



# MEMORANDUM

City of Angels City Council

**Date:** 6/18/2024

**To:** City Council

**From:** Michelle Gonzales, Finance Director and Amy Augustine, AICP – City Planner

**Re:** **RESOLUTION 24-050 APPROVING AN AMENDMENT TO THE STANDARD AGREEMENT ISSUED UNDER THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CORONAVIRUS RESPONSE (CDBG-CV) ACCEPTING AN ADDITIONAL \$66,355.00**

**Recommendation:**

Approve Resolutions 24-050.

**Background/Discussion:**

The City received \$315,465 in Community Development Block Grant (CDBG) covid relief (CV) funds for the following projects located at Utica Park:

CDBG Grant	Purpose	Grant Amount	Surplus Requested
CV-2/3 00247	Add a bathroom near the existing kitchen to allow its use as a commercial kitchen during emergencies	\$197,520	\$49,355.00
CV-2/3	Kitchen upgrades to convert it to a commercial kitchen to be used during emergencies	\$49,941	0.00
CV-1	Add a generator to the kitchen to allow use during emergencies and install emergency signage	\$68,004	\$17,000.00
Total		\$315,465.00	\$66,355.00

The California Department of Housing and Community Development (HCD) had a small amount of Community Development Block Grant Coronavirus (CDBG-CV) funding remaining to encumber for existing construction projects that experienced unanticipated cost increases with a limit of 25% of the original project budget per request.

The City requested and was granted the additional \$66,355 in surplus funds to cover the following cost overruns:

1. \$49,355 towards the new bathroom. The lowest responsible bid was \$249,000 and has been awarded. It exceeded the CDBG budget by \$51,480. The remaining \$2,125 will be covered by the City's Rural Recreation and Tourism Grant.
2. \$17,000 towards banner poles and a new propane tank and lines in support of the kitchen generator. The installation of a generator for the commercial kitchen to support operations during emergencies required removing, replacing, upsizing and relocating the small propane tank previously adjacent to the kitchen. This cost was not anticipated and would be covered by the additional funds. Banner poles were design and engineered as part of the CDBG grant; however, insufficient budget did not allow for construction and installation. Requested funds would go towards those costs.
3. No additional funding is requested for kitchen equipment which has been purchased.

To amend the agreement, in accordance with state regulations, the resolution for amending the contracts must either be signed by the Mayor, or the City must have an ordinance whereby the Mayor can delegate that authority to the City Administrator. Pending an update to the municipal code, staff is recommending adopting the attached resolution to be signed by the mayor so that the City may proceed with executing grant agreements for these additional funds.

### **Strategic Plan Alignment**

A3 Conservation & Open Space Protect the health and safety of people and property in the city from natural and man-made hazards. The funded improvements will assist in supporting the community during emergencies.

A8 Public Safety Prepare city staff, agencies, and citizens to respond in a coordinated and cooperative manner to emergency situations. The funded improvements will assist in supporting the community during emergencies. The grant funds will, in part, pay for a new propane tank to run the new generator at the Utica Park kitchen to support the community during emergencies.

C4 Public Facilities and Services Maintain or increase the levels of service currently available within Angels Camp for public works facilities and infrastructure including roads, sidewalks, drainage facilities, public buildings, and other public facilities. The funded improvements expand the use of the city's public kitchen for commercial, recreational and emergency uses in addition to improving park restrooms.

C7 Public Facilities and Services Maintain or increase the levels of service currently available within Angels Camp for park facilities and infrastructure. The funded improvements expand the use of the city's public kitchen for commercial, recreational and emergency uses in addition to improving park restrooms.

### **Financial Impact**

\$49,355 in surplus funds for the new bathroom may be re-allocated to the City's Rural Recreation and Tourism Grant (Note: The addition of a second bathroom stall for \$60,000 was separately allocated from the general fund). \$17,000 will be used towards the replacement propane tank and the banner signs.

### **Attachment**

- A. Resolution 24-050