Ahead:

Recruit for one additional Relief Firefighter

Researching Multiple Grants

Firewise Festival – November 1st

Researching in-house Advance EMT Class

Police Department

Chief Scott Ellis

Activity this month

Total Incidents	529
Total Reports	34
Total Traffic Stops	54
Total Arrests	8

Types of Calls:

• Disturbance	9
• Burglary	4
• Traffic Collisions	3
• Domestic Violence	3
• Theft	2
• Assault and Battery	1
• DUI	1

Additional Info this month

- Volunteers Donated 28 Hours of time for PD activities (vehicle transport, extra patrol, mail, parking citation processing etc.)
- Academy recruit Hart continues to do well in the academy. He is expected to graduate in January
- Officer Andrew Nuss graduated from the Police Academy on 10/16 and has started the field training program.
- New patrol vehicle complete and ready for patrol with the exception of decals which should be completed the week of 10/27/2025
- Officers and staff attended the annual Faith in Blue event at CFLC / Libertas Academy
- Officers attended the annual Mark Twain Elementary Trunk or Treat event at MTE
- Monthly CIBRS, DV, and UOF reports submitted to DOJ

Looking Ahead

- Preparations begin for the 12/6 Christmas parade