

## AGENDA ITEM SUMMARY FORM

MEETING DATE: March 7, 2024

**PREPARED BY:** Otis T. Spriggs, AICP, Development Services Director

**AGENDA CONTENT:** Discussion and possible action on the minutes for the Planning and

Zoning Commission meeting held on February 1, 2024.

AGENDA ITEM SECTION: Declaration of a Quorum and Call to Order

BUDGETED AMOUNT: N/A FUNDS REQUESTED: N/A

FUND: N/A

## **EXECUTIVE SUMMARY:**

Staff requests a discussion and possible action on the minutes for Planning and Zoning Commission meeting for February 1, 2024.

**RECOMMENDATION:** Staff recommends that the Planning and Zoning approve the minutes with any noted corrections.