



# City of Angels

## City Council Monthly Update

November 2024



Mayor Jennifer Herndon  
Vice Mayor Isabel Moncada  
Councilmember Alvin Broglio, Councilmember Caroline Schirato, Councilmember Michael Chimento

## **Significant Ongoing Projects**

### **Major Projects:**

Utica Park – Estimated Completion April 2025

Project Manager: Amy Augustine – Augustine Planning Associates

Eureka Oaks (Habitat) – Estimated Completion ~2027

Project Manager: Dave Richard (Unico) - Dewberry

### **Current CIP Project:**

Mark Twain Road Looping Pipes – Engineering Plans Completed

Estimated Completion: Q3 2025

Project Manager: Dave Richards - Dewberry

### **Next CIP Project:**

Vallecito Sewer Line Upgrade – Engineering Plans Submitted

Project Manager: Dave Richards - Dewberry

## **FY24/25 Noteworthy Accomplishments:**

October – First Use of Crack Sealing Machine

October – Measure “A” Goes into Effect

October – Downtown Benches and Trash Receptacles Installed

September - Booster Way Sewer Upgrade Complete

September - Utica Park Playground Equipment Installed and Inspected

September - Eureka Oaks (Habitat) Groundbreaking

September - Angel Creek Trail Environmental Review Completed

August - Received Boom Mower

August - Stop Signs and Crosswalks at Mark Twain Elementary School

July - Citywide Street Sign Replacement Complete

# Administration

Interim City Administrator Steve Williams, City Clerk/HR Rose Beristianos

### Current Vacancies/Recruitments:

- City Administrator
- Fire and Building Official/Code Enforcement
- Plant Operator in Training

### New Hires in October:

- None

### Projects:

- City Administrator Recruitment
- Fire and Building Official/Code Enforcement
- Fire Department Reorganization
- City Officials Handbook
- Old City Hall
- Negotiations
- Employee ID Cards
- Live Scan

## Capital Improvement Projects (CIP) Enterprise Fund

Plans Due By	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Dave Richards	Water	Mark Twain Rd	Looping Pipes	\$ 680,000
11-01-24	Dave Richards	Wastewater	Vallecito Road	Pipe Replacement	\$ 990,000
04-01-25	Dave Richards	Wastewater	East Angels Trunk	Cure in Place	\$1,910,000

Start Date	Person Responsible	CIP Category	Project	Detail	Cost Estimate
10-01-24	Chris Oflinn	Water	Pressure Relief Valves	Replace all PVR	\$ 780,000
11-01-24	Chris Oflinn	Water	Automated Meter Readers	Install AMR's	\$ 400,000
01-01-25	Chris Oflinn	Wastewater	Scope Lines with CCTV	Data to Dewberry	\$ 75,000

# Finance Department

Finance Director Michelle Gonzalez,

### Audits in Progress:

- **State Controller's Streets and Roads Audit:** The State Controller's audit for Streets and Roads is ongoing and is projected to be finalized by November 4th.
- **Annual Financial Audit:** Our annual financial audit is in progress, with completion expected by December. This work is moving steadily with the auditors, and we are on track to meet our timeline for finalizing the City's financial statements.
- **Local Transportation Projects Audit:** A third audit focused on Local Transportation projects is also underway, we are pulling information on specific expenditures related to local transportation projects.

### AccuFund Software Implementation:

- **Planning and Timeline Development:** In preparation for implementing AccuFund as our new finance software, we have been actively developing an implementation and training calendar. This will provide structure for our transition, including key training sessions and support for staff to ensure a smooth adoption.

# Code Enforcement and Building

## Building – Completed in October

- **Number of Permits Issued** **29**
  - Solar 12
  - Re-Roofs 7
  - Electrical 3
  - HVAC 2
  - Encroachment 1
  - Plumbing 1
  - Addition/Alteration/Remodel 1
  - Deck 1
  - Museum 1
  
- **Number of Inspections** **38**

## Code Enforcement – Completed in October

<b>Open cases on October 1</b>	<b>25</b>	
	New	Open
Violation Type		
Public Nuisance	14	8
Housing	4	3
Construction	2	1
Dangerous Building	1	1
Zoning	2	1
Other	1	
New Cases in October	24	
Cases Closed in October	10	
 <b>Open cases on October 31</b>		 <b>14</b>

# Water / Wastewater / Public Works

Public Works Superintendent Chris Oflinn

## Water Treatment Plant – Completed in October

- Chlorine Dosing Mainfold Rebuilding
- Replacement of Leaking Fittings
- Sample Collection and Testing on Clifton Rd Main Break
- Water Main Break 200 block Clifton Ln
- Water Main Break 900 block Stork Rd
- 4 Water Service Leaks/Repairs

## Public Works – Completed in October

- Homecoming Parade Set up and Take Down
- Tree Removal at Utica Park and Stork Rd
- Brushing on Gold Cliff Rd
- Propane Line Backfill at Utica Park
- Sidewalk Repair at Museum from Old Water Leak
- Road Patching on Live Oak and Greenhorn Creek
- Crack Sealing on Easy/Kirby/Casey/Holly St
- Requested Quote for Lighting in Vallecito Parking

## Wastewater Treatment Plant – Completed in October

- Completed Annual Biosolids Disposal
- Water Leak and Repair of Distribution to the Sand Filters
- Backhoe Repair on Hydraulic Hoses for the Boom
- Holman Dam Brush/Tree Removal
- Lift Station Vault Air Relief Rebuild at Holman Dam
- Sewer Plug Fix in 100 block Clifton Ln
- Hyrdo-flushing at Bret Harte High School

