



# CITY OF ANGELS

## City Council Monthly Update

March  
2025  
Issue

Mayor Michael Chimente  
Vice Mayor Caroline Schirato  
Council Member Alvin Broglio, Council Member Isabel Moncada, and Council Member Scott Behiel

### SIGNIFICANT ONGOING PROJECTS

**Major Projects** : Utica Park

Estimated Completion –  
April 2025

Project Manager: Amy Augustine – Augustine Planning Associates

Eureka Oaks (Habitat)

Estimated Completion - 2027

Project Manager: Dave Richard (Unico) - Dewberry

**Current CIP Project** : Mark Twain Road Looping  
Pipes

Engineering Plans Completed

Estimated Completion: Quarter 3, 2025

Project Manager: Dave Richard - Dewberry

**Next CIP Project** : Vallecito Sewer Line Upgrade

Engineering Plans Submitted

Project Manager: Dave Richard - Dewberry

### FISCAL YEAR 2024-2025 NOTEWORTHY ACCOMPLISHMENTS

#### March

Began Pressure Reducing Valve (PRV) Project  
State of the City Address

#### February

City Administrator Pamela Caronongan

#### January

Cut/Exposed/Explored Birds Way

Fire Station 3<sup>rd</sup> Bedroom

New City Council Seated

#### December

BFCO Michael Clarke

Ratified MOU for Fire/Miscellaneous/Exempt

Full-Time Fire Chief

Old City Hall Roof

City Officials Handbook

Angels Creek FEMA Grant

#### November

General Election

City Administrator Interview Panels

Negotiations Complete

#### October

First Use of Crack Sealing Machine

Measure "A" Goes into Effect

Downtown Benches/Trash Receptacles

#### September

Booster Way Sewer Upgrade Complete

Utica Park Playground Equipment Installed

Eureka Oaks (Habitat) Groundbreaking

Angel Creek Trail Enviro Review Completed

#### August

Received Boom Mower

Stop Signs & Crosswalks at Mark Twain School

#### July

Citywide Street Sign Replacement Complete

## ADMINISTRATION

City Administrator Pamela Caronongan

Administrative Services Officer / City Clerk Rose Beristianos

### Current Vacancies / Recruitments

None at this time

### New Hires

None at this time

### Projects

Citywide Personnel Handbook Update

Ratify Fire Personnel Handbook\*

Ratify Police Personnel Handbook\*

### **NOTE:**

\*Pending completion of update and City Council ratification of Citywide Personnel Handbook

## Capital Improvement Projects (CIP) Enterprise Fund

Plans Due By	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Dave Richards	Water	Mark Twain Rd	Looping Pipes	\$ 680,000
11-01-24	Dave Richards	Wastewater	Vallecito Road	Pipe Replacement	\$ 990,000
04-01-25	Dave Richards	Wastewater	East Angels Trunk	Cure in Place	\$1,910,000

Start Date	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Chris Oflinn	Water	Pressure Relief Valves	Replace all PVR	\$ 780,000
11-01-24	Chris Oflinn	Water	Automated Meter Readers	Install AMR's	\$ 400,000
01-01-25	Chris Oflinn	Wastewater	Scope Lines with CCTV	Data to Dewberry	\$ 75,000

## FINANCE DEPARTMENT

Finance Director Michelle Gonzalez

### **AccuFund Software Implementation**

The Finance Department has continued its transition to AccuFund. In March, we focused on preparing for the rollout of payroll and utility billing, scheduled for April. Our consultant will be onsite in April to assist with the implementation. Meanwhile, we have been importing historical balances, checks, and cash receipts from July 2024 to the present. Staff have responded positively to the new system, and we look forward to expanding its use. Training for non-accounting staff is scheduled for June, which will include department head dashboards, allowing access to real-time financial reports and invoice tracking.

### **Mid-Year Budget Adjustments**

The mid-year budget was approved in March, and staff have begun implementing the new budget numbers into the system. Each department has reviewed and adjusted their budgets accordingly, ensuring alignment with operational needs and financial goals.

### **Cost of Fees Waived for Special Events**

As part of our financial transparency efforts, we are tracking the costs associated with waived fees for special events. The following fees have been waived in the current fiscal year:

- Bret Harte Homecoming Parade: Labor - \$2,093.28; Banner & Jersey Hanging - \$472.50
- ACBA Holiday Parade: Labor - \$1,727.23; Banner Hanging - \$337.50

**Annual Audit Update**

The audit is currently in peer review, and we anticipate receiving a draft in the next few weeks. We plan to have the CPA present the final audit report to the City Council in May. The Finance Department remains committed to ensuring efficient financial management and transparency for the City of Angels.

