



AGENDA ITEM SUMMARY FORM

MEETING DATE: June 5, 2025

PREPARED BY: Otis T. Spriggs, AICP, Development Services Director

AGENDA CONTENT: Discussion and possible action on confirming the next Planning and Zoning Commission meeting scheduled for July 3, 2025.

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: N/A

FUNDS REQUESTED: N/A

FUND: N/A

EXECUTIVE SUMMARY:

Staff requests a discussion and possible action on confirming the next Planning and Zoning Commission meeting scheduled for July 3, 2025, due to the upcoming July 4, 2025 holiday on Friday of the same week. The purpose is to ensure a quorum due to the holiday travel season.

Alternative dates to consider, to ensure timely coordination with the City Council meeting to follow are:

1. Monday, June 30, 2025 at 12:00 PM
2. Tuesday, July 1, 2025 at 12:00 PM
3. Thursday, July 3, 2025 at 12:00 PM (No Change)

RECOMMENDATION: Staff recommends that the Planning and Zoning Commission decide or confirm the next meeting.