



## AGENDA ITEM SUMMARY FORM

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**MEETING DATE:** July 26, 2022

**PREPARED BY:** Colleen Martin

**AGENDA CONTENT:** Discussion and possible action on the appointment of a City Secretary.

**AGENDA ITEM SECTION:** Consent Agenda

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**BUDGETED AMOUNT:** \$117,252.34      **FUNDS REQUESTED:** \$117,352.34

**FUND:** 01-510-105; 01-510-125; 01-510-126; 01-510-143

**EXECUTIVE SUMMARY:**

The former city secretary separated employment with the city on July 5, 2022. Michell Perez is the current Interim City Secretary.

In accordance with the City of Angleton City Charter, Section 4.03 City Secretary, the City Manager, with the approval of the city council, shall appoint a competent person as a city secretary.

**RECOMMENDATION:**

Staff recommends council appoint Michelle Perez as the City of Angleton, City Secretary.