**CODE ENFORCEMENT AND BUILDING****Code Enforcement – Completed in March**

Open Cases on March 1	<b>8</b>
Open Cases on March 31	<b>12</b>
New Cases in March	<b>6</b>
Cases Closed in March	<b>2</b>

<u>Violation Type</u>	<u>New</u>	<u>Open</u>
Transient Occupancy	0	0
Building & Construction	0	0
Dangerous Building	0	1
Public Nuisance	2	9
Housing	0	2
Zoning	0	0
Other	1	0

**Building – Completed in March**

Number of Inspections	<b>24</b>
Number of Permits Issued	<b>24</b>

Generator	1
Swimming Pool	1
Re-Roofs	1
Fire Alarm	1
Electrical	1
Banner	1
Addition/Alteration/Remodel Commercial	2
NSFR	4
Solar	12

**WATER / WASTEWATER / PUBLIC WORKS**

**Public Works Superintendent Chris O'Flinn**

**Water Treatment:**

- Training operators on weekly calibrations and Chlorine analyzer adjustments.
- Annual plant generator service and load testing.
- Boil water notices for Cla-val PRV installation- Notification to the SWRCB and customers, bacteriological sampling event, boil water cancellation notices provided for all affected customers on Blaire Mine, Pointe and Springhouse roads.

**Water Distribution:**

- Replaced the water service line from main to meter at firehouse.
- Helped PGE with water and sewer locates on Tryon Ct
- Cla-valve replacement at Springhouse Rd., Greenhorn Creek Dr., Smith Flat (golf course bathrooms) and Blaire Mine Rd.
- Removal and replacement of the vault at Stelte Park for dump valve.

**Wastewater Sewer Collections**

- 2 Sewer plugs at 707 Amador Ave and 530 Amador Ave.
- Generator annual PM and load testing complete at all lift stations.

**Public Works**

- Weed spraying on Slate Circle, AMA lift station, Greenhorn #2 lift station, old city hall, Vallecito Rd parking lot and Hwy 4 to Stockton Rd sidewalks.
- Brushing on Greenhorn Creek Dr, Copello Dr and the parking lot on Vallecito Rd.
- Installation of the new parking lot signs on Slate Cir.
- Restoration on the bench in front of the Firehouse.
- Crack sealing at Utica Park.

**Wastewater Treatment:**

- Installation of the new UVT transmittance monitor at the UV disinfection process.
- Repairs on the IPS (Intermediate Pump Station) swivel stairway.
- IPS quarterly cleaning and maintenance.
- Completed the sand filter grating restoration project.
- Ordered replacement motor and installed at the belt filter press polymer feed system.
- Annual generator service and load testing completed.
- Troubleshooting and remedy of electrical issues that arose during the generator servicing.

**FIRE DEPARTMENT**  
**Chief John Rohrbaugh****Responses in March 2025**

(March 1 to March 26, 2025)

<b><u>Total</u></b>	<b>97</b>
Structure Fire	3
Other Fire Debris	1
Cancelled prior to arrival	12
Emergency Medical	60
CPR	2
False Call	1
Hazmat	0
Other, Investigative	2
Public Service	12
Lift Assist	12
Vegetation Fire	0
Vehicle Accident	4
Vehicle Fire	0

**Notable Calls**

- Assist with (2) Structure Fires, One in Vallecito, one in Arnold.
- Responded to assist Tuolumne County on Structure Fire with Ladder Truck.
- (2) CPR calls
- major vehicle accident high speed 4@ Angels Rd Vallecito.

**Additional Fire Department Activities**

- Attended multiple City, County, State and Local meetings.
- Attended State of the City Address.
- Met with OES regarding Command Module Donation for Suburban.
- Taught (75) Mark Twain Students CPR
- Installed 15 new LED energy efficient large lights at Fire Station, Council area.
- All firefighters attended multiple training seasons on vehicle extrication with AMFD, CalFire EPFD and MFD.
- Firefighter Sewald completed EMT Training.
- In process of updating all training manuals and equipment tracking systems.
- Received (9) new portable radios, to replace radios from the 1990s.
- (4) Firefighters attended County Active Shooter Drill

**April 2025 Upcoming**

- Preparing for FIREWISE USA presentation
- Will be attending Angels Murphy's Rotary Awards for Firefighters
- Exploring new options for the State and Federal mandated reporting system change.
- Review specific SOPs for emergency response

