



AGENDA ITEM SUMMARY FORM

MEETING DATE: July 26, 2022

PREPARED BY: Colleen Martin

AGENDA CONTENT: Discussion and possible action on the selection of BlueTeam as the city's restoration vendor.

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT:

FUNDS REQUESTED:

FUND:

EXECUTIVE SUMMARY:

The city has not historically maintained a vendor agreement for restoration services pre-weather or another catastrophic event that could damage or impact our facilities.

In accordance with the Code of Ordinance Section 2-144 Formal bidding process, an RFP was published in The Facts for a two-week period beginning May 17, 2022, and closed on June 21, 2022; the RFP was also posted on the City's webpage.

The City received two responses to the RFP, one response was disqualified for failing to include mandatory forms as outlined in the RFP. The respondent BlueTeam was the only bidder who complied with the requirements of the RFP and is experienced in a variety of restoration services and FEMA documentation.

The intent of this RFP was to establish a relationship with a vendor for restoration services in the event the city suffers damage due to a weather event or other catastrophic loss. Many times, restoration companies are busy immediately following an event, and the city would like to ensure a rapid response from a vendor who is experienced in restoration services as well as the documentation necessary to successfully recover funds from FEMA where applicable

There is no cost to partner with BlueTeam. If the City needs its services during the two-year agreement, the cost will be presented to the City Council for approval when applicable and will be directly associated with the restoration service provided. Included in the BlueTeam response to the RFP is a list of estimated costs for material and labor. BlueTeam has local staff in the Houston Metropolitan area for response needs.

At no time does this agreement preclude the city from using another restoration company should BlueTeam be unable to respond timely.

RECOMMENDATION:

Staff recommends a two-year agreement with BlueTeam for restoration services.