



MEMORANDUM

City of Angels City Council

Date: October 21, 2025

To: City of Angels Planning Commission

From: Amy Augustine, AICP – City Planner

Re: **Ordinance 549: Re-introduce, waive the second reading by substitution of title, hold a public hearing and consider adopting an ordinance to address appointments to, and vacancies on, the Planning Commission**

RECOMMENDATION

Adopt Ordinance 549.

BACKGROUND

On August 5, 2025, the City Council adopted Resolution of Intent 25-54 (attached) as an interim measure before codifying procedures for filling vacancies, including planning commission vacancies. On October 7, 2025, the City Council introduced this ordinance and held a public hearing. No comments were received.

The purpose of this proposed ordinance is to codify what was established by Resolution 25-54 and reflects a long-standing City Council policy. Specifically, when Planning Commission vacancies are created after the expiration of a planning commissioner's term, that commissioner is allowed to continue serving until such time as a replacement is appointed by the City Council. This avoids the potential for delaying Planning Commission business and private development projects by ensuring that a quorum is present at monthly Planning Commission meetings.

ANALYSIS

Pursuant to Angels Municipal Code Section 17.90.040, decisions pertaining to code amendments shall be made upon the following findings of fact:

- A. The proposed change or amendment is consistent with the City of Angels Municipal Code; and
- B. The proposed change or amendment is consistent with the City of Angels General Plan; and
- C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

Findings A– Consistency with the Angels Camp Municipal Code

The purpose of this amendment is to codify Resolution 25-54 and long-standing city policy to ensure the presence of a quorum at monthly Planning Commission meetings. Because this change ensures a mechanism allowing the Planning Commission to continue performing its duties as specified in Chapter 17.85 of the City of Angels Municipal Code, Finding A may be made.

Finding B – Consistency with the General Plan

Per Angels Municipal Code Section 17.85.020:

Duties of the planning commission shall be as follows:

A. To develop and maintain a comprehensive, long-term general plan for the physical development of the city of Angels planning area as provided by the California Planning and Zoning Law;

A functioning Planning Commission is vital to preparing, maintaining, and implementing the general plan. It is one of the Planning Commission's primary duties as illustrated in the Angels Municipal Code. Because this code amendment ensures the ability of the Planning Commission to carry out those duties, despite a vacancy or vacancies, Finding B can be made.

Finding C. The proposed change or amendment will not be substantially detrimental to the health, safety, or general welfare of the city.

The proposed change is procedural only and has no change in the physical environment. It ensures that the Planning Commission can perform its duties as required pursuant to Chapter 17.85 of the City of Angels Municipal Code. Therefore, based on the nature of the proposed change, it does not affect the health, safety, or general welfare of the city.

Based on the preceding, Finding C can be made.

FISCAL IMPACT:

No funding is necessary for this proposed code amendment.

ENVIRONMENTAL FINDING:

The project is exempt from the state and City guidelines for the implementation of the California Environmental Quality Act (CEQA), pursuant to Section 15061(b)(3) which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment (the common sense exemption). Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. As noted, the change is procedural and results in no physical (and therefore no significant) effect on the environment.

ATTACHMENTS:

- A. Resolution of Intent 25-54
- B. Ordinance 559 with proposed Code Changes