



# City of Angels

## City Council Monthly Update

December 2024



Mayor Jennifer Herndon  
Vice Mayor Isabel Moncada  
Councilmember Alvin Broglio, Councilmember Caroline Schirato, Councilmember Michael Chimento

## **Significant Ongoing Projects**

### **Major Projects:**

Utica Park – Estimated Completion April 2025  
Project Manager: Amy Augustine – Augustine Planning Associates

Eureka Oaks (Habitat) – Estimated Completion ~2027  
Project Manager: Dave Richard (Unico) - Dewberry

### **Current CIP Project:**

Mark Twain Road Looping Pipes – Engineering Plans Completed  
Estimated Completion: Q3 2025  
Project Manager: Dave Richards - Dewberry

### **Next CIP Project:**

Vallecito Sewer Line Upgrade – Engineering Plans Submitted  
Project Manager: Dave Richards - Dewberry

## **FY24/25 Noteworthy Accomplishments:**

November – General Election  
November – City Administrator Interview Panels  
November – Negotiations Complete

October – First Use of Crack Sealing Machine  
October – Measure “A” Goes into Effect  
October – Downtown Benches and Trash Receptacles Installed

September - Booster Way Sewer Upgrade Complete  
September - Utica Park Playground Equipment Installed and Inspected  
September - Eureka Oaks (Habitat) Groundbreaking  
September - Angel Creek Trail Environmental Review Completed

August - Received Boom Mower  
August - Stop Signs and Crosswalks at Mark Twain Elementary School

July - Citywide Street Sign Replacement Complete

# Administration

Interim City Administrator Steve Williams, City Clerk/HR Rose Beristianos

### **Current Vacancies/Recruitments:**

- City Administrator
- Chief Plant Officer
- Fire Engineer
- Firefighter
- Plant Operator in Training

### **Projects:**

- City Administrator Recruitment
- Fire Department Reorganization
- Old City Hall
- Employee ID Cards
- Live Scan

### **New Hires in October:**

- None

## **Capital Improvement Projects (CIP) Enterprise Fund**

<b>Plans Due By</b>	<b>Person Responsible</b>	<b>CIP Category</b>	<b>Project</b>	<b>Detail</b>	<b>Cost Estimate</b>
10-01-24	Dave Richards	Water	Mark Twain Rd	Looping Pipes	\$ 680,000
11-01-24	Dave Richards	Wastewater	Vallecito Road	Pipe Replacement	\$ 990,000
04-01-25	Dave Richards	Wastewater	East Angels Trunk	Cure in Place	\$1,910,000

<b>Start Date</b>	<b>Person Responsible</b>	<b>CIP Category</b>	<b>Project</b>	<b>Detail</b>	<b>Cost Estimate</b>
10-01-24	Chris Oflinn	Water	Pressure Relief Valves	Replace all PVR	\$ 780,000
11-01-24	Chris Oflinn	Water	Automated Meter Readers	Install AMR's	\$ 400,000
01-01-25	Chris Oflinn	Wastewater	Scope Lines with CCTV	Data to Dewberry	\$ 75,000

# Finance Department

Finance Director Michelle Gonzalez,

### **Audits in Progress**

- Annual Financial Audit: We are nearing the end of the testing phase and expect to wrap up by the second week of December. The CPA firm will then submit the audit for peer review, and we plan to present it to the Council in January.
- Transportation Projects Audit with CCOG: This audit is anticipated to be completed by December. We filed a 90-day extension with CCOG, allowing work to continue through March 2025.

### **AccuFund Software Implementation**

- The department is in the system-wide planning phase, working through detailed setups for each module and establishing the system's foundational structure.
- We've restructured the chart of accounts, breaking out details in a more logical pattern to enhance reporting capabilities.
- Implementation timeline:
  - January 2025: Payroll mirroring.
  - February 2025: Accounts payable goes live.
  - March 2025: Utility billing goes live.

After the full system is operational and Springbrook is retired, we will begin rolling out AccuFund's new features.

# Code Enforcement and Building

## Building – Completed in November

- **Number of Permits Issued** **22**
  - Solar 8
  - Re-Roofs 4
  - Burn Permits 4
  - Electrical 1
  - Steel Buildings 1
  - Generator 1
  - Fueling Station 1
  - Addition/Alteration/Remodel 1
  - Deck 1
  
- **Number of Inspections** **33**

## Code Enforcement – Completed in November

<b>Open cases on November 1</b>	<b>18</b>
	New      Open
Violation Type	
Public Nuisance	9      6
Housing	4      3
Construction	1      1
Dangerous Building	1      1
Zoning	1      1
Other	2
New Cases in November	18
Cases Closed in November	24
 <b>Open cases on November 30</b>	 <b>12</b>

# Water / Wastewater / Public Works

Public Works Superintendent Chris Oflinn

## Water Treatment Plant – Completed in November

- Annual Filter Inspections Completed
- Fixed a Domestic Water System Line Leak
- Quarterly Calibrations on Analytical Systems
- Replaced Battery Backup for Logical Controller
- Water Main Break at the MACT Project
- Water Main Break on Depot Road
- Three (3) Water Service Leaks

## Public Works – Completed in November

- Put up and Took Down Flags for Veterans Day
- Put up Christmas Decorations Downtown
- Installed New City Hall Sign at the PD
- Brush Removal Along Several Roadways
- Received Quotes for Curb Installation at Mark Twain Elementary School
- Cleaned Drainage Ditches, Culverts, and Drain Inlets around the City
- Crack Sealing on Gardner Lane

