



AGENDA ITEM SUMMARY FORM

MEETING DATE: 2/9/2026

PREPARED BY: Jason O'Mara, Director of Parks & Recreation

AGENDA CONTENT: Discussion and possible action to consider a Parks Memorial Request for installation of a bench and tree at the Officer Cash Memorial Dog Park.

AGENDA ITEM SECTION: Regular Agenda

BUDGETED AMOUNT: NA

FUNDS REQUESTED: NA

FUND: NA

EXECUTIVE SUMMARY:

Staff have received a written Parks Memorial Request seeking approval for the installation of a bench and tree at the Officer Cash Memorial Dog Park to recognize an individual with exceptional years of service and longstanding contributions within the community. Under the City's Parks Memorial Policy, memorial requests are generally limited to individuals who have passed away; however, the requestor is seeking an exception to this provision based on the individual's extraordinary length of service and impact.

At the requestor's preference, the individual's name is being withheld from public disclosure at this time to preserve the surprise nature of the recognition should the request be approved. Full identifying information and supporting context have been provided to Parks & Recreation staff for internal review.

The proposed memorial elements, a standard City bench and a 30-gallon tree selected from the approved list, are consistent with memorial types authorized by policy and would be privately funded, with final location and installation coordinated by Parks & Recreation staff in accordance with City standards.

The Director of Parks & Recreation supports consideration of the request and the requested exception.

RECOMMENDATION:

Staff recommend the Parks & Recreation Board discuss the memorial request, including the proposed policy exception, and provide direction or take action on whether to approve the installation and allow the request to move forward.