



## Board of Adjustment AGENDA ITEM SUMMARY FORM

---

**MEETING DATE:** February 15, 2023

**PREPARED BY:** Otis T. Spriggs, AICP, Development Services Director

**AGENDA CONTENT:** Discussion and possible action on the Board of Adjustment Meeting Minutes for December 21, 2022.

**AGENDA ITEM SECTION:** Declaration of a Quorum and Call to Order

---

**BUDGETED AMOUNT:** None **FUNDS REQUESTED:** None

**FUND:** None

**EXECUTIVE SUMMARY:**

Staff has prepared the record of proceedings/minutes for the Board of Adjustment Meeting Minutes for December 21, 2022.

**Staff Recommendation:** Staff recommends that the Board of Adjustment approve the Meeting Minutes for December 21, 2022 subject to any corrections.