## Wastewater Treatment Plant – Completed in November

- Replaced Polymer Pump for the Belt Filter Press
- Replaced All Tubing on the Polymer System
- Replaced Level Transducer for Holman Reservoir
- Repaired Cooling System on Work Truck
- Quarterly Calibrations on Analytical Systems
- Sewer Plug Fix in 1500 block S. Main St
- Assisted Bret Harte High School with Sewer Line Issue

## Looking Ahead

- Chip Sealing and Speed Tables on Gardner Lane
- Install Radar Feedback Signs
- Pressure Relief Valve Replacement Project
- Automated Meter Reader Project

# Planning Department

Amy Augustine – Contract City Planner

## Planning – Completed in October

- **Utica Park Project Oversight** - Pavilion is nearly complete, bocce courts are nearly complete, gym equipment has been ordered and curbing completed.
- **Community Development Block Grant Micro-Enterprise/Economic Development (CDBG-ED) grant** - Staff held a public hearing/open house 10/28/24 and completed and submitted an over the counter \$1.5 million City of Angels Microenterprise Economic Development Grant through CDBG-ED on October 29, 2024.
- **Permanent Local Housing Allocation (PLHA) program** – The draft 5-year plan for Council review was completed in October in pursuit of the State’s Formula Allocation (\$298,855) for affordable housing programs.
- **Safe Streets for All Grant** – Environmental (NEPA) to be completed for submittal.
- **GIS** – Staff finalized conveyance of zoning information to Parcel Quest’s online database. A non-subscription source of online zoning information for the public is pending.
- **All Hazards (Zoning Code Updates)** - The October meeting finalized draft deliverables.
- **Benches and Trash Receptacles** - Were installed in October.
- **California Burrito** - Opened at 301 South Main.

## Planning – Scheduled in November

- **Utica Park** - Hardcourt will be completed in November. Stage construction begins in early November. Mark Twain is expected to return in early November.
- **Relocate House 79 South Main** - Relocation is dependent on a second AT&T site visit and contractor’s schedule for site preparation and asbestos remediation.
- **PRICE Grant** – Staff anticipates hearing by 12/31/24 on the results of the \$11,672,000 grant to improve infrastructure in, upgrade, and replace mobilehomes in the city’s four mobile/modular home communities.
- **Permanent Local Housing Allocation (PLHA) program** – Final approval is expected 11/19/24 before submittal to the state.
- **Foundry Lane** – Caltrans appraisal pending. After completion and Caltrans’ update of environmental documents, a California Transportation Commission Meeting will be held to allow access off SR 4.
- **All Hazards (Zoning Code Updates)** - The Planning Commission will consider changes at its November 14, 2024 meeting. A presentation on the changes will be made before the City Council on November 19, 2024.
- **Pending and Anticipated Planning Projects** – A master sign plan for the MACT complex is anticipated.

# Engineering Department

Aaron Brustatori – Contract City Engineer

## Engineering – Completed in October

- **Gardner Lane Speed Tables** – Review Request for Bid.
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- **PG&E Yard Improvements** – Respond to PG&E regarding storm water study for yard expansion project.
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- **Habitat for Humanity** – Correspondence regarding changes in site retaining walls.
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- **Utica Park** – Correspondence regarding basketball surfacing.
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- **Building, Fire Code Official** – Participated in interview.
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- **Foundry Lane Extension** – Review deeds from WGA.

## Planning – Scheduled in November

- **Pickle Porch Public Parking** – Prepare alternative parking plan. Prepare striping plan to organize parking.
- **Murphys Grade Drainage** – Final review of plans. Preparation for bid for June 2025 construction.

# Fire Department

Chief John Rohrbaugh

## Responses in November 2024

<b>Total</b>	<b>86</b>
Emergency Medical	51
Cancelled prior to arrival	14
Public Service	11
Other Investigative	4
Structure Fire	3
Vehicle Accident	2
Vegetation Fire	1

## Notable Calls in November 2024:

- Vehicle Accident w/Extrication 49/Carson Hill
- Two Structure Fires in Murphys
- Chimney Fire on Lee Lane
- Stabbing at Big Horn Mobile Home Park

## Additional Info in November 2024:

- Started Recruitment for Engineer and Firefighter
- Participate in City Administrator Interviews
- Public Education Events Head Start & St. Patrick's Church
- State Fire Inspection at Bret Harte High School
- Ordered Personal Protective Equipment
- Serviced SCBA Fill System

## Scheduled in December 2024:

Interviews for Fulltime Firefighters and Fire Engineer

Move Fire Chief Officer to Vallecito Station

# Police Department

Chief Scott Ellis

## Activity in November 2024

Total Incidents	322
Total Reports	21
Total Traffic Stops	45
Total Arrests	1

## Types of Calls:

• Traffic Collisions	11
• Disturbance	7
• Theft	3
• Domestic Violence	3
• Aggravated Assault	2
• Assault and Battery	1

## Additional Info in November 2024

- SART (Sexual Assault Response Team) Fundraiser Preparation
- Stabbing at Big Horn Mobile Home Park
- Christmas Parade Planning
- Chief Ellis Attended Student Safety Forum at Bret Harte High School
- City Administrator Interviews
- DOJ Annual Audit Completed and Passed
- CA POST Audit Completed and Passed
- Destruction of Prescription Medications with CCSO
- St. Patrick's Pre-School Presentation
- Two (2) Police Volunteers Donated 50.5 Hours of Work

## Scheduled in December 2024

- Police Recruit Krystine Storey Graduates Police Academy 12-16-24
- Annual Christmas Parade
- One Police Officer has a Projected Resignation date of 12-12-24