



CITY HALL

CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

DATE: December 3, 2024
TO: City Council
FROM: Steve Williams, Interim City Administrator
RE: RESOLUTION 24-091 – APPROVING THE CITY OFFICIALS HANDBOOK

RECOMMENDATION:

Approve final version of City Official Handbook.

BACKGROUND:

The City of Angels City Officials Handbook was last updated on January 19, 2021.

On April 18, 2024, the Angles City Council held a special meeting to discuss necessary and desirable updates to the City Officials Handbook.

On October 10, 2024, staff received a draft version of the proposed update to the City Officials Handbook.

On October 15, 2024, the draft City Officials Handbook was presented to the City Council with comments due by November 5, 2024.

On November 5, 2024, staff forwarded Council comments to the City Attorney's Office.

On November 19, 2024, the second version of the draft City Officials Handbook was presented to the City Council. City Council provided direction regarding outstanding items requiring a decision.

DISCUSSION:

The City of Angels City Officials Handbook is designed to assist Councilmembers and other City Officials by documenting accepted practices and clarifying expectations.

The City Officials Handbook should serve as a reference on adopted practices and procedures pertaining to Angels City Council meetings, meetings of Boards, Commissions, or Advisory Groups, provide an overview of City operations, Council powers and responsibilities, expected behavior and decorum from Councilmembers and other elected or appointed officials, and related matters.

The City Officials Handbook supersedes any other handbooks which govern the Council, Boards, Commissions, or Advisory Groups.

The City Officials Handbook is presented to the City Council in its proposed final version for City Council Consideration.

FINANCIAL IMPACT:

None

ATTACHMENTS:

Final City Officials Handbook

