



## AGENDA ITEM SUMMARY FORM

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**MEETING DATE:** February 26, 2025

**PREPARED BY:** Otis T. Spriggs, AICP, Director of Development Services

**AGENDA CONTENT:** Public hearing, discussion, and possible action to approve Ordinance No. 20250226-004, adopting the proposed City of Angleton Comprehensive Fee Schedule, as related to the User Fee Study.

**AGENDA ITEM SECTION:** Public Hearing

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**BUDGETED AMOUNT:** N/A

**FUNDS REQUESTED:** N/A

**FUND:** N/A

**EXECUTIVE SUMMARY.** The City has contracted with Adurra/Gunda to overhaul the City of Angleton Comprehensive Fee Schedule. To accommodate additional forums to allow for public input, Staff presented the Development related fees that have proposed changes to the Planning and Zoning Commission for additional feedback during the last two (2) regular scheduled meetings. Comments and input were received and considered. Staff also held a Comprehensive Fee Schedule workshop on July 25, 2024, before the developers and the general public to gain input and comments.

City Council tabled this public hearing open, pending the Town Hall Meeting held on February on February 13, 2025. The table below outlines comments collected from the public.

**Comment/Question 1:** Do builders in subdivisions in the ETJ, such as Windrose Green pay the same fees for building permits and inspections as builders inside the city limits? Does the city intend to issue permits and conduct inspections in other ETJ projects like Ashland Subdivision? My concern is staffing needs and expenses to service outside developments and their impact on service to inside city limits builders and developers.

I think the conversation should be had to create a category for fees outside the city limits if future council chooses to provide city services to any future ETJ.

**Staff Response 1:** For any fees, impact fees etc. related to development outside the City Limits, the above comments have great validity. Staff concurs, however, we would recommend that such service delivery enhancements be negotiated as part of any development or strategic partnership agreements with the requestor/developer and the City.

<b>Comment/Question 2:</b>	Jacob Guerrero, Planner with META Planning + Design LLC, asked with the increase of fees to match surrounding jurisdictions, what can developers expect (service enhancements/systems upgrades or staffing) is the City offering for Subdivision Plats?
Staff explained that as part of the presentation, the customer service improvements are outlined.	
Implementation of electronic permit processing system (MyGovernmentOnline) for shortened review time. PDF Editors and simultaneous reviews and communication with the reviewer.	
Electronic payment processing	

Fee Study History:

- Email Comments to [planning@angleton.tx.us](mailto:planning@angleton.tx.us)
- Planning & Zoning Commission held Review: October 3, 2024
- City Council Work session held: October 22, 2024
- City Council Work session held: November 12, 2024
- City Council Public Hearing held and left open: December 10, 2024
- First Consideration/Action: January 28, 2025
- Townhall/Worksession February 13, 2025
- **Final Action:** February 26, 2025

Staff requests that the City Council continues the Public Hearing, provide for discussion and feedback, as we work towards final consideration and action.

The attached exhibits lay out the proposed changes, including the existing adopted fees and comparisons with surrounding communities.

**Recommendation.** The City Council is asked to hold the continued Public Hearing, receive any public input, and consider adoption of Ordinance No.20250226-004 adopting the proposed fee schedule updates- Exhibit A, Comprehensive Schedule of Fees.