## **POLICE DEPARTMENT**

**Chief Scott Ellis**

**Total Incidents : 337**

**Total Arrests : 10**

**Total Reports : 37**

**Total Traffic Stops : 70**

Traffic Collisions Reports : 8

Assault and Battery : 2

DUI : 2

Miscellaneous Disturbance : 17

Thefts : 5

Auto Thefts : 0

Domestic Violence Reports : 3

Aggravated Assault : 0

### **March Activities**

- Volunteers Donated 45 Hours of time for PD activities (records, extra patrol, mail etc.)
- Police Officer Storey still in training and doing very well. Expected to complete training by early or mid-April
- Monthly DOJ Reporting Completed
- Other Miscellaneous State and Federal reports and surveys completed
- ALPR cameras for 4/49 Cal Trans encroachment permit approved and awaiting an installation date.
- Two Police Officer Recruits identified and currently in the hiring background process
- T. Johnson has been out for the past three weeks and expected to be out at least one more.

### **April Projected Activities**

- ALPR Installation scheduling
- Fair Youth Parade Planning

**PLANNING and ENGINEERING DEPARTMENTS**  
**Amy Augustine – Contract City Planner**  
**Aaron Bruscatore – Contract City Engineer (Public Works)**  
**Dave Richard – Contract City Engineer (Water and Wastewater)**

**Engineering – Completed in March**

- **Caltrans** – Review comment letter regarding traffic study 4/49. Mark Twain Water System – Review approved DWR Waiver approvals.
- **MACT** – Coordination meeting with Caltrans to discuss Encroachments.
- **H4H** – Submittal review. Correspondence regarding detention basin changes.
- **Foundry Lane Extension** – Commercial site lay-out. Identification of 5-foot elevation discrepancies between topography provided by commercial applicant and topo from City. This discrepancy prevents accurate/consistent design between the Foundry Lane Extension and the commercial parcel. A change order will be prepared to request utilization of the budget for preparation of a new topographic map. Check-in call with Mr. Fred Katz.

**Engineering – Scheduled for April**

- **Radar Feedback Signs** – Convey maintenance agreement to CT once endorsed.
- **Mark Twain Elementary** – Participate in Safe Routes for All grant meetings.
- **Murphys Grade Drainage** – Construction anticipated June 2025.
- **Habitat for Humanity** – Recommendations regarding maintenance agreements. As-needed support and coordination. Contractor RFI review and response. Review of offsite water line.
- **MACT Museum** – Continued as-needed support to design team for procurement of Caltrans encroachment permit.
- **Foundry Lane Extension** – Prepare change order for topography.

## **Planning – Completed in March 2025 and April 2025 Look Ahead**

- **Utica Park Project Oversight** - See separate weekly reports to Council.
  - **In March:** Most irrigation was installed, tree delivery and planting was completed, trail was installed/completed, new lighting was completed (minor lighting on the existing bathrooms and kitchen being completed late March/early April weather dependent), amphitheater walls and stage were completed, the hardcourts were completed and lined with basketball ho, and the veteran's memorial was relocated. City crews did an initial crack sealing, but it requires additional work in April. Fit Lot (outdoor gym) surfacing is being removed and reinstalled 3/31/25 after someone broke into the site and walked over the surface before it was set at the time the Fit Lot was installed. While patching was attempted, it was unsatisfactory. Boyer would not accept the final product and is having the surfacing reinstalled at Boyer's expense, although the "vandalism" was due to trespass.
  - To be completed in early April: **City:** complete crack sealing. **Boyer:** adding sod to the amphitheater, hydroseeding, seal coating the parking area and driveway, and spreading the oyster shells on the bocce courts. Weather or unanticipated supply deliveries permitting, staff will ask City Council on 4/1/25 to establish a tentative opening date for the park and on 4/18/25 will ask for a firm opening date.
  - Other tasks in April: Staff will coordinate with city crews to install the park benches made from the black walnut trees. Staff is gathering bids to purchase plaques for those benches and trees which have been "purchased" and dedicated.
  - The Calaveras County Garden Club has completed a draft landscaping plan for the area surrounding the bathrooms. Staff will be coordinating with them to install a portion of the landscaping as soon as weather permits. Staff continues working on trail interpretive signage and raising funds for the parcourse.
- **PG&E Resilience Grant** – Staff completed and submitted a grant application for kitchen (to bring it up to commercial standards) and related improvements at Utica Park in support of its use as a resilience center.
- **Calaveras Public Power Agency (CPPA) Grant** – Staff met with this agency and submitted a request for a grant to assist with park lighting costs. The agency provides grant funds to replace/retrofit old lighting with more energy efficient lighting. Therefore, that agency indicates it may be able to assist with replacing two streetlights, pavilion lighting, old bathroom lighting, and kitchen lighting. CPPA has requested additional information related to the wattage of lighting that was removed as part of the grant application.

