



# City of Angels

## City Council Monthly Update

### September 2024



Mayor Jennifer Herndon  
Vice Mayor Isabel Moncada

Councilmember Alvin Broglio, Councilmember Caroline Schirato, Councilmember Michael Chimento

## September 2024

1	2 Labor Day	3 5:00pm City Council	4 5:30pm COG 891 Mt Ranch Rd San Andreas	5 5:00pm Planning Commission	6	7
8	9	10 1:00pm All Hazards	11	12	13	14
15	16 6:00pm LAFCO 891 Mt Ranch Rd San Andreas	17 5:00pm City Council	18 9:00am IRWMA 18885 Nugget Bv, Sonora  10:00am COG TAC 444 E. Charles St San Andreas	19 5:00pm Planning Commission	20	21
22	23	24 5:30pm UWPA	25	26	27	28
29	30	1 October	2	3	4	5

## Significant Ongoing Projects

**Major Project:**

Utica Park – Estimated Completion April 2025

Project Manager: Amy Augustine – Augustine Planning Associates

**Current CIP Project:**

Booster Way Sewer Upgrade – Estimated Completion September 20, 2024

Project Manager: Dave Richards - Dewberry

**Next CIP Project:**

Mark Twain Road Looping Pipes – Engineering Plans Due October 1, 2024

Project Manager: Dave Richards - Dewberry

# Administration

Interim City Administrator Steve Williams, City Clerk/HR Rose Beristianos

### Current Vacancies/Recruitments:

- City Administrator (Admin)
- Police Officer (Police)
- Fire and Building Official/Code Enforcement

### New Hires in August:

- Distribution Collections Officer in Training
  - Travis Hoyle
  - Teagan Dornbush
- Plant Operator in Training
  - Dakota West
- Part Time Records Technician
  - Randi Rice

### Projects:

- Facilities Master Plan
- Emergency Response Plan
- Space Needs Assessment
- City Administrator Recruitment
- Public Sector/Financial Software Demonstrations
- Human Resources Consultant
- GIS Update
- MSR Update
- H4U Water System Collaboration

## Capital Improvement Projects (CIP) Enterprise Fund

Plans Due By	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Dave Richards	Water	Mark Twain Rd	Looping Pipes	\$ 680,000
11-01-24	Dave Richards	Wastewater	Vallecito Road	Pipe Busrting	\$ 990,000
04-01-25	Dave Richards	Wastewater	East Angels Trunk	Cure in Place	\$1,910,000

Start Date	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Chris Oflinn	Water	Pressure Relief Valves	Replace all PVR	\$ 780,000
11-01-24	Chris Oflinn	Water	Automated Meter Readers	Install AMR's	\$ 400,000
01-01-25	Chris Oflinn	Wastewater	Scope Lines with CCTV	Data to Dewberry	\$ 75,000

# Finance Department

Finance Director Michelle Gonzalez,

Over the past month, the Finance Department has focused on several key tasks. We have been working on closing out the fiscal year, including reviewing and posting all revenues for accuracy. We expect this process to be completed soon, with a detailed report to be presented at the City Council meeting on September 17th, rather than September 3rd.

We are also revising the water rate study with our consultant, which will support discussions for future meetings and public outreach on the new rates. Additionally, we have developed financial projections for upcoming negotiations, including different scenarios for benefits and salaries to guide the City's offers to employees.

We recently reviewed demonstrations of two accounting/CRM software solutions to enhance our financial management. These evaluations will help us choose the best software for managing water utility accounts and other financial operations.

We remain committed to transparency and will keep the City Council updated on our progress.

# Code Enforcement and Building

## Building – Completed in July

• <b>Number of Permits Issued</b>	<b>37</b>
○ Solar	15
○ Re-Roofs	11
○ Generators	6
○ Electrical	2
○ Residential Remodel	1
○ Electrical	1
○ Fire Alarm	1
○ HVAC	1
○ Encroachment	1
• <b>Number of Inspections</b>	<b>37</b>

## Code Enforcement – Completed in July

<b>Open cases on August 1</b>			<b>28</b>
Violation Type			
Public Nuisance	0	13	
Housing	0	3	
Construction	0	1	
Dangerous Building	0	1	
Zoning	0	1	
New Cases in August	0		
Cases Closed in August			9
<b>Open cases on August 29</b>			<b>19</b>

# Water / Wastewater / Public Works

Public Works Superintendent Chris Oflinn

## Water Treatment Plant – Completed in August

- Vegetation Removal and Cleanup
- Quarterly Calibrations on Analytical Equipment
- Repaired Air Bladder Causing Suring Issues at Chlorine Pumps

## Public Works – Completed in August

- State Mandated Lead and Copper Inventory
- Low Water Pressure at Foothill Village
- Installed Odor Control Scrubber on Finnigan Lane
- Pressure Reducing Value Assessment
- Repair four (4) Water Service Leaks
- Repaired Water Main Leak on Booster Way
- Replaced a Section of Sewer Main on Purdy Road
- Completed Mark Twain School Sign Project

## Wastewater Treatment Plant – Completed in August

- Completed Annual Bio Solids Drying Operations
- Bio Solid Samples Submitted to Alpha Labs
- Diagnosed Issue with U.V. Transmittance Monitor
  - Must be Replaced
- Quarterly Cleaning of Intermediate Basin
- Quarterly Calibrations on Analytical Equipment

## Looking Ahead

- Replace all Pressure Reducing Valves (PW)
- Training on Boom Mower (PW)
- Replace Downtown Trash Cans (PW)
- Restriping of Dogtown Road (PW)
- Annual Bio Solids Hauling (WW)
- Quarterly Cleaning of Sedimentation Basin (W)
- Contractor Quotes for Meter Reader Installation