## Looking Ahead

- Pre-bid Meeting for Chip Sealing and Speed Tables
- Finish Crack Sealing on Gardner Ln
- Install Radar Feedback Signs
- Continue Work on PRV Replacement Project
- Request for Bid on Automated Meter Reader Install

# Planning Department

Amy Augustine – Contract City Planner

## Planning – Completed in October

- **Utica Park Project Oversight** - Pavilion is nearly complete, bocce courts are nearly complete, gym equipment has been ordered and curbing completed.
- **Community Development Block Grant Micro-Enterprise/Economic Development (CDBG-ED) grant** - Staff held a public hearing/open house 10/28/24 and completed and submitted an over the counter \$1.5 million City of Angels Microenterprise Economic Development Grant through CDBG-ED on October 29, 2024.
- **Permanent Local Housing Allocation (PLHA) program** – The draft 5-year plan for Council review was completed in October in pursuit of the State’s Formula Allocation (\$298,855) for affordable housing programs.
- **Safe Streets for All Grant** – Environmental (NEPA) to be completed for submittal.
- **GIS** – Staff finalized conveyance of zoning information to Parcel Quest’s online database. A non-subscription source of online zoning information for the public is pending.
- **All Hazards (Zoning Code Updates)** - The October meeting finalized draft deliverables.
- **Benches and Trash Receptacles** - Were installed in October.
- **California Burrito** - Opened at 301 South Main.

## Planning – Scheduled in November

- **Utica Park** - Hardcourt will be completed in November. Stage construction begins in early November. Mark Twain is expected to return in early November.
- **Relocate House 79 South Main** - Relocation is dependent on a second AT&T site visit and contractor’s schedule for site preparation and asbestos remediation.
- **PRICE Grant** – Staff anticipates hearing by 12/31/24 on the results of the \$11,672,000 grant to improve infrastructure in, upgrade, and replace mobilehomes in the city’s four mobile/modular home communities.
- **Permanent Local Housing Allocation (PLHA) program** – Final approval is expected 11/19/24 before submittal to the state.
- **Foundry Lane** – Caltrans appraisal pending. After completion and Caltrans’ update of environmental documents, a California Transportation Commission Meeting will be held to allow access off SR 4.
- **All Hazards (Zoning Code Updates)** - The Planning Commission will consider changes at its November 14, 2024 meeting. A presentation on the changes will be made before the City Council on November 19, 2024.
- **Pending and Anticipated Planning Projects** – A master sign plan for the MACT complex is anticipated.

# Engineering Department

Aaron Brustatori – Contract City Engineer

## Engineering – Completed in October

- **Gardner Lane Speed Tables** – Review Request for Bid.
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- **PG&E Yard Improvements** – Respond to PG&E regarding storm water study for yard expansion project.
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- **Habitat for Humanity** – Correspondence regarding changes in site retaining walls.
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- **Utica Park** – Correspondence regarding basketball surfacing.
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- **Building, Fire Code Official** – Participated in interview.
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- **Foundry Lane Extension** – Review deeds from WGA.

## Planning – Scheduled in November

- **Pickle Porch Public Parking** – Prepare alternative parking plan. Prepare striping plan to organize parking.
- **Murphys Grade Drainage** – Final review of plans. Preparation for bid for June 2025 construction.

# Fire Department

Chief John Rohrbaugh

## Responses in October 2024

<b>Total</b>	<b>73</b>
Emergency Medical	44
Public Service	9
Cancelled prior to arrival	9
Other Investigative	4
Vehicle Accident	4
Vehicle Fire	2
Vegetation Fire	1

## Notable Calls in October 2024:

- Vehicle Accident w/Extrication 49/Redhill
- Commercial Vehicle Fire at Tractor Supply
- Vegetation Fire Dogtown Road
- Flooding Call at St Patrick's Church
- Vehicle Fire Stevenot Bridge

## Additional Info in October 2024:

- 8 Solar Plan Reviews
- Several Public Education Events/200+ children
- Trunk or Treat at Mark Twain School
- Participate in Bret Harte Fire Tech Program
- Attended multiple City, County, State, and Local Meetings

## Scheduled in November 2024:

Recruitment for Fulltime Firefighters and Fire Engineer

All Staff Meeting to Discuss Operational Change

# Police Department

Chief Scott Ellis

## Activity in October 2024

Total Incidents	394
Total Reports	36
Total Traffic Stops	75
Total Arrests	7

## Types of Calls:

• Disturbance	16
• Theft	9
• Domestic Disputes	2
• Assault and Battery	1
• DUI	1

## Additional Info in October 2024

- Bret Harte Homecoming Parade
- Patrol Unit P7 Back in Service
- Completed DOJ CJIS 2023-2025 Audit
- Completed Firearms Destruction/Disposal
- Faith and Blue First Responder Events at Libertas and First Baptist
- Trunk or Treat of Mark Twain School
- Visited Delta Academy for Police Recruit
- Processed Four (4) Public Records Act Requests
- Calaveras Parking Enforcement Citation Processing – 12 Notices
- Two (2) Police Volunteers Donated 18.5 Hours of Work

## Scheduled in November 2024

- Planning for Collaborative Student Safety Public Meeting
- Planning for Annual Christmas Parade
- Planning for Red Ribbon Week