- **Relocate House 79 South Main** – The City completed AT&T’s request for an engineer’s estimate. The City received a response to relocate AT&T facilities for the move and a cost estimate of approximately \$9,000 to do so. City Council approved the additional funding. Staff has asked the moving company to provide an anticipated moving date. The moving company indicates it is currently “swamped” and will advise once it has an opening.
- **Community Development Block Grant Micro-Enterprise/Economic Development (CDBG-ED) grant** – The state informed the City that, despite submitting the grant within three hours of its opening; funds were exhausted before the City’s application was received. The grant would have provided \$1.5 million grant for economic development.
- **Permanent Local Housing Allocation (PLHA) program** – The draft 5-year plan for Council review was completed and public review closed in November in pursuit of the State’s Formula Allocation (\$298,855) for affordable housing programs. The PLHA funds have been formally awarded to staff. A contract amendment reflecting the new City Administrator is pending.
- **Foundry Lane** – A Caltrans appraisal was completed in February. The item is scheduled for the California Transportation Commission in June 2025 (in Sacramento). Approval will allow the City to proceed with developing the Foundry Lane corridor along SR 4.
- **GIS** –ParcelQuest opened the city ParcelQuest Gateway in January. In February, staff coordinated with ParcelQuest, and the City now has a GIS zoning map. Staff is continuing to coordinate with ParcelQuest to launch the program on the City’s website (ParcelQuest Lite) to provide a non-subscription source of online zoning information for the public. In April, Staff intends to complete formatting a City zoning map.
- **All Hazards (Zoning Code Updates)** – Code updates are completed. The Planning Commission considered and recommended approval of the first code amendment: Grading, Drainage and Erosion on 3/13/25. The ordinance is scheduled for the City Council consideration 4/18/25 and 5/6/25. The Planning Commission is considering the Flood portion of the code updates at its 4/10/25 meeting. The City Council will receive those updates in May. Following those code updates, staff will forward the Fire Prevention and Emergency Response code sections.
- **Large Format Retail Ordinance** – At the request of a local developer and in response to requests for a retailer that will sell “underwear and socks,” the Planning Commission is reviewing changes to the Angels Municipal Code to remove the size restriction for large format retail stores (in favor of regulating appearance through design) in the Shopping Center Commercial zone (SR 4/49 north), and allowing it as a conditional use in the Community Commercial zone (SR 4/49 south to the Historical Commercial District).
- **Municipal Services Review** – Staff completed redrafting the LAFCo Municipal Services review and submitted it to LAFCo in March.



### **Pending Current Planning Projects**

- **PG&E Murphys Grade Road Facility Site Development Permit** – An application to upgrade the existing facilities was received. Neighboring landowners were notified with unanimous objections to the proposed 10-foot-high fence, which has an industrial, “prison” type appearance. Staff is coordinating with PG&E to consider alternative fence designs.
- **Cabinets and More** – An administrative site plan review is pending for expanding and renovating buildings at this business on Murphys Grade Road. The project includes a zero-foot setback request. Staff is investigating a code amendment for the Industrial Zoning District based on the existing and planned width of Murphys Grade Road to see if such a request can be accommodated.
- **571 Stanislaus** – An administrative conditional use permit (Admin CUP) for a salon is being processed in April.
- **Chevron** – the mid-town Chevron is pursuing a mini-mart within the existing building. The Admin CUP is pending with potential issuance in early April.
- **182 South Main** – An Admin CUP is being processed for the Victorian at the intersection of Stockton Road and SR 49 for an “upscale” thrift shop and salon-type business. Issuance is anticipated in April.
- **Tractor Supply Tent Sale** – A permit is pending review in April to potentially allow for temporary tent sales at this location.
- **Property Purchase - Tryon Park** – The purchase of the small property adjacent to Tryon Park is in escrow.
- **Upcoming projects** – Requests for Proposals to update the City’s Traffic Impact Mitigation Fee and to prepare the environmental document necessary to certify the City’s Climate Action Plan were delayed and will be prepared in April.