# Planning Department

Amy Augustine – Planning

## Planning – Completed in August

- **Utica Park** All playground structures installed. Playground surfacing completion 8/31/24. Restroom completed. Fencing surrounding New Lightner Mine is underway. Pad over the Old Lightner Mine under construction. City will coordinate opening the playground to the public after clearance by third party playground inspector, and installing adjacent fencing and sidewalks.
- **Relocate House 79 South Main** - AT&T scheduled for final utility inspection. Museum Director reports \$10,000 match secured. Relocation dependent on AT&T schedule and contractor's schedule for site preparation and asbestos remediation.
- **Angels Creek Trail**
  - Grant - Environmental Enhancement and Mitigation (EEM) Program grant (to purchase a segment of Angels Creek property along the trail). Preliminary title report completed, submitted to state. Landowner unable to secure a final 1/6<sup>th</sup> owner signature identified on title report. State will either reject the application or allow a further extension to obtain a final signature. If rejected, grant will be re-submitted in the next grant cycle after seller has secured title from all co-owners.
  - Environmental: Cultural has been forwarded to Caltrans Cultural Studies Office for approval before forwarding to the State Office of Historic Preservation for final approval. Changes to the already-certified environmental document are not anticipated to alter the project
- **PRICE Grant** - Submitted \$12,000,000+/- application to upgrade mobile home communities and infrastructure.
- **Safe Streets for All Grant** – Agreement drafted for joint City/Mark Twain Elementary School project.
- **Foundry Lane** – A Director's Deed allowing access from SR 4 is being drafted. Caltrans' appraisal pending. Request for appraisal has been elevated to the District 10 Director after more than one year delay. Input from City reps may be necessary to move appraisal forward. After completing these steps and Caltrans' update of environmental documents, a California Transportation Commission Meeting will be scheduled as the final step.

## Planning – Scheduled in September

- **Utica Park** - Playground fencing and surrounding sidewalk installation scheduled for September
- **Habitat for Humanity** – Ribbon Cutting 09/20/24. Site work to begin 09/23/24
- **Animal Keeping Ordinance** – Completed. Goes into effect 09/19/24
- **Noise Ordinance** – Completed. Goes into effect 09/19/24
- **Hot Dog Cart** - proposed next door to Hide and Barrel
- **MACT Cultural Park** - Initial plans for the roundhouse and ramada are under review (in-house).

# Engineering Department

Dewberry

## Engineering – Completed in August

- **Mark Twain Elementary** – Recommendations regarding intersection. On-Site meeting with School District.
- **Murphys Grade Drainage** – Field review of proposed design with Chris. Provide comments to Dewberry for design revisions. Discuss with City staff potential construction time frame and potential construction detours and traffic control.
- **Radar Feedback Signs** -Provided review and comments upon the draft Maintenance Agreement conveyed by Caltrans.
- **Habitat for Humanity** – Correspondence regarding translation of sewer lift station to avoid projected right of way and storm water discharge location. Review of maintenance agreement and forward for review by city attorney.
- **MACT Museum** – Correspondence and direction to Architecture team regarding procurement of encroachment permit through Caltrans. Research and locate plans for recently completed 10-1J420 which recently reconstructed one of the encroachments at the MACT Museum.
- **Street Sign Replacement Project** – Final review. Project Complete

## Planning – Scheduled in September

- **Pickle Porch Public Parking** – Prepare striping plan to organize parking
- **Mark Twain Elementary** – Develop plans for curb extension. Right turn only from parking lot.
- **Murphys Grade Drainage** – Follow up with Dewberry regarding incorporation of plan comments.
- **Habitat for Humanity** – Recommendations regarding maintenance agreements.

# Fire Department

Chief John Rohrabough

## Responses in August 2024

<u>Total</u>	106
Emergency Medical	46
Public Service	25
Cancelled prior to arrival	20
False Call	5
Vehicle Accident	5
Haz Mat	2
Other, Investigative	2
Vegetation Fire	1

## Notable Calls in August 2024:

- Small Vegetation Fire on Leaf Court
- Smoke Inside County Inn
- Propane Leak 590 Stanislaus

## Additional Info in August 2024:

- Finalizing all weed abatement issues.
- Attended multiple City, County, State and Local meetings.
- Completed Plan reviews
- Completed State Mandatory Inspections
- Completed Life/Safety Business Inspections
- Two (2) Permit Reviews
- Discuss Operations Model Change

## Scheduled in September 2024:

Auto/Mutual Aid Discussions

Attend 9/11 Memorial

Research OES Apparatus Opportunity

# Police Department

Chief Scott Ellis

## Activity in August 2024

Total Incidents	401
Total Reports	39
Total Traffic Stops	53
Total Arrests	5

### Types of Calls:

• Disturbance	16
• Thefts	14
• Traffic Collisions	8
• Auto Theft	3
• DUI	2
• Domestic Disputes	2
• Brandishing Weapon	1
• Assault and Battery	1

## Additional Info in August 2024

- Part Time Records Technician, Cindy Sherrow, Retired
- New Part Time Records Technician, Randi Rice, Started
- Chief Attended Two (2) FBI Leadership Training Courses
- K9 Officer Attended K9 Conference/Training
- Officers Attended Firearms Training
- Processed Eleven (11) Public Records Act Requests
- Two (2) Police Volunteers Donated 35 Hours of Work
- Calaveras Parking Enforcement Citation Processing
  - Twenty-three (23) First Notices Sent out for Parking Violations
  - Seven (7) Initial Reviews for Parking Citations

## Scheduled in September 2024

- Continue working with Flock Safety on ALPR project
- Onboarding New Police Academy Recruit
  - Projected Start Date 09/08/24
  - Projected Police Academy Graduation December 2024